



MINUTES

COMMISSION ON DENTAL ACCREDITATION VIRTUAL MEETING

THURSDAY, FEBRUARY 11, 2021 (CLOSED SESSION)

Call to Order: The Chair, Dr. Jeffery L. Hicks, called a regular virtual meeting of the Commission on Dental Accreditation (CODA) to order at 10:00 A.M. on Thursday, February 11, 2021, in a virtual closed session for the purpose of reviewing educational programs by the Commission.

Roll Call: Dr. John Agar, Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Linda Casser, Dr. Scott DeVito, Dr. Maxine Feinberg, Mr. Marco Gargano, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. John Hellstein, Dr. Jeffery Hicks (chair), Dr. Amid Ismail, Dr. Adolphus Jackson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Brent Larson, Dr. Sanjay Mallya, Ms. Martha McCaslin, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. Garry Myers, Dr. William Nelson, Dr. Bruce Rotter (vice chair), Dr. Timmothy Schwartz, Dr. Marybeth Shaffer, Dr. Alan Stein, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Trustee Liaison: Dr. Linda Edgar, Eleventh District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA).

Guests: Dr Amarjit Rihal, chair, and Ms. Lee Callan, manager, Commission on Dental Accreditation of Canada (CDAC).

CODA Staff: Dr. Sherin Took, *ex-officio* (director), Ms. Dawn Herman, Mr. Gregg Marquardt, Ms. Kirsten Nadler, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner, managers, Ms. Marjorie Hooper, Ms. Kelsey Loveless, and Ms. Bernadette Molina, coordinators, and Mr. Christopher Castaneda, Mr. Daniel Sloyan, and Mr. Eric Wiig, senior project assistants, CODA, were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA, was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted.

Commissioner Fiduciary Duties and Conflict of Interest Obligations: Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commission of its fiduciary responsibilities and the Conflict of Interest policy.

Policy Reminder of Confidentiality: Dr. Sherin Took, CODA Director, read the Commission's Reminder of Confidentiality, noting the confidential nature of the Commission's materials and deliberations related to the accreditation of programs.



Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record four (4) mail ballots related to program accreditation actions, which had been considered since the Summer 2020 Commission meeting.

Consideration of Site Visitor Nominations: Site Visitors are appointed annually for one-year terms but for no more than six (6) consecutive years. The Commission considered the names of individuals recommended by the Predoctoral, Advanced Education in General Dentistry, Dental Anesthesiology, General Practice Residency, Oral Medicine, Orofacial Pain, Dental Assisting, Dental Hygiene, Dental Laboratory Technology, Dental Public Health, Endodontics, Oral and Maxillofacial Pathology, Oral and Maxillofacial Radiology, Oral and Maxillofacial Surgery, Orthodontics and Dentofacial Orthopedics, Pediatric Dentistry, Periodontics, and Prosthodontics Education Review Committees.

Commission Action: The Commission on Dental Accreditation approves the site visitor appointments for 2021-2022 (**Appendix 1**).

Consideration of Matters Relating to Accreditation Actions: The Commission reviewed progress reports, and other requested reports on predoctoral dental education programs, advanced dental education programs, and allied dental education programs. In accordance with the Commission’s April 2, 2020 directive, and as a result of the COVID-19 pandemic, no site visits were conducted from March 16, 2020 to December 31, 2020.

A special appearance was made before the Commission by an educational program reviewed in the Commission’s Report on the Accreditation Status of Educational Programs.

Commission Action: Accreditation status was granted to programs evaluated since the Summer 2020 meeting. Accreditation actions are summarized in the “Report on the Accreditation Statuses of Educational Programs” (**Appendix 2**).

Consideration of a Formal Complaint Against the Commission on Dental Accreditation: In accordance with the Commission Chair’s directive the Commission called a closed session to order at 2:37 P.M. on Thursday, February 11, 2021 for the purpose of reviewing a complaint filed against the Commission on Dental Accreditation by an educational program accredited by the Commission.

Commission Action: The Commission found that the presented complaint was inappropriate and did not provide sufficient information to support the allegations. The complaint was closed.

New Business: No new business was discussed.

Adjournment: The Commission adjourned the closed session at 3:15 P.M.

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MINUTES

COMMISSION ON DENTAL ACCREDITATION VIRTUAL MEETING

FRIDAY, FEBRUARY 12, 2021 (OPEN SESSION)

Call to Order: The Chair, Dr. Jeffery L. Hicks, called a regular, virtual meeting of the Commission on Dental Accreditation (CODA) to order at 10:00 A.M. on Friday, February 12, 2021.

Roll Call: Dr. John Agar, Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Linda Casser, Dr. Scott DeVito, Dr. Maxine Feinberg, Mr. Marco Gargano (attended a portion of the meeting), Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. John Hellstein, Dr. Jeffery Hicks (chair), Dr. Amid Ismail, Dr. Adolphus Jackson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Brent Larson, Dr. Sanjay Mallya, Ms. Martha McCaslin, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. Garry Myers, Dr. William Nelson, Dr. Bruce Rotter (vice chair), Dr. Timmothy Schwartz, Dr. Marybeth Shaffer, Dr. Alan Stein, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Trustee Liaison: Dr. Linda Edgar, Eleventh District Trustee, Board of Trustees Liaison to CODA, American Dental Association (ADA).

Guests: Dr Amarjit Rihal, chair, and Ms. Lee Callan, manager, Commission on Dental Accreditation of Canada (CDAC).

CODA Staff: Dr. Sherin Took, *ex-officio* (director), Ms. Dawn Herman, Mr. Gregg Marquardt, Ms. Kirsten Nadler, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner, managers, Ms. Marjorie Hooper, Ms. Kelsey Loveless, and Ms. Bernadette Molina, coordinators, and Ms. Bridget Blackwood, Mr. Christopher Castaneda, Mr. Daniel Sloyan, and Mr. Eric Wiig, senior project assistants, CODA, were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA, was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted, with the Chair's prerogative to reorder the Report of the Standing Committee on Quality Assurance and Strategic Planning in advance of the Report of the Standing Committee on Finance.

