



CDAC ACTIVITY REPORT TO CODA

July 2024

CDAC OPERATIONS REPORT 2024

2024 Survey Site Visits

In 2024, eighteen (18) in-person site visits were conducted. A summary of the in-person surveys is listed below.

Universities

DDS/DMD/Dental Specialties:

- University of British Columbia – DMD
- University of British Columbia – Periodontics
- University of British Columbia – Endodontics
- University of British Columbia – OMOP
- University of British Columbia – Orthodontics
- University of British Columbia – Pediatric Dentistry
- University of British Columbia – Prosthodontics

- Western University – DDS
- Western University – QP
- Western University – Orthodontics
- Western University – OMFS

- University of Manitoba – Pediatric Dentistry

Dental Hygiene:

- 1 University-based - University of British Columbia
- 1 College-based

Dental Assisting – Colleges:

- 3 private
- 2 public

Combined Dental Assisting and Dental Hygiene Programs:

- Georgian College DA
- Georgian College DH
- Saskatchewan Polytechnic DA
- Saskatchewan Polytechnic DH

Health Facilities/Hospitals

- Queen Elizabeth II Health Sciences Centre (SER)
- St. Joseph's Health Care London (SER)
- London Health Sciences Centre (SER)
- Western University (GPR)

Updating Accreditation Standards

Dental Hygiene and Dental Assisting

The Dental Hygiene accreditation standards review working group, and the Dental Assisting accreditation standards review working group, supported by CDAC staff, have been working diligently for the past two years on reviewing and updating accreditation standards.

Due to leadership transition within CDAC and subsequent staffing changes, the revised standards have not been released. Plans are underway to finalize the new standards before September of 2024.

Dentistry (DDS/DMD)

An update of the DDS/DMD standards is expected to begin in 2024. The timing of this is still being determined.

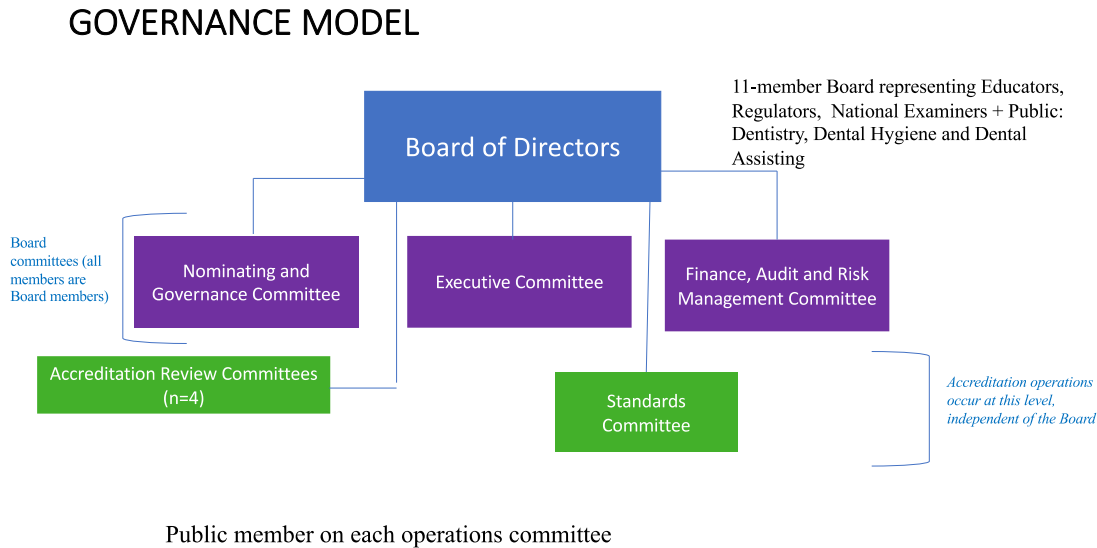
- ***Knowledge, Skills, and Abilities (KSAs) for a Beginning Dental Practitioner in Canada***
The Canadian Dental Regulatory Authorities Federation (CDRAF) developed an updated Knowledge, Skills, and Abilities (KSAs) for a Beginning Dental Practitioner in Canada which was approved by their Board of Directors in February of 2024. The new KSAs were also to be approved by the Association of Faculties of Dentistry (ACFD) and the National Dental Examining Board (NDEB) at their respective meetings. CDAC formally accepted the new KSAs on July 15, 2024. Further discussion with all stakeholders is required as to full implementation of the new KSAs. The new KSA do not replace earlier documents developed by the Association of Faculties of Dentistry of Canada but rather should act as companion documents.

Dental Anesthesia

On February 17, 2023, the CDRAF (Canadian Dental Regulatory Authorities Federation) Board approved the recognition of Dental Anaesthesia as a specialty of dentistry. Over the next 12 - 18 months, a Working Group of the CDAC Standards Committee will be soliciting support from ACFD (Association of Canadian Faculties of Dentistry), RCDC (Royal College of Dental Surgeons of Canada), CADA (Canadian Academy of Dental Anaesthesia), CODA and the public to develop standards for Dental Anaesthesia Programs. Draft standards were received in April of 2024. The drafts are currently under review. It is intended to have the new standards released by Fall of 2024.

