



MINUTES

COMMISSION ON DENTAL ACCREDITATION ADA HEADQUARTERS, CHICAGO, IL & VIDEO MEETING

THURSDAY, AUGUST 10, 2023 (CLOSED SESSION)

Call to Order: The Chair, Dr. Sanjay Mallya, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 8:00 A.M. on Thursday, August 10, 2023, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, Illinois and in a virtual closed session for the purpose of reviewing educational programs by the Commission.

Roll Call: Dr. Evanthia Anadioti, Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Carolyn Brown, Dr. Indraneel Bhattacharyya, Ms. Margaret Bowman-Pensel, Dr. Ngoc Chu, Dr. Joseph Cohen, Dr. Scott DeRossi, Dr. Scott DeVito, Dr. Maxine Feinberg (vice chair), Dr. Joseph Giovannitti, Dr. Amid Ismail, Dr. Barbara Krieg-Menning, Dr. George Kushner, Dr. Brent Larson, Dr. Cataldo Leone, Dr. Frank Licari, Dr. Paul Luepke, Dr. Sanjay Mallya (chair), Ms. Lisa Mayer, Dr. Keith Mays, Ms. Martha McCaslin, Dr. Garry Myers, Dr. Monica Nenad, Dr. Miriam Robbins, Dr. Nancy Rosenthal, Dr. Timmothy Schwartz, Ms. Lonni Thompson, Dr. Marshall Titus, Dr. Deborah Weisfuse, and Mr. Noah Williams.

Commissioners attending in person: Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Carolyn Brown, Dr. Indraneel Bhattacharyya, Dr. Joseph Cohen, Dr. Scott DeRossi, Dr. Scott DeVito, Dr. Maxine Feinberg, Dr. Joseph Giovannitti, Dr. Amid Ismail, Dr. Barbara Krieg-Menning, Dr. George Kushner, Dr. Brent Larson, Dr. Cataldo Leone, Dr. Frank Licari, Dr. Paul Luepke, Dr. Sanjay Mallya, Ms. Lisa Mayer, Ms. Martha McCaslin, Dr. Garry Myers, Dr. Monica Nenad, Dr. Miriam Robbins, Dr. Nancy Rosenthal, Ms. Lonni Thompson, Dr. Marshall Titus, Dr. Deborah Weisfuse, and Mr. Noah Williams.

Commissioners attending virtually: Dr. Evanthia Anadioti, Ms. Margaret Bowman-Pensel, Dr. Ngoc Chu, and Dr. Keith Mays (attended a portion of the meeting).

Dr. Timmothy Schwartz was unable to attend the meeting.

Commissioner Trainees: Dr. Cornelius Pitts, Dr. Cherae Farmer-Dixon, Dr. LaShun James, Dr. Jessica Lee, Dr. Jeffery Price, Dr. Kenneth Sadler, and Dr. Glenn Sameshima.

Commissioner Trainees attending in person: Dr. Cornelius Pitts, Dr. LaShun James, Dr. Jessica Lee, Dr. Jeffery Price, Dr. Kenneth Sadler, and Dr. Glenn Sameshima.

Commissioner Trainees attending virtually: Dr. Cherae Farmer-Dixon

Trustee Liaison: Dr. James Boyle, III, Thirteenth District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA) attended in person.

Guests: Dr. Debora Matthews, chair, and Mr. Frederic Duguay, director, Commission on Dental Accreditation of Canada (CDAC).



Commission Staff: Dr. Sherin Took, *ex-officio* (senior director), Ms. Jamie Asher Hernandez, Ms. Katie Navickas, Ms. Yesenia Ruiz, Ms. Peggy Soeldner, and Ms. Kelly Stapleton, managers, Ms. Marjorie Hooper, Ms. Bernadette Molina, and Mr. Daniel Sloyan, coordinators, and Ms. Bridget Blackwood, Mr. Nick Brattoli, Ms. Shelby Burgus, Ms. Zaira Limon-Perez, senior project assistants, CODA. Ms. Cathryn Albrecht, and Ms. Samara Schwartz, senior associate general counsels, ADA/CODA.

Adoption of the Agenda: The agenda of the meeting was adopted.

Commissioner Fiduciary Duties, Professional Conduct Policy, and Conflict of Interest Obligations:

Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commission of its fiduciary responsibilities and the Conflict of Interest policy.

Policy Reminder of Confidentiality: Dr. Sanjay Mallya, CODA Chair, read the Commission's Reminder of Confidentiality, noting the confidential nature of the Commission's materials and deliberations related to the accreditation of programs.

Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record seven (7) mail ballots related to program accreditation actions, which had been considered since the Winter 2023 Commission meeting.

Consideration of Site Visitor Nominations: Site Visitors are appointed annually for one-year terms but for no more than six (6) consecutive years. Due to a need in these disciplines, the Commission considered the names of individuals recommended by the Predoctoral (including Dental Therapy), Postdoctoral General Dentistry (including Advanced Education in General Dentistry and General Practice Residency), Dental Anesthesiology, Dental Assisting, Dental Hygiene, Endodontics, Oral and Maxillofacial Surgery, Orofacial Pain, Orthodontics and Dentofacial Orthopedics, Pediatric Dentistry, and Periodontics Education Review Committees.

Commission Action: The Commission on Dental Accreditation approves the site visitor appointments for 2023-2024 (**Appendix 1**).

Consideration of Matters Relating to Accreditation Actions: The Commission reviewed site visit evaluations, progress reports, and other requested reports on predoctoral dental education programs, advanced dental education programs, and allied dental education programs.

Three (3) special appearances were made before the Commission by educational programs reviewed in the Commission's Report on the Accreditation Status of Educational Programs.

Commission Action: Accreditation status was granted to programs evaluated since the Winter 2023 meeting. Accreditation actions are summarized in the "Report on the Accreditation Statuses of Educational Programs." (**Appendix 2**).

Closed Session Business Related to CODA Operations: The Commission considered confidential matters related to operations (**Appendix: CODA Confidential Matters, Commission Only**).

Adjournment: The Commission adjourned the closed session at 4:44 P.M.

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MINUTES

COMMISSION ON DENTAL ACCREDITATION VIRTUAL MEETING

FRIDAY, AUGUST 11, 2023 (OPEN SESSION)

Call to Order: The Chair, Dr. Sanjay Mallya, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 9:00 A.M. on Friday, August 11, 2023, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, Illinois and in a virtual open session.