Conflict of Interest Statement, Fiduciary Reminder, and Reminder of Professional Conduct Policy: Ms. Cathryn Albrecht, senior associate general counsel, CODA, reminded the Commissioners of their fiduciary responsibilities and the CODA Conflict of Interest policy.

Approve the Minutes from the Summer 2020 and October 2020 Meetings: The minutes of the Summer 2020 Meeting and Special Closed October 2020 Commission Meeting were approved.



Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record two (2) mail ballots submitted by its Standing Committee on Nominations, which had been considered since the Summer 2020 Commission meeting.

Consent Calendar: The following reports in their entirety were placed on the consent calendar and were adopted as received:

Review Committee Reports:

- Report of the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education: **(Appendix 3)**
- Report of the Review Committee on Dental Public Health Education: **(Appendix 4)**
- Report of the Review Committee on Oral and Maxillofacial Pathology Education: **(Appendix 5)**
- Report of the Review Committee on Oral and Maxillofacial Radiology Education: **(Appendix 6)**
- Report of the Review Committee on Pediatric Dentistry Education: **(Appendix 7)**
- Report of the Review Committee on Prosthodontics Education: **(Appendix 8)**

Report of the Review Committee on Predoctoral Dental Education (PREDOC RC):

Committee Chair: Dr. Bruce Rotter. **Committee Members:** Dr. William Akey, Dr. Abby Brodie, Mr. Drew Christianson, Dr. Marcia Ditmyer, Dr. Chester Evans, Dr. Susan Long, Dr. Ana Karina Mascarenhas, and Dr. John Valenza. **Commissioner:** Dr. Jeffery Hicks, chair, Commission on Dental Accreditation (CODA), *ex officio*, attended a portion of the meeting. **Guests (Open Session Only):** Ms. Ann Lynch, director, Advocacy and Education, American Dental Hygienists' Association and Dr. Anthony Palatta, chief learning officer, American Dental Education Association attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, Ms. Dawn Herman, manager, Predoctoral Dental Education, and Mr. Eric Wiig, senior project assistant, CODA. Ms. Peggy Soeldner, manager, Advanced Dental Education, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Predoctoral Dental Education (PREDOC RC) was held on Monday, January 11, 2021 via a virtual conference meeting. The PREDOC RC report is found in **Appendix 9**.

Informational Report on the Conduct of a Validity and Reliability Study for the Accreditation Standards for Dental Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Dental Education Programs Annual Survey Curriculum Section: The Commission considered the Predoc RC's proposed revisions to the



curriculum section of the annual accreditation survey, which was scheduled to be distributed in Fall 2020 but was delayed until Fall 2021 as directed by the Commission in Summer 2020.

Commission Action: The Commission on Dental Accreditation directs that the proposed revisions to the Annual Survey Curriculum Section, **Appendix 9**, be adopted and implemented in the Annual Survey that will be distributed to all predoctoral dental education programs in Fall 2021.

Report of the Review Committee on Dental Assisting Education (DA RC): **Committee Chair:** Ms. Martha McCaslin. **Committee Members:** Ms. Kimberly Bland, Ms. Margaret Bowman-Pensel, Ms. Dorothea Cavallucci, Ms. Nichole Finnegan, Ms. Carol Little, Ms. Kori Preble-Boeckler, Ms. Christy Ross, and Dr. Debra Schneider. Dr. Preeti Sahasi attended a portion of the meeting. **Commissioner:** Dr. Jeffery Hicks, chair, Commission on Dental Accreditation (CODA), *ex officio*, attended a portion of the meeting. **Guests (Open Session Only):** Ms. Rebecca Stolberg, senior director, Allied Dental Education and Faculty Development, American Dental Education Association attended the policy portion of the meeting. **Commission Staff:** Ms. Michelle Smith, manager, Allied Dental Education and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, CODA. Dr. Sherin Tooks, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Assisting Education (DA RC) was held on January 14, 2021 via a virtual conference meeting. The Dental Assisting RC report is found in **Appendix 10**.

Report on Dental Assisting Programs Annual Survey Curriculum Section: The Commission considered the Dental Assisting RC's proposed revisions to the curriculum section of the annual accreditation survey, scheduled to be distributed in Fall 2021.

Commission Action: The Commission on Dental Accreditation directs revision of the Dental Assisting Annual Survey Curriculum Section (**Appendix 10**), with implementation in Fall 2021.

New Business: Consideration of the Proposed Revision to Dental Assisting Standards 3-3 and 3-7: The Commission considered the DA RC's recommendation on Standards 3-3 and 3-7, with regard to the Dental Assisting National Board "Certified Dental Assistant Credential." The Commission noted that dental assistants may earn an "honorary emeritus status" issued by the Dental Assisting National Board (DANB) if they retire from dental assisting with 35 years of continuous DANB certification. The DA RC informed the Commission that there has been an increased frequency of inquiries related to whether the honorary emeritus status is considered "current" DANB certification for part-time faculty appointments. The honorary emeritus status does not require continuing education for maintaining this status with DANB, thereby not meeting the spirit of the Accreditation Standards. The Commission directed the revision of the intent statements to Standards 3-3 and 3-7, with immediate implementation (**Appendix 10**).



Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the intent statements of Dental Assisting Standards 3-3 and 3-7 of the Accreditation Standards for Dental Assisting Education Programs (**Appendix 10**), with immediate implementation.

