



**Commission on Dental Accreditation
Unofficial Report of Major Actions
August 6-7, 2020**

1. The Commission reviewed accreditation reports and took 277 accreditation actions on dental, advanced dental, and allied dental education programs and recorded four (4) mail ballots on dental assisting, oral and maxillofacial surgery (residency), and general practice residency education programs.

A total of three (3) new programs were granted accreditation:

Educational Program	Number
Advanced Dental Education in Endodontics	1
Dental Therapy Education	1
Dental Hygiene Education	1

Four (4) dental assisting, one (1) endodontics and one (1) general practice residency programs received a formal warning that accreditation will be withdrawn in February 2021 unless the requested information, demonstrating compliance with the accreditation standards or Commission policy, is submitted prior to that time.

The Commission affirmed the reported voluntary discontinuance effective date or planned closure date of one (1) dental assisting, one (1) dental hygiene, one (1) endodontics, one (1) oral and maxillofacial surgery (clinical fellowship-oncology), and one (1) oral and maxillofacial surgery (residency) programs, at the request of their respective sponsoring institutions.

2. The Commission adopted revisions to the following accreditation standards:
 - Accreditation Standards for Dental Education Programs, revision to Standard 2-24k, with an implementation date of July 1, 2022.
 - Accreditation Standards for Advanced Dental Education Programs in Dental Public Health, revision to intent statement of Standard 4-1, with immediate implementation.
 - Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry, with an implementation date of July 1, 2021.

There were no (0) proposed revisions to Accreditation Standards directed for circulation to the communities of interest for comment including, as applicable, virtual hearings.

3. The Commission reviewed the report of the Standing Committee on Finance and took the following actions:
 - Directed a formal communication to the American Dental Association (ADA) to express the Commission’s concerns related to the action by the ADA Board of Trustees to impose

- a cap on the Commission's Administrative Fund and to request further consideration by the ADA-CODA Relationship Workgroup.
- Directed a communication to the ADA that the Commission agrees to the Shared Services Agreement, except for the language imposed by the ADA that places a cap on the Commission's Administrative Fund.
 - Directed engagement through discussion and negotiation with the ADA-CODA Relationship Workgroup related to the ADA-imposed cap on CODA's Administrative Fund.
 - Directed that in 2021 the annual \$100 per program Administrative Fund fee be waived for all Commission-accredited dental and dental related education programs.
4. The Commission reviewed the report of the Standing Committee on Quality Assurance and Strategic Planning and took the following actions:
- Directed that the Commission inform the ADA-CODA Relationship Workgroup of the Commission's concerns related to the \$300,000.00 cap applied to the Commission's Administrative Fund in order to discuss the rationale of this decision and to negotiate the terms of the Fund.
 - Directed a letter to ADA President, Dr. Chad Gehani, to express the Commission's concerns related to the notification that a cap had been placed on CODA's Administrative Fund, and request further review and discussion by the ADA-CODA Relationship Workgroup to include but not be limited to negotiation of a greater cap.
 - Directed its Standing Committee on Finance to reconsider the 2021 Administrative Fund fee of \$100 per program in light of the cap applied by the ADA to the Commission's Administrative Fund (see above).
 - Directed a communication to the ADA approving the Shared Services Agreement, except in the area where the ADA applied a cap to the Commission's Administrative Fund.
 - Directed a request for further discussion of the Shared Services Agreement, including the imposed cap and the Commission's ongoing need for an electronic accreditation tool by the ADA-CODA Relationship Workgroup.
 - Directed initiation of the Commission's 2022-2026 Strategic Plan development, including hiring a facilitator, preparing the draft strategic plan, and engaging in a Mega Issue Discussion in Summer 2021 to finalize the Strategic Plan.
 - Directed the use of the Commission's Administrative Fund, as necessary, to underwrite the expenses associated with development of the Commission's 2022-2026 Strategic Plan.

The Commission also recognized the efforts of the Commission staff in regard to managing the COVID-19 impact to dental education and the work of the Commission.