Roll Call: Dr. Evanthia Anadioti, Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Carolyn Brown, Dr. Indraneel Bhattacharyya, Ms. Margaret Bowman-Pensel, Dr. Ngoc Chu, Dr. Joseph Cohen, Dr. Scott DeRossi, Dr. Scott DeVito, Dr. Maxine Feinberg (vice chair), Dr. Joseph Giovannitti, Dr. Amid Ismail, Dr. Barbara Krieg-Menning, Dr. George Kushner, Dr. Brent Larson, Dr. Cataldo Leone, Dr. Frank Licari, Dr. Paul Luepke, Dr. Sanjay Mallya (chair), Ms. Lisa Mayer, Dr. Keith Mays, Ms. Martha McCaslin, Dr. Garry Myers, Dr. Monica Nenad, Dr. Miriam Robbins, Dr. Nancy Rosenthal, Dr. Timothy Schwartz, Ms. Lonni Thompson, Dr. Marshall Titus, Dr. Deborah Weisfuse, and Mr. Noah Williams.

Commissioners attending in person: Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Carolyn Brown, Dr. Indraneel Bhattacharyya, Dr. Joseph Cohen, Dr. Scott DeRossi, Dr. Scott DeVito, Dr. Maxine Feinberg, Dr. Joseph Giovannitti, Dr. Amid Ismail, Dr. Barbara Krieg-Menning, Dr. George Kushner, Dr. Brent Larson, Dr. Cataldo Leone, Dr. Frank Licari, Dr. Paul Luepke, Dr. Sanjay Mallya, Ms. Lisa Mayer, Ms. Martha McCaslin, Dr. Garry Myers, Dr. Monica Nenad, Dr. Miriam Robbins, Dr. Nancy Rosenthal, Ms. Lonni Thompson, Dr. Marshall Titus, Dr. Deborah Weisfuse, and Mr. Noah Williams.

Commissioners attending virtually: Dr. Evanthia Anadioti, Dr. Ngoc Chu, and Dr. Keith Mays.

Ms. Margaret Bowman-Pensel and Dr. Timothy Schwartz were unable to attend the meeting.

Commissioner Trainees: Dr. Cornelius Pitts, Dr. Cherae Farmer-Dixon, Dr. LaShun James, Dr. Jessica Lee, Dr. Jeffery Price, Dr. Kenneth Sadler, and Dr. Glenn Sameshima.

Commissioners Trainees attending in person: Dr. Cornelius Pitts, Dr. LaShun James, Dr. Jessica Lee, Dr. Jeffery Price, Dr. Kenneth Sadler, and Dr. Glenn Sameshima.

Commissioners Trainees attending virtually: Dr. Cherae Farmer-Dixon.

Trustee Liaison: Dr. James Boyle, III, Thirteenth District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA) attended in person.

Guests: Dr. Debora Matthews, chair, and Mr. Frederic Duguay, director, Commission on Dental Accreditation of Canada (CDAC).



Commission Staff: Dr. Sherin Took, *ex-officio* (senior director), Ms. Jamie Asher Hernandez, Ms. Katie Navickas, Ms. Yesenia Ruiz, Ms. Peggy Soeldner, and Ms. Kelly Stapleton, managers, Ms. Marjorie Hooper, Ms. Bernadette Molina, and Mr. Daniel Sloyan, coordinators, and Ms. Bridget Blackwood, Mr. Nick Brattoli, Ms. Shelby Burgus, Ms. Zaira Limon-Perez, senior project assistants, CODA. Ms. Cathryn Albrecht, and Ms. Samara Schwartz, senior associate general counsels, ADA/CODA.

Adoption of the Agenda: The agenda of the meeting was adopted.

Conflict of Interest Statement, Fiduciary Reminder, and Reminder of Professional Conduct Policy and Prohibition Against Harassment: Ms. Cathryn Albrecht, senior associate general counsel, CODA, reminded the Commissioners of their fiduciary responsibilities, Professional Conduct, Prohibition Against Harassment, and the CODA Conflict of Interest policies.

Approve the Minutes from Winter 2023 Meeting: The minutes of the Winter 2023 Meeting were approved.

Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record three (3) mail ballots submitted by the Standing Committee on Nominations, which have been considered since the Winter 2023 Commission meeting.

Consent Calendar: The Commission noted there were no items on the consent agenda.

Report of the Review Committee on Predoctoral Dental Education (PREDOC RC): Committee Chair: Dr. Cataldo Leone. Committee Members: Dr. Charles Berry, Mr. Drew Christianson, Mr. David Cushing (attended virtually), Dr. Ana Karina Mascarenhas, Ms. Wilhemina Leeuw, Dr. Thomas McConnell, Dr. Deborah Weisfuse-Lipner, and Dr. Linda Wells. Commissioner Trainees: Dr. Cherae Farmer-Dixon, Dr. Cornelius Pitts (attended virtually), Dr. Kenneth Sadler, and Mr. Noah Williams observed the meeting as Commissioner trainees. Commissioner: Dr. Maxine Feinberg, chair, CODA (attended virtually). Guests (Open Session Only, Virtual): Ms. Sheila Brear, chief learning officer, American Dental Education Association attended the policy portion of the meeting. Staff Members: Ms. Kelly Stapleton, manager, Predoctoral Dental Education, and Mr. Nick Brattoli, senior project assistant, CODA. Dr. Sherin Took, senior director, CODA and Ms. Cathryn Albrecht, senior associate general counsel CODA, attended a portion of the meeting.

The meeting of the Review Committee on Predoctoral Dental Education (PREDOC RC) was held on July 10 – 11, 2023 at the ADA Headquarters, Chicago, Illinois and via a virtual meeting. The PREDOC RC report is found in **Appendix 3**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Therapy Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.



Consideration of Proposed Revision to Standard 2-24 of the Accreditation Standards for Dental Education Programs: The Commission considered the report and recommendations of the PREDOC RC and concurred.

Commission Action: The Commission on Dental Accreditation directed the Ad Hoc Committee to Review Accreditation Standards for Dental Education Programs to consider the two (2) proposed revisions to Standard 2-24 submitted by Dr. Amid Ismail of Temple University Kornberg School of Dentistry and Dr. Hong Chen of the American Academy of Orofacial Pain, (**Appendix 4**) with a future report to the Review Committee and Commission.

Informational Report of the Standing Committee on International Accreditation: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

New Business: Matters Related to Dental Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report of the Review Committee on Postdoctoral General Dentistry Education (PGD RC):

Committee Chair: Dr. Miriam Robbins. Committee Members: Dr. Jayson Huber, Dr. Edward O'Connor, Dr. Steven Rhodes, Dr. Eric Sung, Mr. Glenn Unser, and Dr. Michelle Ziegler. Dr. Frank Romano participated in the meeting virtually and Dr. Sally Jo Placa was unable to attend the meeting. Guest (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Took, director, CODA and Ms. Cathryn Albrecht, senior associate general counsel, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Postdoctoral General Dentistry Education (PGD RC) was held on July 13-14, 2023 at ADA Headquarters, Chicago, Illinois. The PGD RC report is found in **Appendix 5**.