Report of the Review Committee on Dental Hygiene Education (DH RC): Committee Chair: Dr. Susan Kass. Committee Members: Ms. Tami Grzesikowski, Ms. Carrie Hobbs, Dr. Lorie Holt, Ms. Betty Kabel, Dr. Richard Leyba, Dr. Barbara Krieg-Menning, Ms. Laura Scully, Dr. Suzanne Thomas, and Dr. Sheila Vandebush. Dr. Tariq Javed attended a portion of the meeting. Commissioner: Dr. Jeffery Hicks, chair, Commission on Dental Accreditation (CODA), *ex officio*, attended a portion of the meeting. Guests (Open Session Only): Ms. Ann Lynch, director, Education and Advocacy, American Dental Hygienists' Association and Ms. Rebecca Stolberg, senior director, Allied Dental Education and Faculty Development, American Dental Education Association attended the policy portion of the meeting. Commission Staff: Ms. Michelle Smith, manager, Allied Dental Education and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, CODA. Dr. Sherin Tooks, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Hygiene Education (DH RC) was held on January 12-13, 2021 via virtual conference meetings. The DH RC report is found in **Appendix 11**.

Report on Dental Hygiene Programs Annual Survey Curriculum Section: The Commission considered the Dental Hygiene RC's proposed revisions to the curriculum section of the annual accreditation survey, scheduled to be distributed in Fall 2021.

Commission Action: The Commission on Dental Accreditation directs revision of the Dental Hygiene Annual Survey Curriculum Section (**Appendix 11**), with implementation in Fall 2021.

Consideration of Proposed Revisions to the Accreditation Standards for Dental Hygiene Education Programs: The Commission considered the proposed revisions to the dental hygiene education standards as well as comments that were received during the period of circulation to the communities of interest. The Commission concurred with the DH RC's recommendation that the proposed revisions to the Accreditation Standards for Dental Hygiene Education Programs be adopted for implementation on July 1, 2022.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Dental Hygiene Education Programs, found in **Appendix 11**, with an implementation date of July 1, 2022.

Report of the Review Committee on Dental Laboratory Technology Education (DLT RC): Committee Chair: Mr. Charles McClemens. Committee Members: Ms. Arax Cohen, Mr. Gary Gann, Dr. Alice Mehlhorn, and Dr. Arpana Verma. Guests (Open Session Only): Mr. Bennett



Napier, chief staff executive, National Association of Dental Laboratories and Ms. Rebecca Stolberg, senior director, Allied Dental Education and Faculty Development, American Dental Education Association attended the policy portion of the meeting. Staff Members: Ms. Michelle Smith, manager, Allied Dental Education, Ms. Peggy Soeldner, manager, Advanced Dental Education, and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Laboratory Technology Education (DLT RC) was held on January 11, 2021 via a virtual conference meeting. The DLT RC report is found in **Appendix 12**.

Report on Dental Laboratory Technology Programs Annual Survey Curriculum Section: The Commission considered the Dental Laboratory Technology RC's recommendation that the Annual Survey Curriculum Section for dental laboratory technology education programs does not warrant further revision and should be implemented in its current format in the 2021 Annual Survey, scheduled to be distributed in Fall 2021.

Commission Action: The Commission on Dental Accreditation directs the Annual Survey Curriculum Section for dental laboratory technology education programs (**Appendix 13**) be implemented in its current format in the Fall 2021 Annual Survey.

Consideration of Proposed Revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs: The Commission considered the proposed revisions to the dental laboratory technology education standards as well as comments that were received during the period of circulation to the communities of interest.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs, found in **Appendix 12**, with an implementation date of January 1, 2022.

Report of the Review Committee on Endodontics Education (ENDO RC): Committee Chair: Dr. Roberta Pileggi substituting for Dr. Garry Myers who was unable to attend. Committee Members: Dr. Linda Casser, Dr. Gerald Glickman, Dr. Scott McClanahan, Dr. Ankur Patel, and Dr. Roberta Pileggi. Commissioner: Dr. Jeffery Hicks, chair, Commission on Dental Accreditation (CODA), *ex officio*. Guest (Open Session Only): Mr. Srinivasa Varadarajan, assistant executive director, American Association of Endodontics attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Dental Education and Mr. Christopher Castaneda, senior project assistant, CODA.

The meeting of the Review Committee on Endodontics Education (ENDO RC) was held on January 11, 2021 via a virtual conference meeting. The ENDO RC report is found in **Appendix 14**.



Informational Report on Endodontics Programs Annual Survey Curriculum Data: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Endodontics: The Commission considered the ENDO RC's proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Endodontics, for implementation on July 1, 2022.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Endodontics, found in **Appendix 14**, with an implementation date of July 1, 2022.

Report of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC):

Committee Chair: Dr. William Nelson. Committee Members: Dr. George Kushner, Dr. Pushkar Mehra, Dr. Faisal Quereshy, Dr. Philip Rinaudo, and Ms. Cindy Stergar.

Commissioners: Dr. Jeffery Hicks, chair, and Dr. Bruce Rotter, vice chair, Commission on Dental Accreditation (CODA), *ex officio*. Guests (Open Session Only): Ms. Mary Allaire-Schnitzer, associate executive director, American Association of Oral and Maxillofacial Surgeons (AAOMS); Dr. James Johnson, president-elect, AAOMS; Ms. Erin Killeen, executive vice president, American Board of Oral and Maxillofacial Surgery (ABOMS); Ms. Laurie Oddo, manager, Advanced Education and Resident Affairs, AAOMS; Dr. Paul Schwartz, vice president, AAOMS; and Dr. B.D. Tiner, president, AAOMS attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Dental Education; Dr. Sherin Tooks, director; and Mr. Christopher Castaneda, senior project assistant, CODA.

The meeting of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC) was held on January 12, 2021 via a virtual conference meeting. The OMS RC report is found in **Appendix 15**.

Report on Oral and Maxillofacial Surgery Programs (Residency and Fellowship) Annual Survey Curriculum Sections: The Commission considered the report of the Oral and Maxillofacial Surgery Review Committee, noting the recommendations to revise the Annual Survey Curriculum Section for residency programs and retain the Annual Survey Curriculum Section for fellowship programs with no changes, both to be implemented for use in Fall 2021.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Oral and Maxillofacial Surgery Annual Survey Curriculum Section for residency programs (**Appendix 15**) and directs implementation of the revised Annual Survey Curriculum Section in Fall 2021.