Ongoing Transition to Independence

Since becoming an independent organization, the CDAC Board has continued to implement policies and procedures to support and establish CDAC in its new operating structure.



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Committee Highlights

Nominations

The nominations committee focused on policy development and developed the following policies in 2024:

- Operational Committee Member Appointments Policy
- Board meeting Rules Policy
- Observers at Board Meetings Policy
- Other Persons Attending Board Meetings Policy

The committee will continue to focus on adding and refining policy for the balance of this fiscal year.

Finance, Audit and Risk Management Committee

CDAC completed its first full Audit for the 2023 fiscal year and presented its first set of Audited Financial Statements at our Annual Meeting of Members on June 1, 2024. The audit went smoothly, and no significant matters were identified during the audit.

Ad-Hoc CEO Hiring Committee

A hiring committee was established to recruit the new CEO. The committee was formally dissolved at the June 2, 2024, Board of Director meeting following the appointment of the new CEO (Ms. Dawn Wilson) in April.

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Executive Committee

The Executive committee acted as interim leadership to CDAC between October 2023 and April 2024, including managing staff and maintaining operations during this period.

Predominantly, in 2024 this committee has focused on the hiring and onboarding of the new CEO, who officially joined CDAC effective April 25, 2024. The handover process has now concluded, and the Executive committee has resumed their board oversight role with all operational function now resting with the CEO. Additional projects are highlighted below.

- ***Strategic Planning Ad-Hoc Committee***

As a newly independent organization, CDAC recognizes that to drive activity and results it needs to set strategic direction. A strategic plan also supports ongoing resource allocation and alignment with stakeholders who also fund CDAC. An ad hoc committee has been formed consisting of the Executive and one other board member. A new strategic plan will be developed over the summer and will be released to all stakeholders in September 2024.

- ***Funding Model Development***

As reported in 2023, CDAC also requires stable long-term funding. Our current funding model is valid until the end of 2024. A new proposed funding model ensures equitable fees for the national credentialing bodies of all three professional groups (Dental Assisting, Dental Hygiene and Dentistry). Following the development of our strategic plan, A new funding agreement will be developed that will see stable 3-5-year funding. A phased increase of administrative costs for educational programs will be established. This new model will allow for the increased cost of the governance structure while ensuring sustainability of CDAC and allowing for the promotion of innovation.

CEO Activities

The CEO is sitting on the steering committee for the Association of Canadian Faculties of Dentistry (ACFD) Gap Training Program. The Committee is established to provide oversight, guidance, and strategic direction for the successful implementation of the ACFD Gap Training Program. This group is investigating a third pathway (the other two being graduation from a Degree Completion program or completion of the NDEB Equivalency Process) for the licensure of internationally educated dentists.

This ACFD project is funded by Employment and Social Development Canada.

The CEO participated in the inaugural Canadian Oral Health Summit, together with a wide audience across oral health care and research. The Summit served as the launch for the inaugural Canadian National Oral Health Research Strategy (NOHRS). This NOHRS will inform governments and decision-makers, funding agencies, researchers and their organizations, health care practitioners, the public and others to focus both on emerging, priority issues for Canadian society and on

innovative methodological and technological approaches to address these issues to advance oral health in Canada and internationally. The CEO also attended meetings with partner groups while there. These included the ACFD, Canadian Dental Regulatory Authorities Federation (CDRAF), and meetings with the Academic Deans of Dentistry, Academic Affairs and Clinical Affairs Committees. CDAC also participated in a day long post-Summit meeting to discuss health workforce issues that included participation from National Associations and cross representatives from the professions of Dentistry, Dental Assisting, and Dental Hygiene.

Operational Assessment

During the first several weeks of her tenure, the CEO also focused on a full operational assessment, identifying some key themes to inform strategic planning.

CDAC MEETING SCHEDULE

Annual Member Meeting

The second Annual Members Meeting took place on June 1, 2024, in Ottawa. Various representatives from stakeholder groups were in attendance. Activities to date were reported on. Following the business portion of the meeting attendees participated in roundtable discussions on topics such as International Accreditation, Improving Accreditation and Integration of AI and Technology in Education. The next AMM will take place virtually, in April 2025.

- AMM 2025: Wednesday, April 23 (Virtual Meeting)

Board of Directors

- June 2, 2024 (In person, Ottawa)
- Thursday, September 26, 2024 (Virtual)
- November 14/15, 2024 (In person, Toronto)

The Board of Directors meeting dates for 2025 are still being confirmed.

Accreditation Review Committees - all meetings this year will be held virtually.

- Spring Meetings:

There was no Spring meeting for Health Facilities and Internships in 2024.
Dental Hygiene met virtually on June 26, 2024.

- Fall Meetings:

Nov 4 – Health Facilities and Internships
Nov 5 – Dental Assisting
Nov 6 – Dental Hygiene
Nov 7 – Dentistry