Informational Report on Frequency of Citings of Accreditation Standards For Advanced Dental Education Programs in Advanced Education in General Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards For Advanced Dental Education Programs in Advanced Education in General Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards For Advanced Dental Education Programs in General Practice Residency: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards For Advanced Dental Education Programs in General Practice Residency: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the PGD RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 5** for Advanced Education in General Dentistry and **Appendix 5** for General Practice Residency, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Dental Assisting Education (DA RC): Committee Chair: Ms. Martha McCaslin. Committee Members: Ms. Julie Bera, Ms. Kimberly Bland, Ms. Christy Ross, Dr. Preeti Sahasi (attended virtually), Dr. Debra Schneider, and Ms. Diana Williams. Ms. Melissa Siegel was unable to attend the meeting. Guests (Open Session Only, Virtual): Ms. Rebecca Stolberg, vice president, Allied Dental Education and Faculty Development, American Dental Education Association (ADEA), attended the policy portion of the meeting. Commission Staff: Ms. Jamie Asher Hernandez, manager, Allied Dental Education, Ms. Katie Navickas, manager, Allied Dental Education, and Mr. Daniel Sloyan, coordinator, Allied Dental Education, Commission on Dental Accreditation (CODA). Dr. Sherin Took, senior director, CODA, and Ms. Zaira Limon Perez, senior project assistant, Allied Dental Education, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Assisting Education (DA RC) was held on July 13-14, 2023 at the American Dental Association Headquarters Building, Chicago, Illinois. The DA RC report is found in **Appendix 6**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Assisting Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to Standard 3-6 of the Accreditation Standards for Dental Assisting Education Programs: The Commission considered the report of the DA RC and concurred with immediate implementation of the proposed revision to Standard 3-6.

Commission Action: The Commission on Dental Accreditation directed adoption and immediate implementation of the proposed revision to Standard 3-6 of the Accreditation Standards for Dental Assisting Education Programs (**Appendix 6**) and all related documents.



New Business: Review of the Criteria for Selection of Dental Assisting Site Visitors: There was no discussion on the informational report.

Commission Action: This report is informational in nature and no action was taken.

New Business: Consideration of Proposed Revision to Standard 2-7 of the Accreditation Standards for Dental Assisting Education Programs: The Commission considered the proposed revision to Standard 2-7 (below), and concurred with the recommendation of the DA RC to adopt the revision with immediate implementation.

- 2-7 Written documentation of each course in the curriculum must be provided to students at the start of each course and include:**
- a. The course title, number, description, faculty presenting course and contact information**
 - b. Course objectives ~~including competency statements~~**
 - c. Course competencies**
 - ~~ed.~~ Content outline including topics to be presented**
 - ~~de.~~ Course schedule including learning and evaluation mechanisms for didactic, laboratory, and clinical learning experiences**
 - ~~ef.~~ Specific criteria for final course grade calculation**

Examples of evidence to demonstrate compliance may include:

- Course syllabus
- Rubrics for grade calculation
- Institutional grading policies
- ~~Competencies~~

Commission Action: The Commission on Dental Accreditation directed adoption and immediate implementation of the proposed revisions, noted above, to Standard 2-7 of the Accreditation Standards for Dental Assisting Education Programs and all related documents.

New Business: Discussion Related to the Decline (Closure, Discontinuance, Teach-Out) in CODA-Accredited Dental Assisting Programs: The Commission concurred with the recommendation of the DA RC to form an Ad Hoc Committee to consider the decline of CODA-accredited dental assisting education programs.

Commission Action: The Commission on Dental Accreditation directed the formation of an Ad Hoc Committee of available members of the Dental Assisting Review Committee and Commissioners who are dentists and dental educators to further study the trend of voluntary withdrawal of CODA accreditation by CODA-accredited dental assisting education programs, with a report for further consideration by the Dental Assisting Review Committee and Commission in Winter 2024.

New Business: Consideration of Standard 2-1 of the Accreditation Standards for Dental Assisting Education Programs: There was no discussion related to the informational new business item.

Commission Action: This report is informational in nature and no action was taken.



Report of the Review Committee on Dental Hygiene Education (DH RC): Committee Chair: Dr. Monica Nenad. Committee Members: Ms. Denise Avrutik, Dr. Linda Boyd, Dr. Marcia Ditmyer (attended virtually), Ms. Patricia Guenther, Ms. Carrie Hobbs, Dr. Lorie Holt, Dr. Tariq Javed, Dr. Nancy Rosenthal, Dr. Paul Francis Tayag Ayson, and Ms. Maiga Van Haalen. Ms. Mara Crow and Dr. Barbara Krieg-Menning were unable to attend the meeting. Guests (Open Session Only, Virtual): Dr. JoAnn Gurenlian, director, Education and Research, American Dental Hygienists' Association, and Ms. Rebecca Stolberg, vice president, Allied Dental Education and Faculty Development, American Dental Education Association. Staff Members: Ms. Katie Navickas, manager, Allied Dental Education, Ms. Jamie Asher Hernandez, manager, Allied Dental Education, and Mr. Daniel Sloyan, coordinator, Allied Program Reviews, Commission on Dental Accreditation (CODA). Dr. Sherin Took, senior director, CODA, and Ms. Zaira Perez-Lemon senior project assistant, Allied Dental Education, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Hygiene Education (DH RC) was held on July 10-11, 2023 at the ADA Headquarters, Chicago, Illinois. The DH RC report is found in **Appendix 7**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Hygiene Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Hygiene Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of the Report of the Ad Hoc Committee to Develop Dental Hygiene Enrollment Guidelines and Review Accreditation Standards for Dental Hygiene Education Programs: The Commission considered the report of the Dental Hygiene Review Committee and concurred with the Committee's recommendations.

Commission Actions: The Commission on Dental Accreditation directed there be no revision to Standard 2-8 of the Accreditation Standards for Dental Hygiene Education Programs at this time.

The Commission further directed there be no revision to Standard 3-6 of the Accreditation Standards for Dental Hygiene Education Programs at this time.

The Commission further adopted, with immediate implementation, the proposed new Guidelines for Requesting an Increase in Enrollment in a Dental Hygiene Education Program (**Appendix 7**).

Report of the Review Committee on Dental Laboratory Technology Education (DLT RC): Committee Chair: Ms. Lonni Thompson. Committee Members: Ms. LaShun James and Ms. Sandra Kotowski. Mr. Steven Pigliacelli and Dr. Arpana Verma were unable to attend the meeting. Guests (Open Session Only, Virtual): Ms. Rebecca Stolberg, vice president, Allied Dental Education and Faculty Development, American Dental Education Association (ADEA), attended the policy portion of the meeting. Staff Members: Ms. Jamie Asher Hernandez, manager, Allied Dental Education, Ms. Katie Navickas, manager, Allied Dental Education, Mr. Daniel Sloyan, coordinator, Allied Dental Education,



and Ms. Zaira Limon Perez, senior project assistant, Allied Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Laboratory Technology Education (DLT RC) was held on July 10, 2023 via a virtual meeting. The DLT RC report is found in **Appendix 8**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Laboratory Technology Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Laboratory Technology Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

New Business: Dental Laboratory Technology Site Visitor Recruitment: The Commission was informed of several upcoming site visits and the ongoing need for dental laboratory technology site visitors.