The Commission on Dental Accreditation further directs the Oral and Maxillofacial Surgery Annual Survey Curriculum Section for fellowship programs (**Appendix 16**) be retained with no changes for use in Fall 2021.

Progress Report on the 2019 Validity and Reliability Studies of the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery and the Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery: The Commission considered the report of the OMS Review Committee related to proposed revisions to the residency and fellowship Accreditation Standards as a result of the 2019 Validity and Reliability Studies.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery (**Appendix 15**), with immediate implementation.

The Commission on Dental Accreditation further adopts the Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery Review (**Appendix 15**), with immediate implementation.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery: The Commission considered the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery as well as comments that were received during the period of circulation to the communities of interest.

Although the revisions were primarily “housekeeping” in nature, the new requirement for didactic and clinical experience in the comprehensive management of temporomandibular disorders and facial pain may require prior program preparation for compliance. Therefore, the OMR RC recommended, and the Commission directed that implementation of the revisions in one (1) year, on January 1, 2022 would be appropriate. Additionally, the Commission noted a correction to Standard 4-14 and 4-14.1 within the proposed revision (**Appendix 17**).

Commission Action: The Commission on Dental Accreditation adopts the amended proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, (**Appendix 17**), with an implementation date of January 1, 2022.

Report of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC): Committee Chair: Dr. Brent Larson. Committee Members: Mr. David Cushing, Dr. Patrick Foley, Dr. Sarandeep Huja, Dr. Howard Lieb, and Dr. Steven Lindauer. Commissioner: Dr. Bruce Rotter, vice chair, Commission on Dental Accreditation (CODA), *ex officio*. Guest (Open Session Only): Ms. Katherine Pinner, education director, American Association of Orthodontists attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Dental Education; Dr. Sherin Tooks, director; and Mr.



Christopher Castaneda, senior project assistant, CODA. Ms. Cathryn Albrecht, senior associate general counsel, CODA.

The meeting of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC) was held on January 15, 2021 via a virtual conference meeting. The ORTHO RC report is found in **Appendix 18**.

Informational Report on Orthodontics and Dentofacial Orthopedics Programs (Residency and Fellowship) Annual Survey Curriculum Data: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Progress Report on the 2019 Validity and Reliability Studies of the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics and the Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics: The ORTHO RC recommended, and the Commission concurred, that the Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics be circulated to the communities of interest for review and comment, with Hearings conducted at the March 2021 American Dental Education Association and October 2021 American Dental Association meetings, with comments reviewed at the Commission's Winter 2022 meetings.

Commission Action: The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics (**Appendix 18**) to the communities of interest for review and comment, with Hearings conducted at the March 2021 American Dental Education Association and October 2021 American Dental Association annual meetings, with comments reviewed at the Commission's Winter 2022 meetings.

Consideration of the Use of the Term "Should" Within the Accreditation Standards: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics: The Commission considered the ORTHO RC's proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics, as well as comments that were received during the period of circulation to the communities of interest. Following consideration, the Commission concurred with the ORTHO RC's recommendation that the proposed revisions be adopted, with implementation July 1, 2022.



Commission on Dental Accreditation

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics (**Appendix 18**), with an implementation date of July 1, 2022.

Report of the Review Committee on Periodontics Education (PERIO RC): **Committee Chair:** Dr. James Katancik. **Committee Members:** Dr. Linda Hatzenbuehler, Dr. Georgia Johnson, Dr. Paul Luepke, Dr. Angela Palaiologou-Gallis, and Dr. Jaqueline Sobota. **Commissioners:** Dr. Jeffery Hicks, chair, and Dr. Bruce Rotter, vice-chair, Commission on Dental Accreditation (CODA), *ex officio*. **Staff Members:** Ms. Jennifer Snow, manager, Advanced Dental Education; Dr. Sherin Tooks, director; and Mr. Christopher Castaneda, senior project assistant, CODA.

The meeting of the Review Committee on Periodontics Education (PERIO RC) was held on January 14, 2021 via a virtual conference meeting. The PERIO RC report is found in **Appendix 19**.

Informational Report on Periodontics Programs Annual Survey Curriculum Data: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Progress Report on the 2019 Validity and Reliability Study of the Accreditation Standards for Advanced Dental Education Programs in Periodontics: The Commission considered the PERIO RC's proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Periodontics. Following discussion, the Commission directed circulation of the proposed revisions to the communities of interest for a period of public comment.

Commission Action: The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Periodontics (**Appendix 19**) to the communities of interest for review and comment, with Hearings conducted at the March 2021 American Dental Education Association and October 2021 American Dental Association annual meetings, with comments reviewed at the Commission's Winter 2022 meetings.

Consideration of the Use of the Term "Should" Within the Accreditation Standards: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.



Miscellaneous Affairs-Consideration of Matters Relating to More than One Review Committee

Informational Report of Review Committee and Commission Meeting Dates: The Commission reviewed the meeting dates of the 2021, 2022 and 2023 meetings.

Commission Action: This report is informational in nature and no action was taken.

Reminder of Professional Conduct Policy and Prohibition Against Harassment: The Commission was reminded of the Policy on Professional Conduct and Prohibition Against Harassment.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Resolutions Adopted by the ADA House of Delegates and the ADA Board of Trustees Related to the Commission on Dental Accreditation and Dental Education: The Commission considered the resolutions adopted by the ADA House of Delegates and ADA Board of Trustees.

Commission Action: This report is informational in nature and no action was taken.

Miscellaneous Affairs-Matters for the Commission as a Whole

Report of the Standing Committee on Quality Assurance and Strategic Planning (QASP): The report of the Standing Committee on Quality Assurance and Strategic Planning can be found in **Appendix 20**. Below are actions taken by the Commission related to the Report of the Standing Committee on Quality Assurance and Strategic Planning.

