

**Commission on Dental Accreditation  
Unofficial Report of Major Actions  
January 30-31, 2020**

1. The Commission reviewed accreditation reports and took 400 accreditation actions on dental, advanced dental, and allied dental education programs and recorded six (6) mail ballots on dental assisting, dental hygiene and general practice residency education programs.

A total of eight (8) new programs were granted accreditation:

| <b>Educational Program</b>                                     | <b>Number</b> |
|--|---------------|
| Craniofacial and Special Care Orthodontics Clinical Fellowship | 1             |
| Dental Assisting   | 1             |
| General Practice Residency                                     | 2             |
| Oral and Maxillofacial Pathology                               | 1             |
| Oral and Maxillofacial Surgery Clinical Fellowship-Oncology    | 2             |
| Predoctoral Dental Education                                   | 1             |

Two (2) advanced education in endodontics, one (1) general practice residency, one (1) advanced education in oral and maxillofacial surgery (residency), one (1) dental hygiene and ten (10) dental assisting education programs received a formal warning that accreditation will be withdrawn in August 2020 unless the requested information, demonstrating compliance with the accreditation standards or Commission policy, is submitted prior to that time.

The Commission affirmed the reported voluntary discontinuance effective date or planned closure date of one (1) advanced education in dental anesthesiology, one (1) advanced education in dental public health, two (2) dental hygiene, and three (3) dental assisting education programs, at the request of their respective sponsoring institutions.

2. The Commission adopted revisions to the following accreditation standards:
  - Accreditation Standards for Advanced Dental Education Programs in Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Dental Public Health, Oral and Maxillofacial Radiology, Oral Medicine, Orofacial Pain, and Prosthodontics, revision to the definition of “Should” within the Definition of Terms, with an immediate implementation.
  - Accreditation Standards for Dental Assisting Education Programs, revision to the definition of “Should” and addition of the definition of “Dental Emergencies” within the Definition of Terms, and revision to Standards 2-11 and 3-7, with implementation date of July 1, 2020.
  - Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, revision to the definition of “Should” within the Definition of Terms, and revisions to Standard 4-3.2, with implementation date of July 1, 2020.
  - Accreditation Standards for Advanced Dental Education Programs in Periodontics, revisions to Standard 4-12e, with implementation date of January 1, 2021.

3. The Commission directed the following proposed revisions to Accreditation Standards be circulated to the communities of interest for comment including, as applicable, hearings at the 2020 American Dental Education Association (ADEA) Annual Meeting and the 2020 American Dental Association (ADA) Annual Meeting:
  - Accreditation Standards for Dental Hygiene Education Programs, with circulation to the communities of interest until December 1, 2020, for consideration at the February 2021 meeting of the Commission. Additionally, hearings will be conducted at the 2020 American Dental Hygienists' Association (ADHA) Annual Meeting and the 2020 ADEA Allied Program Directors' Conference.
  - Accreditation Standards for Dental Laboratory Technology Programs, with circulation to the communities of interest until December 1, 2020, for consideration at the February 2021 meeting of the Commission.
  - Accreditation Standards for Advanced Dental Education Programs in Endodontics, with circulation to the communities of interest until December 1, 2020, for consideration at the February 2021 meeting of the Commission.
  - Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, with circulation to the communities of interest until December 1, 2020, for consideration at the February 2021 meeting of the Commission.
  
4. The Commission reviewed the report of the Standing Committee on Finance, and took the following actions:
  - Directed circulation of the proposed revised Shared Services Agreement to the ADA for final review and execution by ADA and CODA.
  - Directed renaming the current Research and Development Fund to the CODA Administrative Fund, rescinding the Policy on CODA Research and Development Fund (R&D Fund) and the Policy on Operating Reserve Fund and adopting the new Policy on CODA Administrative Fund in the Commission's Evaluation and Operational Policies and Procedures manual with immediate implementation. The Commission further directed notice of these changes to the ADA-CODA Relationship Workgroup and ADA Board of Trustees.
  - Directed delay of its plan to obtain sole authority to set and administer its annual operating budget until 2022.
  - Approved the 2021 Annual and Application Fees as follows:
    - Adopted a 0% increase in annual fees for all disciplines in 2021; \$8,210 for predoctoral dental education programs, \$2,050 for dental assisting, dental hygiene, dental therapy, and advanced dental education programs, and \$1,460 for dental laboratory technology programs.
    - Affirmed that during the year a program is due for a regular accreditation site visit, the annual fee will be doubled.
    - Maintained the application fees of \$67,400 for predoctoral dental education programs and \$16,850 for allied and advanced education programs.
  - Approved the 2021 International Fee schedule as follows:
    - Maintained the international predoctoral dental education application fee of \$76,660 in 2021.