Commission Action: This report is informational in nature and no action was taken.

Report of the Review Committee on Dental Public Health Education (DPH RC): Committee Chair: Dr. Victor Badner. Committee Members: Dr. Bruce Dye, Dr. Maya Popova, and Dr. Robert Weyant. Dr. Shannon Smith-Stephens was unable to participate. Guests (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, Dr. Frances Kim, executive director, American Association of Public Health Dentistry (AAPHD), Dr. Susan McKernan, secretary-treasurer, American Board of Dental Public Health (ABDPH), and Dr. Mary Tavares, director, ABDPH, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education, Ms. Yesenia Ruiz, manager, Advanced Dental Education, Dr. Sherin Took, senior director, Ms. Bridget Blackwood, senior project assistant, and Ms. Michele Kendall, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Public Health Education (DPH RC) was held on July 14, 2023 via a virtual meeting. The DPH RC report is found in **Appendix 9**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Public Health: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered and concurred with the DPH RC's recommendation to circulate proposed revisions to the Accreditation Standards for one (1) year.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 9**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental



Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Endodontics Education (ENDO RC): Committee Chair: Dr. Garry Myers. Committee Members: Dr. Carolyn Brown, Dr. Linda Casser, Dr. Gerald Glickman, Dr. Scott McClanahan, and Dr. Josanne O'Dell. Guests (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Commission Staff: Ms. Yesenia Ruiz, manager, Advanced Dental Education, and Ms. Peggy Soeldner, manager, Advanced Dental Education, Commission on Dental Accreditation (CODA). Dr. Sherin Took, senior director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Endodontics Education (ENDO RC) was held on July 10, 2023, via a virtual meeting. The ENDO RC report is found in **Appendix 10**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Endodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Endodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the ENDO RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 10**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC): Committee Chair: Dr. Neel Bhattacharyya. Committee Members: Dr. Ashley Clark, Dr. Kathryn Korff, Dr. Renee Reich, and Ms. Lisa Mayer. Guests (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education; Ms. Yesenia Ruiz, manager, Advanced Dental Education; Ms. Bridget Blackwood, senior project assistant, and Ms. Michele Kendall, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC) was held on July 13, 2023 via a virtual meeting. The OMP RC report is found in **Appendix 11**.



Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Pathology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Pathology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered and concurred with the OMP RC's recommendation to circulate proposed revisions to the Accreditation Standards for one (1) year.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 11**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC):

Committee Chair: Dr. Sanjay Mallya. Committee Members: Dr. Boris Bacanurschi, Dr. King Chong Chan, Dr. Karen Parker-Davidson, and Dr. Sindhura Anamali Reddy. Guests (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education; Ms. Yesenia Ruiz, manager, Advanced Dental Education; Ms. Bridget Blackwood, senior project assistant, and Ms. Michele Kendall, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC) was held on July 10, 2023 via a virtual meeting. The OMR RC report is found in **Appendix 12**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology: The Commission directed adoption of new Standard 4-16 for oral and maxillofacial radiology, effective July 1, 2024.

Commission Action: The Commission on Dental Accreditation adopted the proposed new Standard 4-16 within the Accreditation Standards for Advanced Dental Education Programs in



Oral and Maxillofacial Radiology (**Appendix 12**) and related documents for implementation July 1, 2024.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the OMR RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 12**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC):

Committee Chair: Dr. George Kushner. *Committee Members:* Dr. Vasiliki Karlis, Dr. John Manahan (limited attendance, July 11, 2023), Dr. Pushkar Mehra, Dr. Jan Mitchell, Dr. Faisal Quereshy (limited attendance, July 11, 2023; unable to attend July 18, 2023). *Guests (Open Session Only, Virtual):* Dr. Paul Schwartz, president, American Association of Oral and Maxillofacial Surgeons (AAOMS), Dr. David Morrison, vice president, AAOMS, Ms. Mary Allaire-Schnitzer, associate executive director, AAOMS, and Ms. Laurie Oddo, manager, Advanced Education and Resident Affairs, AAOMS. *Commission Staff:* Ms. Yesenia Ruiz, manager, Advanced Dental Education, Dr. Sherin Took, senior director, and Ms. Peggy Soeldner, manager, Advanced Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC) was held on July 11, 2023 and July 18, 2023, via a virtual meeting. The OMS RC report is found in **Appendix 13**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organizations and Authority to Operate: The Commission considered the OMS RC's recommendation to circulate proposed revisions to the Accreditation Standards for one (1) year. Through discussion, it was noted that the proposed revisions related to sponsoring organizations and authority to operate should also be applied to the Accreditation Standards for clinical fellowship training programs. As such, the Commission took action to adopt the recommendation of the OMS RC amended to include circulation of proposed revisions for both oral and maxillofacial residency and clinical fellowship programs, with the same proposed changes applied in each Standards document.



Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 14**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery: The Commission considered the proposed revisions to various Standards within the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery and directed circulation for one (1) year.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, found in **Appendix 13**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

New Business: Consideration of the Policy on Enrollment Increases in Advanced Dental Education Programs in Oral and Maxillofacial Surgery: The Commission considered a proposed revision to the Commission's Policy on Enrollment Increases in Advanced Dental Education Programs. The Commission noted that this proposed revision was limited to oral and maxillofacial surgery programs. However, in discussion, the Commission concluded that this change could apply to all advanced dental education programs, not just oral and maxillofacial surgery. It was noted that most students/residents/fellows who require additional time to complete their educational program do not exceed six (6) months to fulfill program requirement. The proposed change to policy would allow programs to report and obtain approval for such extensions of education in an expedited manner between Commission meetings. Following consideration, the Commission revised the Policy on Enrollment Increases in Advanced Dental Education Programs as follows (underline indicates addition):

Programs may, from time to time, require a temporary, one-time only increase in enrollment to permit a student/resident/fellow to complete a program, which was extended beyond the program's regular completion date. A program must use the discipline-specific Guidelines to request a temporary, one-time only increase in enrollment prior to implementing the increase. Upon submission of the program change report, a temporary, one-time only increase in program enrollment of up to a maximum of six (6) months may be reviewed and approved by the Review Committee Chair, if the program provides evidence of sufficient resources and procedures to support the temporary increase. If the temporary, one-time only increase in enrollment may not be adequately supported, as determined by preliminary review by the discipline-specific Review Committee Chair, prior approval by CODA will be required and the report will be considered at the next regularly scheduled Commission meeting.