Consideration of 2017-2021 CODA Strategic Plan Tracking Sheet and Operational Effectiveness Tracking Sheet: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Consideration of Ongoing Quality Assurance and Strategic Planning Activities

Discussion on CODA Administrative Fund: The Commission considered the Standing Committee's report and related recommendations to communicate with the ADA and the ADA-CODA Relationship Workgroup related to the cap that was placed on the Commission's Administrative Fund.

Commission Action: The Commission on Dental Accreditation directs that it inform the ADA-CODA Relationship Workgroup of the Commission's concerns related to the \$300,000.00 cap applied to the Commission's Administrative Fund in order to effect meaningful dialogue and discussion of the terms of the Fund.



The Commission on Dental Accreditation further directs that a letter be sent to the ADA President, to express the Commission's concerns related to the cap placed on CODA's Administrative Fund, and requests further review and discussion by the ADA-CODA Relationship Workgroup to include but not be limited to negotiation of a greater cap.

Discussion on Shared Services Agreement between the Commission on Dental Accreditation and the American Dental Association: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Additional Quality Assurance and Strategic Planning Items for Discussion:

Discussion on 2022-2026 Strategic Planning Process: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Discussion on Trends in Dental Education, Practice, Research and Higher Education (Update on Ad Hoc Committees): There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Update on United States Department of Education, General Accreditation Matters, and CODA Timeline for Re-Recognition: There was no discussion on this report.

Commission Action: This report is informational in nature and no action is required.

Report of the Standing Committee on Finance: The report of the Standing Committee on Finance can be found in **Appendix 21**. Below are actions taken by the Commission related to the Report of the Standing Committee on Finance.

Review of CODA Administrative Fund (Administrative Fund): The Commission reviewed the history of the Administrative Fund, and recent fund cap placed by the ADA. The Commission was also reminded that it had waived the Administrative Fund fee to educational programs for 2021. In further discussion, the Commission reviewed the process by which the Administrative Fund fees are collected and retained, as well as the current balance of the Fund, noting that these funds are collected beyond the annual accreditation fee paid by programs.

Commission Action: The Commission on Dental Accreditation adopts the recommendations of the Standing Committee on Quality Assurance and Strategic Planning to engage in communication with the ADA President and ADA-CODA Workgroup, to affect meaningful dialogue related to CODA's Administrative Fund and



the cap imposed by the ADA, noting the support of the Commission's Standing Committee on Finance in furthering the dialogue with the ADA.

Review of Shared Services (Indirect Expenses): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Ongoing Business and CODA Directives

Timeline (Long-Term Plan) to Assume Total Expenses and Authority to Determine and Manage Annual Operating Budget: The Commission noted that, since 2015, CODA has assumed all expenses (direct and indirect). In Winter 2020, the Commission directed a delay, until 2022, of its timeline to determine and manage its operating budget. The Commission noted that this topic should be further considered during the upcoming strategic planning activities.

Commission Action: The Commission on Dental Accreditation directs consideration of the Commission's goals related to assuming authority to determine and manage its annual operating budget at the time that it conducts its 2022-2026 strategic planning activities in Summer 2021.

Consideration of CODA Proposed 2022 Operating Budget and Fees

Annual Fees and Application Fees: The Commission determined that there will be no (0%) fee increase in 2022, which will result in projected revenue covering 154% of its direct expenses and 122% of its total (direct and indirect) expenses.

Commission Action: The Commission on Dental Accreditation:

- Adopts a 0% increase in annual fees for all disciplines in 2022; \$8,210 for predoctoral dental education programs, \$2,050 for dental assisting, dental hygiene, dental therapy, and advanced dental education programs, and \$1,460 for dental laboratory technology programs;
- Affirms that during the year a program is due for a regular accreditation site visit, the annual fee will be doubled, and
- Maintains the application fees of \$67,400 for predoctoral dental education programs and \$16,850 for allied and advanced education programs.

International Fees (for CODA Accreditation Process): The Commission considered the application fee, annual accreditation fee, site visit fee, and site visit administration fee for international predoctoral dental education programs.

Commission Action: The Commission on Dental Accreditation:

- Maintains the international predoctoral dental education application fee of \$76,660 in 2022;



- Maintains the international predoctoral dental education annual accreditation fee of \$19,283 in 2022;
- Affirms that in 2022 international predoctoral dental education programs pay all site visit expenses (actual expenses) for all site visits during the application and regular site visit schedule;
- Affirms that in 2022 international predoctoral dental education programs pay an administrative fee of 25% of the total site visit cost for coordination of each site visit;
- Maintains the International Consulting Fee (outside of PACV process) of \$5,000, and
- Affirms that all international fees must be paid in U.S. Dollars.

Other Accreditation Fees: The Commission also considered additional fees that may be assessed to programs, including the Administrative Fund fee, special focused site visit administrative fee, the HIPAA policy violation fee, and the email/contact distribution fee.

Commission Action: The Commission on Dental Accreditation:

- Maintains the Special Focused Site Visit Administrative Fee of \$5,000;
- Maintains the CODA Fee for Non-Compliance with CODA Policy on HIPAA of \$4,000 per program per submission;
- Maintains the Email/Contact Distribution List Fee of a \$200 minimum, and
- Assesses the CODA Administrative Fund fee of \$25 per program in 2022.

International Fees (For International Consultation and Accreditation PACV Process): The Commission discussed the Preliminary Accreditation and Consultation Visit (PACV) international consultation and accreditation fees.

Commission Action: The Commission on Dental Accreditation maintains the current PACV International Consultation and Accreditation Fees (**Appendix 21**).

Commission Policies Related to Fees: There were no proposed revisions to policies related to fees.

Commission Action: This report is informational in nature and no action was taken.

Report of the Standing Committee on Documentation and Policy Review: The report of the Standing Committee on Documentation and Policy Review can be found in **Appendix 22**. Below are actions taken by the Commission related to the Report of the Standing Committee.

Consideration of Proposed Revisions to Miscellaneous Policies: The Commission considered and adopted the proposed revisions to miscellaneous policies, as recommended by the Standing Committee on Documentation and Policy Review.