5. The Commission reviewed the report of the Standing Committee on Documentation and Policy Review, and took the following actions:
 - Directed the adoption and immediate implementation of proposed revisions to policies in the Commission's Evaluation and Operational Policies and Procedures (EOPP) manual and in all appropriate Commission documents, as follows:
 - Site Visit Reports
 - Information on the Commission's Website
 - Progress Reports
 - Reporting Program Changes in Accredited Programs
 - Policy on Preparation and Submission of Documents to the Commission
 - Policy on Failure to Comply with Commission Requests for Survey Information
 - Policy on Enrollment Increases in Advanced Dental Education Programs
 - Policy Statement on Principles of Ethics in Programmatic Advertising and Student Recruitment
 - Staff Consulting Services
 - Policy on Distance Education
 - Policy on Requests for Contact Distribution Lists
 - Review Committees and Review Committee Meetings
 - Confidentiality Policy
 - Policy Statement on Site Visitor Training
 - Directed removal of the Policy on Personally Identifiable Student Information from the EOPP, since the Commission's Annual Accreditation Survey no longer collects this type of information.
 - Directed the adoption and immediate implementation of new Guidelines for Interruption of Education.

6. The Commission reviewed the report of the Standing Committee on Communication and Technology, and took the following actions:
 - Directed implementation of a web-based submission process to collect all public comments on proposed revisions to Accreditation Standards during a period of public comment, to be implemented upon final development and sufficient testing of the tool.
 - Directed the addition of a specific section to the 2020 CODA Annual Report discussing Commission actions related to the Coronavirus pandemic.

7. The Commission reviewed the report of the Standing Committee on Nominations, and took the following actions:
 - Approved nominees to fill vacancies for discipline specific positions and non-discipline specific positions on its Review Committees, beginning fall 2020.

8. The Commission considered the following ongoing operations and the impact on dental and dental related educational programs as a result of COVID-19, and took the following actions:
- *Flexibility in the Accreditation Standards Related to Interruption of Education for All Commission-Accredited Dental and Dental Related Education Programs for the Class of 2021 and Beyond:*
 - The Commission affirmed its intent to extend the current flexibility (i.e., Class of 2020 flexibility) to the Class of 2021; however, the Commission also directed special meetings of all 14 Review Committees and the Commission in Fall 2020 to consider any necessary changes to the current flexibility guidelines for the Class of 2021.
 - The Commission extended the current flexibility for temporary use of distance education through December 31, 2020, with no further reporting required by programs.
 - *Consideration of CODA's Ongoing Operations in Response to the COVID-19 Impact on Dental and Dental Related Educational Programs:*
 - The Commission maintained the timelines for ongoing work of various Ad Hoc committees.
 - The Commission directed development of an electronic system to accept applications and other types of program reports (for program submission, CODA staff retrieval, site visitor access, as needed). The Commission further directed that program materials be submitted electronically, solely, upon development of the electronic system. The Commission further directed that, upon implementation of the electronic document submission system, the Commission's acceptance of applications for accreditation be resumed. The Commission further directed that the electronic document submission process be applied to the CODA international PACV process as it is applied to US-based programs.
 - The Commission directed that CODA Hearings on Standards be conducted virtually, at CODA's discretion. The Commission further directed that following a period of one to two years, CODA may consider phasing into online comment submission only.
 - The Commission directed that the Winter 2021 meetings of the Commission be conducted virtually.
 - *Consideration of CODA's Ongoing Operations in Response to COVID-19 and the Impact on Site Visits:*
 - The Commission directed that CODA site visitors whose terms end in October 2020 be extended by one year through October 2021.
 - The Commission directed that it pursue alternative site visit methods, as needed to employ in 2021.
 - The Commission directed investigation and development of policies and procedures for alternative site visit methods, with a report to CODA in Winter 2021.

- The Commission directed that its 14 Review Committees be consulted related to elements of a site visit that may be conducted virtually versus the elements that must be reviewed on-site.
 - The Commission directed appointment of an Ad Hoc Committee to study virtual site visits, including development of policies and procedures for the conduct of virtual visits, for consideration by the Commission in Winter 2021.
9. The Commission directed a request from The American Academy of Oral Medicine that CODA establish an Oral Medicine Review Committee be reviewed by the Ad Hoc Committee on Review Committee and Commission Structure and Function.
10. The Commission elected Dr. Jeffery Hicks as chair of the Commission and Dr. Bruce Rotter as vice-chair of the Commission for 2020-2021.

Commission Members: Dr. John Agar, Dr. Joel Berg, Dr. Linda Casser, Dr. Eladio DeLeon, Dr. Scott DeVito, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. Jeffery Hicks (vice chair), Dr. Adolphus Jackson, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Steven Levy, Dr. Sanjay Mallya, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. William Nelson, Dr. Marsha Pyle, Dr. Bruce Rotter, Dr. Timmothy Schwartz, Dr. Marybeth Shaffer, Dr. Ambika Srivastava, Dr. Alan Stein, Ms. Deanna Stentiford, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.