Commission Action: The Commission on Dental Accreditation adopted the proposed revisions to the Policy on Enrollment Increases in Advanced Dental Education Programs (noted above), with immediate implementation.



Report of the Review Committee on Orthodontics and Dentofacial Orthopedics Education

(ORTHO RC): Committee Chair: Dr. Brent Larson. Committee Members: Mr. David Cushing, Dr. Sarandeep Huja, Dr. Howard Lieb, Dr. Steven Lindauer, and Dr. Emile Rossouw. Commissioner Trainee: Dr. Glenn Sameshima. Guests (Open Session Only, Virtual): Ms. Michelle Ritterskamp, continuing education senior specialist, American Association of Orthodontists (AAO), and Dr. Sheila Brear chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Commission Staff: Ms. Yesenia Ruiz, manager, Advanced Dental Education, and Dr. Sherin Took, senior director, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC) was held on July 14, 2023, via a virtual meeting. The ORTHO RC report is found in **Appendix 15**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the ORTHO RC's report to circulate proposed revisions to the Accreditation Standards for one (1) year. Through discussion, it was noted that the proposed revisions related to sponsoring organizations and authority to operate should also be applied to the Accreditation Standards for clinical fellowship training programs. As such, the Commission took action to adopt the recommendation of the ORTHO RC amended to include circulation of proposed revisions for both orthodontics and dentofacial orthopedics (residency) and craniofacial and special care orthodontics (clinical fellowship) programs, with the same proposed changes applied in each Standards document.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 16**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Pediatric Dentistry Education (PED RC): Committee Chair: Dr. Joel Berg. Committee Members: Dr. James Boynton, Dr. Kevin Haubrick, Dr. Ana Keohane, Dr. Tad Mabry, and Dr. Anupama Tate. Commissioner Trainee: Dr. Jessica Lee observed the meeting as a



Commissioner Trainee. Guest (Open Session Only, Virtual): Dr. Leila Younger, executive director, American Board of Pediatric Dentistry (ABPD); Dr. Marcio Guelmann, president, ABPD; Ms. Leola Royston, manager, Education Development and Academic Support, American Academy of Pediatric Dentistry (AAPD); and Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Staff Member: Ms. Peggy Soeldner, manager, Advanced Dental Education; Ms. Yesenia Ruiz, manager, Advanced Dental Education, Ms. Bridget Blackwood, senior project assistant, and Ms. Michele Kendall, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Pediatric Dentistry Education (PED RC) was held on July 11, 2023 via a virtual meeting. The PED RC report is found in **Appendix 17**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to Anesthesia Standards of the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: The Commission considered the report and recommendations of the PED RC related to Standards pertaining to anesthesia requirements.

Commission Action: The Commission on Dental Accreditation directed continued review of the proposed revisions to the pediatric dentistry Accreditation Standards related to the use of sedation in patient management, through appointment of a workgroup composed of members of the Review Committee, including the current and incoming chair, with a report to the Winter 2024 meeting of the Pediatric Dentistry Review Committee and Commission.

The Commission on Dental Accreditation further directed that the pediatric dentistry workgroup to study the use of sedation in patient management within the Pediatric Dentistry Standards include, as needed, consultation with a pediatric dentist who was involved in the development of the current ADA Guidelines for Teaching Pediatric Pain Control and Sedation to Dentists and Dental Students.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the PED RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 17**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental



Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Periodontics Education (PERIO RC): Committee Chair: Dr. Paul Luepke. Committee Members: Dr. Wayne Kye, Dr. A.C. Liles, III, Dr. Angela Palaiologou-Gallis, Dr. Vishal Shah, and Dr. Dimitris Tatakis. Guests (Open Session Only, Virtual): Dr. Nicholas Geurs, education consultant, American Academy of Periodontology (AAP), Ms. Stephanie Heffner, staff director, AAP, and Dr. Sheila Brear, chief learning officer, American Dental Education Association (limited attendance), attended the policy portion of the meeting. Commission Staff: Ms. Yesenia Ruiz, manager, Advanced Dental Education, Ms. Peggy Soeldner, manager, Advanced Dental Education, and Dr. Sherin Took, senior director, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Periodontics Education (PERIO RC) was held on July 13, 2023, via a virtual meeting. The PERIO RC report is found in **Appendix 18**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Periodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the PERIO RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 18**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Prosthodontics Education (PROS RC): Committee Chair: Dr. Evanthia Anadioti. Committee Members: Dr. Scott DeVito, Dr. Sang Lee, Dr. Dean Morton, Dr. David Felton, and Dr. Joseph Hagenbruch. Dr. Kent Knoernschild substituted as needed for discipline-specific program reviews. Guests (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education; Ms. Yesenia Ruiz, manager, Advanced Dental Education; Ms. Bridget Blackwood, senior project assistant, and Ms. Michele Kendall, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Prosthodontics Education (PROS RC) was held on July 12, 2023 via a virtual meeting. The PROS RC report is found in **Appendix 19**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Prosthodontics: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Prosthodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered and concurred with the PROS RC's recommendation to circulate proposed revisions to the Accreditation Standards for one (1) year.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 19**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Dental Anesthesiology Education (DENTANES RC):

Committee Chair: Dr. Joseph Giovannitti. **Committee Members:** Dr. Gerard Kugel, Dr. Mana Saraghi, Dr. Shashi Unnithan, and Dr. Philip Yen. **Guest (Open Session Only, Virtual):** Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. **Staff Members:** Ms. Peggy Soeldner, manager, Advanced Dental Education, Ms. Yesenia Ruiz, manager, Advanced Dental Education, and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, senior director, CODA, and Ms. Cathryn Albrecht, senior associate general counsel, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Anesthesiology Education (DENTANES RC) was held on July 12, 2023 via a virtual meeting. The DENTANES RC report is found in **Appendix 20**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered and concurred with the DENTANES RC's recommendation to circulate proposed revisions to the Accreditation Standards for one (1) year.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 20**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.



Report of the Review Committee on Oral Medicine Education (OM RC): Committee Interim Chair: Dr. Lina Mejia (substituting for Dr. Scott DeRossi). Committee Members: Ms. Jennifer Barber, Dr. Michael Brennan, substituting for discipline-specific agenda item; Dr. Michael DeBellis, and Dr. Thomas Sollecito. Dr. Scott DeRossi, Review Committee Chair, was unable to attend the meeting. Guest (Open Session Only, Virtual): Dr. Sheila Brear, chief learning officer, American Dental Education Association, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education; Ms. Yesenia Ruiz, manager, Advanced Dental Education, and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral Medicine Education (OM RC) was held on July 11, 2023 via a virtual meeting. The OM RC report is found in **Appendix 21**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral Medicine: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the OM RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 21**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Report of the Review Committee on Orofacial Pain Education (OFP RC): Committee Chair: Dr. Joseph Cohen. Committee Members: Dr. Steven Bender, Dr. Reny de Leeuw, Dr. Bessie Katsilometes, and Dr. Robert Windsor. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education, and Ms. Yesenia Ruiz, manager, Advanced Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Orofacial Pain Education (OFP RC) was held on July 10, 2023 via a virtual meeting. The OFP RC report is found in **Appendix 22**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain Related to Patients With Special Needs: The Commission concurred with the OFP RC's recommendation to adopt new Standard 2-10 with implementation July 1, 2024.