Commission Action: The Commission on Dental Accreditation adopts, with immediate implementation, the proposed revisions to policies found in **Appendix 22**, including the revision of policies in the Commission’s EOPP and in all appropriate Commission documents.

Consideration of Proposed Revisions to Miscellaneous Policies Due to Changes in United States Department of Education (USDE) Recognition Criteria: The Commission noted certain USDE regulations have changed, which warrant review and possible revision of related CODA Accreditation Standards.

Commission Action: The Commission on Dental Accreditation directs all Review Committees to review and revise their Accreditation Standards, as applicable, to align with USDE terminology related to “institutional accreditation” and to ensure the Accreditation Standards clearly document the appropriate type of accreditor for the discipline, with a report to the Summer 2021 meeting of the Commission.

Consideration of Modifications to CODA Policies Related to USDE Recognition Criteria: The Commission considered the proposed revisions to its policies and procedures, as recommended by the Standing Committee on Documentation and Policy Review.

Commission Action: The Commission on Dental Accreditation adopts, with immediate implementation, the proposed revisions to policies found in **Appendix 22**, including the revision of policies in the Commission’s EOPP and in all appropriate Commission documents.

Report of the Ad Hoc Committee on Review Committee and Commission Structure and Function: The Commission considered the Report of the Ad Hoc Committee on Review Committee and Commission Structure and Function (**Appendix 23**), which included the background to and extensive work of the Ad Hoc Committee, specifically reviewing the structure, size and function of the Commission itself, financial impacts of any changes, and the effect on the number of volunteers available for other CODA needs should the structure and size of the Commission and Review Committees increase, among other considerations. The Commission was informed of the various restructuring models that the Ad Hoc Committee considered while undertaking its work, noting that the Commission could further review this matter during its strategic plan and/or through other means such as a standing or ad hoc committee. The Commission was also informed that the Ad Hoc Committee discussed public member representation at various levels of the Commission, noting that while CODA does not need to meet specific public member numerical requirements for its United States Department of Education recognition, the value of these members is important and therefore their number should not be reduced. The Commission discussed the process for returning to prior structures after making such changes, noting that the Commission has set a precedence in building CODA and Review Committee structures in the past and that the Commission’s structure should be a living approach. Further, the Commission noted that it does not accredit programs based on the



recognition of disciplines but, rather, on the establishment of educational programs under CODA's purview and, as such, noted that dialogue on structure should continue.

The Commission also considered the amount of time that has passed since the Commission received requests for additional representation on the Board and in the Review Committee structure and, noting that structural changes take time to execute, determined that it should proceed with actions at this Meeting to begin such structural changes. It also noted that the activities of each of the disciplines in question are already managed by Commission staff, and therefore the addition of the Review Committees and Commission members as recommended by the Ad Hoc Committee would not necessitate additional staff at this time. The financial impact related to the proposed changes was not viewed to be significant.

The Commission concluded that the number of Review Committees should be expanded, as well as the number of Board of Commissioners and Appeal Board members. The Commission chose to bundle the recommendations of the Ad Hoc Committee, in taking action to adopt the recommendations.

Commission Action: The Commission on Dental Accreditation directs the establishment of a five-person Review Committee for Dental Anesthesiology Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline (**Appendix 23**).

The Commission on Dental Accreditation further directs the establishment of a five-person Review Committee for Oral Medicine Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline (**Appendix 23**).

The Commission on Dental Accreditation further directs the establishment of a five-person Review Committee for Orofacial Pain Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline (**Appendix 23**).

The Commission on Dental Accreditation further directs the addition of three (3) Commissioners, one (1) each for dental anesthesiology, oral medicine, and orofacial pain, effective January 1, 2022 pending appointment of individuals from the appropriate sponsoring organizations without depletion of CODA site visitors in the disciplines (**Appendix 23**).

The Commission on Dental Accreditation further directs the addition of three (3) Appeal Board members, one (1) each for dental anesthesiology, oral medicine, and orofacial pain, effective January 1, 2022 pending appointments of individuals from



the appropriate sponsoring organizations without depletion of CODA site visitors in the disciplines (**Appendix 23**).

The Commission on Dental Accreditation further adopts the proposed revisions to the Evaluation and Operational Policies and Procedures manual, with immediate implementation (**Appendix 23**).

The Commission on Dental Accreditation further directs Commission staff to operationalize the revision to the Commission's Review Committee, Board of Commissioners, and Appeal Board structure and function, including but not limited to establishing meeting dates of the new Review Committees, revision to CODA numbering system for Commission meeting agendas, updates to CODA documents and website, training of new volunteers, and other areas as needed.

The Commission on Dental Accreditation further directs further review of CODA policies and procedures on CODA structure by the appropriate ad hoc or standing committee, which may include development of policies to initiate a discipline's oversight within the appropriate existing Review Committee, and require a minimum number of accredited programs and assurance of sufficient volunteers in the discipline, to warrant establishment of a separate Review Committee and additional Commissioner.

Report of the Ad Hoc Committee on Use of Educational Activity Sites: The Commission considered the Report of the Ad Hoc Committee on Use of Educational Activity Sites (**Appendix 24**). The Commission noted that the use of educational activity sites has expanded considerably in the last several years, which has made it more difficult to monitor such sites to ensure educational quality. The Ad Hoc Committee felt that data on educational activity sites for dental and advanced dental education programs may be under-reported on Annual Surveys. The Committee also noted that the use of Major Educational Activity Sites, which are away from the program's main educational facility and at which competency assessments occur, have increased considerably. The Ad Hoc Committee also noted that there are student, resident and fellow rotations to Minor Educational Activity Sites, that are also away from the program's main educational sites yet where no competency assessments occur, which take these students, residents and fellows away from the main educational sites for long periods of time. The Committee believed that programs should use best practices when using educational activity sites. The Ad Hoc Committee noted that upcoming virtual methods of conducting site visits may provide an additional opportunity to monitor sites for educational quality. Because of the differences between disciplines, the Committee felt it should be up to the individual Review Committees to review how programs within their particular discipline(s) might be using such Major and Minor sites, considering time away from the program and the quality assurances used. As such, the Ad Hoc Committee recommended, and the Commission concurred, that all Review Committees should consider discipline-specific Accreditation Standards to address these expectations.



