**Alternative Site Visit Program Agreement**

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Discipline Type) program sponsored by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Institution Name) understands and agrees to abide by the Commission on Dental Accreditation (CODA) Policy on Temporary Use of Alternative Site Visit Methods and the policies and procedures related to the conduct of alternative site visits as documented within the CODA Program Manual for Alternative (Virtual or Hybrid) Site Visit Methods, as these policies and procedures relate to the CODA site visit review of the program for the purpose of evaluation of an application for accreditation (application site visit), conduct of a special focused site visit, or conduct of a reaccreditation site visit. By signing the agreement the program agrees to all policies and procedures in the aforementioned documents, including but not limited to the following:

* The site visit must be confidential; no portion of the visit will be recorded beyond the program’s pre-recorded facility tour.
* The program will submit information within the Commission’s E-Accreditation portal, and all information will comply with the Commission’s privacy and data security policies and procedures.
* A virtual site visit will be followed by an in-person site visit as directed by CODA policy.
* The findings of the virtual or hybrid site visit will be reported to the program within the preliminary draft site visit report following the site visit, regardless of site visit format, in accordance with Commission policy. The preliminary draft site visit report will be provided to the Commission along with the program’s response, should one be submitted, and the Commission will make an accreditation decision based on this report.
* Following the virtual (followed by a later on-site visit) or hybrid site visit, the program’s next regular reaccreditation on-site visit will be scheduled seven (7) years following the date of the virtual or hybrid site visit in all disciplines except oral and maxillofacial surgery (residency and fellowship), which will be scheduled five (5) years following the date of the virtual or hybrid site visit. The Commission reserves the right to conduct an earlier visit to the program in accordance with Commission policies and procedures (e.g. special focused site visit, pre-graduation site visit).

As the individuals representing and responsible for the dental education program, we agree to the terms of this agreement and will not challenge the results of the site visit or the Commission on Dental Accreditation’s decisions based on the site visit format or findings unless under CODA’s current policies and procedures for due process.

\*If the program is co-sponsored, this table must be submitted for each program sponsor.

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| Institution Name\*:  Street Address: (do not list P.O. Boxes)  City:  State:  Zip: |
| Chief Executive Officer  Name:  Title:  Phone:  E-Mail:  Signature:  Date: |
| Chief Administrative Officer  Name:  Title:  Phone:  Fax:  E-Mail:  Signature:  Date: |
| Program Director  Name:  Title:  Phone:  Fax:  E-Mail:  Signature:  Date: |