Commission Action: The Commission on Dental Accreditation adopted the new Standard 2-10 within the Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain found in **Appendix 22** and related documents with implementation July 1, 2024.

Consideration of Proposed Revision to Accreditation Standards for Advanced Dental Education Programs Related to Sponsoring Organization and Authority to Operate: The Commission considered the report of the OFP RC and noted the recommendation for circulation of proposed revisions to Standards for a period of one (1) year. The Commission concurred with the recommendation of the Review Committee.

Commission Action: The Commission on Dental Accreditation directed circulation of the proposed revisions found in **Appendix 22**, to the communities of interest for review and comment for one (1) year, with Hearings conducted in conjunction with the October 2023 American Dental Association (ADA) Annual Meeting and the March 2024 American Dental Education Association (ADEA) Annual Session with comments reviewed by the Review Committee and Commission at its Summer 2024 meetings.

Miscellaneous Affairs-Consideration of Matters Relating to More than One Review Committee

Informational Report of Review Committee and Commission Meeting Dates: The Commission reviewed meeting dates through Summer 2025.

Commission Action: This report is informational in nature and no action was taken.

Miscellaneous Affairs-Matters for the Commission as a Whole

Report of the Standing Committee on Finance: The report of the Standing Committee on Finance can be found in **Appendix 23**. Below are actions taken by the Commission related to the Report of the Standing Committee on Finance.

Update on 2022-2023 Budget Activity and Update on 2024 Budget: The Commission considered the Finance report and concurred with the addition of one (1) full time staff in the Commission's 2024 operating budget.

Commission Action: The Commission on Dental Accreditation directed the addition of one (1) full-time staff in the Commission's 2024 annual operating budget.

Review of CODA Administrative Fund: The Commission considered the recommendation of the Finance Committee to rescind the 2024 Administrative Fund fee for dental and dental-related education programs.

Commission Action: The Commission on Dental Accreditation directed that the \$25 Administrative Fund fee scheduled for 2024 be rescinded, and that in 2024 there be no (\$0) Administrative Fund fee applied to CODA-accredited dental and dental-related education programs.

Review of Intercompany Memorandum of Understanding and Services Agreement: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Timeline (Long-Term Plan) to Assume Total Expenses and Authority to Determine and Manage Annual Operating Budget: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Financial and Comparative Analysis Study: The Commission noted that the financial comparative analysis study would begin in Fall 2023 with a report in Winter 2024.

Commission Action: This report is informational in nature and no action was taken.

Update on ADA-CODA Relationship Workgroup: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report of the Standing Committee on Quality Assurance and Strategic Planning (QASP): The report of the Standing Committee on Quality Assurance and Strategic Planning can be found in **Appendix 24**.

Consideration of Ongoing Quality Assurance and Strategic Planning Activities: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Additional Quality Assurance and Strategic Planning Items for Discussion

Activities Related to the Commission on Dental Accreditation of Canada (CDAC): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Trends in Dental Education, Practice, Research, and Higher Education – Letter from the National Coalition of Dentists for Health Equity: The Commission considered the key points in the report of the Quality Assurance and Strategic Planning related to the letter from the National Coalition of Dentists for Health Equity.

Commission Action: The Commission on Dental Accreditation directed that a formal letter to the National Coalition of Dentists for Health Equity be sent to inform the Coalition of the Commission's second review of its correspondence and actions that are underway by the Commission related to diversity, equity, inclusion and belonging.

Trends in Dental Education, Practice, Research, and Higher Education – Update on United States Department of Education, General Accreditation Matters, and CODA Recognition: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.



Report of the Standing Committee on Documentation and Policy Review: The report of the Standing Committee on Documentation and Policy Review can be found in **Appendix 25**. Below are actions taken by the Commission related to the Report of the Standing Committee on Documentation and Policy Review.

Regular Review of Commission Policies: The Commission reviewed the report of the Standing Committee and concurred with its recommendations.

The Commission reviewed and reaffirmed the following policies:

- *Policy and Procedure for Development and Revision of Accreditation Standards*
- *Policy on Assessing the Validity and Reliability of the Accreditation Standards*
- *Procedures for Hearing on Standards*
- *Conflict of Interest Policies*
- *Policy on Public Disclosure*
- *Policy on Professional Conduct and Prohibition Against Harassment*
- *Program Fee Policy*
- *Policy on Administrative Fund*
- *Accreditation Status Definitions of Programs That Are Fully Operational*
- *Accreditation Status Definitions of Other Accreditation Actions*
- *Application for Accreditation for Fully Operational Programs with Enrollment and Without Accreditation*
- *Application for Initial Accreditation for Developing Programs*

The Commission reviewed and revised the following policies:

- *Confidentiality Policy*
- *Policy on Simultaneous Service*
- *Non-Discriminatory Policy*
- *Guidelines for Managing Program Files*
- *Accreditation Status Definition of Programs That Are Not Fully Operational*

Commission Action: The Commission on Dental Accreditation directed adoption and immediate implementation of the proposed revisions to policies found in **Appendix 25**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

Consideration of Proposed Revisions to Miscellaneous Policies: The Commission reviewed the report of the Standing Committee and concurred with its recommendations related to revision of Commission policies and procedures found in the Evaluation and Operational Policies and Procedures (EOPP) manual.

The Commission reviewed the following policies:

- *Criteria for Consideration of an Application for Accreditation*
- *Policy on Site Visitors*
- *Materials Available from the Commission*
- *Information on the Commission's Website*
- *Reporting Program Changes in Accredited Programs*
- *Policy on Preparation and Submission of Documents to the Commission*
- *Due Process Related to Appeal of Accreditation Status Decisions*



- *Review Committees and Review Committee Meetings*
- *Commission and Commission Meetings*
- *Policy on Temporary Use of Alternative Site Visit Methods*

Commission Action: The Commission on Dental Accreditation directed adoption and immediate implementation of proposed revisions to policies found in **Appendix 25**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

Report of the Standing Committee on Communication and Technology: The report of the Standing Committee on Communication and Technology can be found in **Appendix 26**. While the report was informational, a summary of activities related to the communication survey was provided by the Chair of the Standing Committee on Communication and Technology, noting the announcement and distribution of the survey planned for Fall 2023. Additionally, the Chair of the Standing Committee noted that the Commission is in continued negotiations with the vendor that will support the development of an electronic accreditation platform for CODA.