The Ad Hoc Committee also felt that the Commission could develop methods to monitor internationally-located educational activity sites using discipline-specific Accreditation Standards, noting permitted uses or limitations and through program reporting requirements found within CODA's policies and procedures. However, the Committee noted that International Educational Activity Sites should not be permitted until the Commission reviews and revises all of its domestic Accreditation Standards and CODA's policies and procedures related to use of educational activity sites. The Commission considered this recommendation and concurred with the Ad Hoc Committee.

Commission Action: The Commission on Dental Accreditation directs that CODA's Annual Surveys for dental and advanced dental education programs be revised to clarify the questions related to educational activity site usage, so that programs accurately and completely report the number of sites used for educational purposes, with implementation Fall 2021.

The Commission on Dental Accreditation further directs all Review Committees to consider the discipline-specific Accreditation Standards under their purview for potential revision to address expectations related to use of U.S.-based educational activity sites including, but not limited to: 1) consideration of time away from the program and 2) program use of best practices and quality assurance review systems to ensure calibration of faculty, and student/resident/fellow training and evaluation (formative and summative) comparable to the program's on-site clinic facility, with a report to the Commission in Summer 2021.

The Commission on Dental Accreditation further directs that use of international educational activity sites not be permitted until the Commission reviews, revises, adopts, and implements changes to its Accreditation Standards to address quality assurance and other expectations for the disciplines under CODA's purview, as noted above, related to use of domestic educational activity sites.

The Commission on Dental Accreditation further directs that after Accreditation Standards are developed and implemented for the use of U.S.-based educational activity sites, the Commission review and revise its Policy Statement on Reporting and Approval of Sites Where Educational Activity Occurs to permit use of internationally located educational activity sites, as permitted by the discipline-specific Standards, and reported, approved and monitored by the Commission through its policies and procedures.

Report of the Ad Hoc Committee on Alternative Site Visit Methods: The Commission considered the Report of the Ad Hoc Committee on Alternative Site Visit Methods (**Appendix 25**). Through its review of this subject, the Ad Hoc Committee determined and recommended to CODA that alternative site visit methods could be used equally for reaccreditation (regular) site visits, as well as special focused site visits and visits to educational programs that had applied for accreditation by the Commission. The Commission noted that in all cases, the USDE expected



that the accrediting agency return for an on-site review within a reasonable time following the conduct of a virtual site visit. The Ad Hoc Committee also concluded, and the Commission concurred, that CODA should delay all site visits to international locations until an in-person visit can be conducted. No aspect of an international program review by the Commission should occur virtually. Therefore, the Ad Hoc Committee's recommendations are limited to U.S.-based programs, which are accredited by the Commission.

The Ad Hoc Committee further concluded that the Commission should proceed with alternative site visit methods, as necessary, and should plan to return to a program in a reasonable amount of time to conduct the USDE required in-person review. The Committee concluded that the in-person visit should occur within a time period not to exceed 18 months following the conduct of a virtual site visit. Additionally, the Committee determined that there may be visits that are conducted completely virtually (all site visits distant to the program) while others may be conducted in a hybrid fashion (at least one discipline-specific site visitor is on-site at the program at the time of the visit). If a hybrid visit were to occur, there would be no need for a subsequent in-person visit. The Committee noted that the USDE's flexibility requires an in-person visit following a virtual visit, though not necessarily a full peer-review visit. Based upon this flexibility, the Committee believed a hybrid visit would satisfy the virtual and in-person review, given at least one discipline-specific site visitor would be on-site at the program's facility during the evaluation. The Committee determined that the program's next site visit date would be based upon its virtual/hybrid visit date using CODA's formula of regular site visits occurring at seven (7) year intervals in all disciplines except oral and maxillofacial surgery, which occur every five (5) years. The Commission concurred with all of these recommendations.

Following review of the information gathered from CODA's 14 Review Committees, it was noted that the Review Committees were generally calibrated and in agreement on the requirements for on-site versus virtual program review. The Review Committees and Ad Hoc Committee believed that a majority of the site visit could occur virtually, through submission of materials in advance to the site visitors and Commission office, as well as through confidential virtual site visit interviews. Program documentation that would typically be provided on-site must be limited to only the materials absolutely necessary to demonstrate compliance, and be uploaded to CODA's electronic accreditation portal along with the program's self-study for review by the site visitors.

The Ad Hoc Committee felt, and the Commission concurred, that while a majority of the visit can occur virtually, on-site visits remain important, at least in some capacity, in order for the Commission and its site visitors to conduct the following aspects of program review: 1) clinical observation of patient care; 2) review of confidential program documents, including records that would be sensitive under regulations of patient, faculty, and student/resident/fellow privacy, although aggregate data should be provided for a virtual visit to demonstrate compliance; 3) clinic tours of the program's facility and educational activity sites used by the program; 4) student/resident/fellow interview sessions, although initial interviews could occur virtually and be supplemented on-site; and 5) any other areas in which the virtual site visit did not result in sufficient review and verification of compliance by the program.



The Ad Hoc Committee believed that following a virtual visit, areas of non-compliance should be reviewed and monitored by the Commission, through its Review Committees based upon existing policies and procedures. If a program is reporting to the Commission on areas of noncompliance at the time of its on-site visit, the program will be expected to continue to report on progress directly to the Commission; however, the preexisting areas of non-compliance would not be included in the on-site visit review. The on-site visit would, generally, be limited to review of continued compliance with CODA policies on complaints and third party comments, as well as evaluation of standards related to the aforementioned five (5) areas, including clinical operations and student/resident/fellow clinical experiences, facility tours including educational activity sites, student/resident/fellow interviews, and review of on-site documentation that could not be transmitted during the virtual site visit, and any other items that arise during the on-site visit.