- Maintained the 2021 international predoctoral dental education annual accreditation fee of \$19,283.
  - Affirmed that in 2021 international predoctoral dental education programs pay all site visit expenses (actual expenses) for all site visits during the application and regular site visit schedule.
  - Affirmed that in 2021 international predoctoral dental education programs pay an administrative fee of 25% of the total site visit cost for coordination of each site visit.
  - Maintained the International Consulting Fee (outside of PACV process) of \$5,000.
  - Affirmed that all international fees must be paid in U.S. Dollars.
  - Approved other accreditation fees as follows:
    - Maintained the Special Focused Site Visit Administrative Fee of \$5,000.
    - Maintained the CODA Penalty for Non-Compliance with CODA Policy on HIPAA of \$4,000 per program per submission.
    - Removed the Electronic Conversion of Paper Documents Fee from the fee schedule.
    - Maintained the Email/Contact Distribution List Fee of a \$200 minimum.
    - Increased the CODA Administrative Fund fee from \$35 to \$100 per program annually.
  - Directed the current PACV International Consultation and Accreditation Fees be maintained.
  - Adopted the proposed revisions to policies on fees, with immediate implementation.
5. The Commission reviewed the report of the Standing Committee on Quality and Strategic Planning, and took the following actions:
- Directed CODA staff to notify the ADA-CODA Relationship Workgroup and the ADA Board of Trustees of the Commission's action to modify the existing Research and Development Fund. See above related to the CODA Administrative Fund.
  - Directed circulation of the proposed revised Shared Services Agreement to the ADA for final review and execution by ADA and CODA (see above).
6. The Commission reviewed the report of the Standing Committee on Documentation and Policy Review, and took the following actions:
- Adopted the proposed revisions to the *CODA Rules*, with immediate implementation:
  - Adopted the following revised policies within its Evaluation and Operational Policy and Procedures manual, with immediate implementation:
    - Policy on Enrollment Increases in Advanced Dental Education Programs
    - Self-Study General Information
    - Policy on Reporting Program Changes in Accredited Programs
    - Policy on Review Committees and Review Committee Meetings
    - Policy on Reprints
    - Commission History and Background
    - Policy on Site Visitors, Criteria for Nomination of Site Visitors
  - Adopted the new Policy on Preparation and Submission of Documents to the Commission, and rescinded the Policy on Electronic Submission of Accreditation Materials, Commission Policy and Procedure Related to Compliance with the Health

Insurance Portability and Accountability Act (HIPAA), and Policy on Preparation and Submission of Reports to the Commission.

- Adopted the new Policy on Public Statements.

7. The Commission adopted the following additional actions.

- Directed the distribution of the Commission's Validity and Reliability Study of Accreditation Standards for Dental Education Programs and Advanced Dental Education Programs in Oral and Maxillofacial Pathology.
- Directed an ad hoc committee be formed to continue review of the Annual Survey Curriculum section for advanced education in general dentistry, general practice residency, dental anesthesiology, oral medicine and orofacial pain programs,
- Directed three (3) ad hoc committees be formed to continue review of the validity and reliability survey data and potential revision of Accreditation Standards for advanced education in oral and maxillofacial surgery (residency and fellowship), orthodontics and dentofacial orthopedics (residency and fellowship), and periodontics.
- Directed further study of the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics through the orthodontics and dentofacial orthopedics ad hoc committee in conjunction with its continued study of the validity and reliability survey data.
- Directed that the policies on Reporting Program Changes in Accredited Programs, Policy on Enrollment Increases in Advanced Dental Education Programs, Guidelines for Requesting an Increase in Enrollment in a Predoctoral Dental Education Program, and all related documents, be revised to prohibit requests for *retroactive permanent* increases in enrollment.

Commission Members: Dr. John Agar, Dr. Joel Berg, Dr. Linda Casser, Dr. Eladio DeLeon, Dr. Scott DeVito, Dr. Steven Friedrichsen, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. Jeffery Hicks (vice chair), Dr. Adolphus Jackson, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Steven Levy, Dr. Sanjay Mallya, Mr. Charles McClemens, Dr. William Nelson, Dr. Marsha Pyle, Dr. Bruce Rotter, Dr. Timmothy Schwartz, Dr. Marybeth Shaffer, Ms. Ambika Srivastava, Dr. Alan Stein, Ms. Deanna Stentiford, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Dr. Barbara Krieg-Menning did not attend the meeting.