CODA Website Analytics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

CODA Communication Plan: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Electronic Accreditation Platform: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Report of the Standing Committee on Nominations: The Commission considered the report of the Standing Committee on Nominations found in **Appendix 27**, including the nominations of qualified consumer/public members for the Review Committees and Appeal Board, and nominations to vacant positions on Review Committees.

The Commission considered nominations submitted by the Standing Committee to fill open positions on the Review Committee and public members of the Board of Commissioners.

Commission Action: The Commission on Dental Accreditation appointed the following nominees to open positions on the Commission's Review Committees, and public member to the Appeal Board:

General Practice Residency Educator (one (1) vacancies) for Review Committees on Post Graduate Dental Education (PGD RC).

- Dr. Robert Hollowell
- Alternate: Dr. Nadejda Stefanova Stephens

Predoctoral Dental Education Educator (one (1) vacancy for the Review Committee on Predoctoral Dental Education (PREDOC RC)



- Dr. Sillas Duarte
- Alternate: Dr. Wendy Woodall

General Dentist (four (4) vacancies) for the Review Committees on Dental Assisting Education (DA RC), Oral and Maxillofacial Pathology Education (OMP RC), Oral and Maxillofacial Radiology Education (OMR RC), and Prosthodontics Education (PROS RC).

- Dr. Dara Rogers
 - Dr. Jennifer Boyce
 - Dr. Philip Rinaudo
 - Dr. Tena Phillips
- Alternate: Dr. Tiffany McPheeters

Dentist Practitioner (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- CODA Commissioner practitioner
Dr. Ngoc Chu – *CODA Commissioner*
Alternate: Dr. Nancy Rosenthal – *CODA Commissioner*

Dentist Educator (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Dr. James Harrison
- Alternate: none

Dental Assisting Educators (two (2) vacancies) for the Review Committee on Dental Assisting Education (DA RC)

- Ms. Heather Seghi
 - Ms. Staci Schory
- Alternate: Ms. Jill Holland

Dental Hygiene Educator (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Ms. Joanne Pacheco
- Alternate: Ms. Joanna Campbell

Public Members (eight (8) vacancies) for the Review Committees on Predoctoral Dental Education (PREDOC RC), Post Graduate Dental Education (PGD RC), Dental Hygiene Education (DA RC), Endodontics Education (ENDO RC), Orthodontics and Dentofacial Orthopedics Education (ORTHO RC), Pediatric Dentistry Education (PED RC), and Prosthodontics Education (PROS RC); and one (1) vacancy for the Appeal Board.

- CODA Commissioner Public Members
- Dr. Kevin Haubrick
- Dr. Linda Casser
- Mr. Marty Nicholson
- Dr. Carole Palmer
- Dr. Tia Young
- *Tabled further reviews until additional qualified nominations are received.*



The Commission further considered the appointment of individuals nominated by sponsoring organizations and/or boards to fill discipline-specific vacancies.

Commission Action: The Commission on Dental Accreditation appointed the following individuals, nominated by sponsoring organizations and/or boards, to the relevant review committees to fill discipline-specific vacancies:

American Association of Endodontists (AAE) and American Board of Endodontics (ABE) Joint Nominee (one (1) vacancy) for the Review Committee on Endodontics Education (ENDO RC), nominated by the American Association of Endodontists (AAE) and American Board of Endodontics (ABE)

- Dr. Timothy Kirkpatrick
- Alternate: Dr. Bekir Karabucak

American Association of Oral and Maxillofacial Surgeons (AAOMS) and American Board of Oral and Maxillofacial Surgery (ABOMS) Joint Nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC), nominated American Association of Oral and Maxillofacial Surgeons (AAOMS) and American Board of Oral and Maxillofacial Surgery (ABOMS).

- Dr. Vincent Perciaccante
- Alternate: Dr. David Powers

American Association of Orthodontists (AAO) Nominee (one (1) vacancy) for the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC), nominated by the American Association of Orthodontists (AAO).

- Dr. Juan Palomo
- Alternate: Dr. Sundaralingam Premaraj

American Board of Periodontology (ABP) Nominee (one (1) vacancy) for the Review Committee on Periodontics Education (PERIO RC), nominated by the American Board of Periodontology (ABP).

- Dr. Wayne Kye
- Alternate: Dr. Hsun-Liang (Albert) Chan

Streamlining and Simplifying the Nomination Scoring Process: The Commission considered the Standing Committee's recommendations related to streamlining and simplifying the nomination process and concurred with the recommendations of the Standing Committee.

Commission Actions: The Commission on Dental Accreditation directed adoption and immediate implementation of the proposed revision to the nomination scoring process whereby the Nomination Committee members will identify if a nominee meets the required criteria to serve, and whether the individual should be selected to fill an open position or be an alternate, with further discussion of nominees at its regular meetings.

The Commission further directed staff to immediately revise and implement the Review Committee and Public Member Nomination Forms to remove the request for references, and to encourage well-rounded and diverse nominees.



Report of the Ad Hoc Committee on Faculty to Student Ratios in Accreditation Standards: The Commission considered the report and recommendations of the Ad Hoc Committee on Faculty to Student Ratios in Accreditation Standards (**Appendix 28**). The Commission discussed the design of the survey used in the study, noting that CODA's Ad Hoc Committee developed the survey with feedback from the ADA Health Policy Institute staff to review drafted questions. The Commission also noted that the results and report of the Ratio Study were publicly available to all of CODA's communities of interest. Additionally, the Commission learned that following conclusion of the Ad Hoc Committee's work, seven (7) unsolicited letters were received by the Commission which noted concerns pertaining to the negative impact on dental hygiene programs if there was a change in faculty to student ratios.

Commission Actions: The Commission on Dental Accreditation directed there be no development of a policy or process for rationale that must be followed when revising Accreditation Standards related to faculty to student ratios.

The Commission further directed the Report of the Ad Hoc Committee on Faculty to Student Ratios in Accreditation Standards be provided to the Review Committees that oversee dental assisting, dental hygiene, dental laboratory technology, and dental therapy education for further consideration and review, including determination if revisions of Accreditation Standards are warranted, with a report to the Commission in Winter 2024.

The Commission further directed that the Commission on Dental Accreditation send a copy of the Report of the Ad Hoc Committee on Faculty to Student Ratios in Accreditation Standards to the state dental associations.

Report of the Ad Hoc Committee on Volunteerism: The Commission considered the report and recommendations of the Ad Hoc Committee on Volunteerism (**Appendix 29**). The Commission concurred with the work and recommendations of the Ad Hoc Committee. The Commission also affirmed that the Ad Hoc Committee be sunset at this time, following completion of its charge.