The Commission determined that the site visit schedule, whether virtual, hybrid, or in-person, should remain the same as CODA's current site visit schedule. The virtual or hybrid site visit would be conducted based upon the time zone of the program being visited, and the program would be expected to prepare a schedule that includes references to all time zones in the United States in order to guide site visitors on the schedule. The Commission concluded that the program must be responsible to support the technology used for the visit, recognizing that Zoom is CODA's preferred tool, including providing real-time virtual support to site visitors regarding technology issues that may arise. Accordingly, the language of the proposed guidance documents was modified to state (underline indicates addition): In order to conduct a virtual or hybrid site visit, the program being site visited must host the visit using their meeting technology (Zoom is preferred). If the program cannot comply with technological support, the site visit will be delayed and the program must submit a formal request for extension of accreditation using the Report of Program Change, which will be considered by the Commission at its next regular meeting. Additionally, the program would be expected to pre-set breakout rooms and provide links on the site visit schedule to support the concept of individual, private conference rooms which are used during an on-site visit. The program must also ensure the confidentiality of the review process, including the Commission's expectation that there be no recording of any kind of the site visit process.

The Commission discussed the amount of time between a virtual visit and an on-site visit and the workload on programs to address areas of non-compliance within a relatively shorter time between these site visits, as well as the fact that programs are currently waiting to execute a site visit, and that some of these programs have been waiting for more than a year to do so as a result of COVID-19 health and safety issues resulting in no travel.

The Commission also discussed at length the Committee's proposed process and policy compared to existing Commission policy language. The Ad Hoc Committee report indicated pre-existing areas of non-compliance would be reviewed by the Review Committee, and would not be included in the on-site review. However, the guidance documents indicated that any concerns raised during the virtual visit would be reviewed during the in-person visit, as is



CODA's current process to review prior recommendations at the next site visit to the program. The Commission believed further study of this matter is warranted. The Commission also noted that the Committee's recommendations included the future study of processes and procedures in alternative site visit methods, and concurred that further study of alternative site visit methods related to the on-site visit following a virtual site visit, and to identify whether any changes in processes or procedures for the conduct of site visits using alternative methods could be implemented long-term is also warranted.

Commission Action: The Commission on Dental Accreditation adopts the proposed, amended Policy on Temporary Use of Alternative Site Visit Methods, with immediate implementation (**Appendix 26**).

The Commission on Dental Accreditation further adopts the proposed, amended Site Visitor Manual on Alternative Site Visit Methods, with immediate implementation (**Appendix 27**).

The Commission on Dental Accreditation further adopts the proposed, amended Program Manual on Alternative Site Visit Methods, with immediate implementation (**Appendix 28**).

The Commission on Dental Accreditation further adopts the proposed Alternative Site Visit Program Agreement, with immediate implementation (**Appendix 29**).

The Commission on Dental Accreditation further directs staff to develop educational webinars, either synchronous or asynchronous, to inform all affected individuals and programs of the Commission's expectations related to alternative site visit methods.

The Commission on Dental Accreditation further directs a future study of alternative site visit methods related to the on-site visit following a virtual site visit, and to identify whether any changes in processes or procedures for the conduct of site visits using alternative methods could be implemented long-term.

Consideration of a Request from the Commission on Dental Accreditation of Canada for Review of Oral Medicine Standards for Potential Inclusion in the Reciprocal Agreement Between the Commission on Dental Accreditation and the Commission on Dental Accreditation of Canada:

The Commission on Dental Accreditation (CODA) considered a request by the Commission on Dental Accreditation of Canada (CDAC) to determine if the CDAC's Accreditation Requirements for Oral Medicine and Pathology Programs are comparable to CODA's Accreditation Standards for Advanced Dental Education Programs in Oral Medicine, for inclusion of Oral Medicine in the *Reciprocal Agreement* between the CODA and the CDAC. The Commission noted that CDAC's requirements combine oral medicine and oral and maxillofacial pathology into one discipline, within which the student/resident will select one (1) discipline or another during the terminal part of their training. Conversely, in the United States, oral medicine is a separate discipline from oral and maxillofacial pathology. The Commission



noted that mapping of each discipline's standards/requirements (oral medicine and oral and maxillofacial pathology) would be required to determine commonality among the oral medicine educational programs related to potential future reciprocity for this discipline. The Commission believed that a joint Ad Hoc Committee should be formed, composed of members from CODA and the CDAC, to further review this matter, with a future report to the Commission.

Commission Action: The Commission on Dental Accreditation directs the establishment of a joint Committee of the Commission on Dental Accreditation and Commission on Dental Accreditation of Canada Ad Hoc committee to examine, at the CDAC's request, the potential for inclusion of Oral Medicine within the existing *Reciprocity Agreement* between the Commission on Dental Accreditation and the Commission on Dental Accreditation of Canada.

Report of the Standing Committee on Nominations: The Commission considered the Report of the Standing Committee on Nominations, noting that one individual was nominated to an open position on a Review Committee, as noted below.

Commission Action: The Commission on Dental Accreditation appoints the following individual, nominated by the certifying board, to the relevant review committee to fill a discipline-specific vacancy:

American Board of Oral and Maxillofacial Radiologists nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC):

- Dr. K.C. Chan
Alternate: Dr. S. Thomas Deahl

Update on United States Department of Education (USDE) and Higher Education

Accreditation Issues: Dr. Sherin Took, director, CODA provided a brief update on the United States Department of Education's expected timeline for submission of CODA's re-recognition petition.

Survey of Meeting (verbal): Dr. Took reminded Commission members of the deployment of an electronic survey to the members.

New Business: While there was no new business presented, the Commission noted the need to schedule special meetings of its Review Committees and Board of Commissioners in Spring 2021 to consider Interruption of Education reports for the Class of 2021. Additionally, the Commission noted that its Summer 2021 meeting would be conducted virtually, with latitude to shift to an in-person format if circumstances permitted.

Adjourn: The Commission adjourned the open session at 3:20 P.M.