Commission Actions: The Commission on Dental Accreditation directed continued review of volunteerism through the Standing Committee on Finance, in conjunction with the financial comparative analysis study.

The Commission further directed Commission staff to communicate the importance of volunteerism to the communities of interest, and to explore additional methods through which the Commission may express appreciation to its volunteers, including offering continuing education, issuing certificates of appreciation, or other methods, as available.

Report of the Ad Hoc Committee on Alternative Site Visit Methods: The Commission considered the report and recommendations of the Ad Hoc Committee on Alternate Site Visit Methods (**Appendix 30**).

Commission Actions: The Commission on Dental Accreditation directed that the Ad Hoc Committee on Alternative Site Visits be transitioned to a standing committee of the Commission named the Standing Committee on Site Visit Process and Training, effective immediately.

The Commission on Dental Accreditation further directed the Standing Committee on Site Visit Process and Training be assigned the following charge:



Standing Committee on Site Visit Process and Training:

- Monitor trends and USDE regulations related to CODA's site visit process;
- Evaluate site visit feedback from site visitors and programs;
- Review and develop protocols and materials to enhance the site visit process;
- Oversee and provide input on training for new and reappointed site visitors;
- Oversee and provide input on training for programs preparing for site visits; and
- Oversee and provide input to educate new program directors on working with the Commission.

Report of the Ad Hoc Committee on Professional Development and Mega Issues: The Commission considered the report and recommendations of the Ad Hoc Committee on Professional Development and Mega Issues (**Appendix 31**). The Commission believed that the Ad Hoc Committee should continue its work, with potential transition of the Ad Hoc Committee to a Standing Committee in the future. The Commission further noted that the Ad Hoc Committee's work should be focused solely on Commissioner and Review Committee member training activities, since in a prior action at this meeting the Commission directed formation of a new Standing Committee on Site Visit Process and Training, which will focus on training initiatives for CODA site visitors.

Commission Action: The Commission on Dental Accreditation directed the Ad Hoc Committee on Professional Development or a Standing Committee of the Commission to develop periodic ongoing professional development sessions for CODA Commissioners, Review Committee members, and site visitors addressing topics related to dental education and accreditation.

Informational Report of the Standing Committee on International Accreditation: The Commission considered the informational report of the Standing Committee on International Accreditation (**Appendix 32**), without further discussion.

Commission Action: This report is informational in nature and no action is required.

Report on Appointment of Commissioners and Appeal Board Members: The Commission reviewed information on the Commissioners and Appeal Board Members whose terms would end at the American Dental Association (ADA) 2023 Meeting and their replacements whose terms would begin at the ADA Meeting. The Commission also reviewed information on the 2024 Commissioner Trainees whose terms will begin in 2025 (**Appendix 33**).

Additionally, the following Commissioners received acknowledgement regarding their service on the Commission:

- Dr. Joel Berg
- Dr. Timmothy Schwartz
- Dr. Sanjay Mallya
- Dr. Amid Ismail
- Dr. Brent Larson
- Dr. Marshall Titus
- Dr. Scott DeVito
- Dr. Barbara Krieg-Menning



Commission Action: This report is informational in nature and no action was taken.

Election of Chair and Vice Chair of the Commission: By acclimation, the Commission elected Dr. Maxine Feinberg as chair of the Commission and Dr. Frank Licari as vice-chair of the Commission for 2023-2024.

Report of the Commission on Dental Accreditation of Canada (CDAC): Dr. Debora Matthews, Chair of the Commission on Dental Accreditation of Canada (CDAC) provided an update on the CDAC activities as presented in the CDAC's report to the Commission. It was noted that with the CDAC's new governance model as an independent authority, the Commission now includes additional public members, and the Review Committees are now granted authority to make accreditation decisions. Additionally, dental anesthesiology has been recognized as a dental specialty in Canada; therefore, Accreditation Standards are under development for this discipline.

Commission Action: This report is informational in nature and no action was taken.

Update on United States Department of Education (USDE) and Higher Education Accreditation

Issues: The Commission's Senior Director provided a brief update on the United States Department of Education regarding management of complaints, diversity, and other topics of interest.

Survey of Meeting: Commissioners were reminded to complete the electronic post-meeting survey. The survey is important for determining whether the Commission is achieving its goals for the year and how the virtual meeting technology performed for this meeting.

New Businesses: The Commission considered several matters brought forward under new business.

Electronic Accreditation Platform: The Commission discussed the development of its electronic accreditation platform and noted that it will be important to obtain information from the end users to determine what is needed from their perspective to support the work of the Commission. Additionally, the Commission noted that Dr. Joel Berg should be retained as a consultant to the Communication and Technology Committee to assist with continuity in CODA's communication needs.

Commission Actions: The Commission on Dental Accreditation directed that through the Communication and Technology Committee, the Commission obtain information from end users on what is needed for CODA's new electronic accreditation tool.

The Commission on Dental Accreditation further directed that Dr. Joel Berg be retained as an ex-officio consultant to the Standing Committee on Communication and Technology to assist with continuity in ongoing projects related to the Commission's communication needs.

ADA-CODA Relationship Workgroup: The Commission noted a closed session discussion the day prior with the ADA Executive Director, and CODA's directive to transmit a letter to the ADA requesting an immediate meeting of the ADA-CODA Relationship Workgroup.

Commission Action: The Commission on Dental Accreditation directed a letter be written to ADA leadership to request an immediate meeting of the ADA-CODA Relationship Workgroup.



Ad Hoc Committee to Review Predoctoral Dental Education Standards: Noting the work of the Ad Hoc Committee reviewing the predoctoral dental education Standards is continuing, the Commission believed that the outgoing member of the Review Committee on Predoctoral Dental Education (PREDOC RC) who was assigned to the Ad Hoc Committee should be retained through completion of the project to ensure continuity of review of the Standards.

Commission Action: The Commission on Dental Accreditation directed that the current outgoing PREDOC RC member be retained to ensure continuity in the review of the Standards.

Proposed Revision to Accreditation Standards for Dental Education Programs Regarding Diversity, Equity, Inclusion and Belonging: The Commission considered a communication received August 8, 2023 (**Appendix 34**) from the American Dental Association on behalf of the American Association of Women Dentists, American Dental Association, American Student Dental Association, Diverse Dental Society, Hispanic Dental Association, National Dental Association, and Society of American Indian Dentists (SAID), requesting the Commission to consider changes to the Accreditation Standards for Dental Education Programs related to diversity, equity, inclusion and belonging. The Commission concluded that the Ad Hoc Committee studying potential revisions to the Accreditation Standards for Dental Education Programs should consider the communication as it continues its work.

Commission Action: The Commission on Dental Accreditation directed review of the communication received August 8, 2023 (**Appendix 34**) by the Ad Hoc Committee on Predoctoral Standards Revisions.

Adjourn: The Commission adjourned the open session at 12:27 P.M.
