

**Commission on Dental Accreditation
Unofficial Report of Major Actions
August 3-4, 2017**

1. The Commission reviewed accreditation reports and took 373 accreditation actions on dental, advanced dental, and allied dental education programs and recorded three (3) mail ballots on dental, dental assisting, and dental hygiene education programs.

A total of three (3) new programs were granted accreditation:

Educational Program	Number
Dental Hygiene	1
Orofacial Pain	1
Pediatric Dentistry	1

Five (5) dental assisting, one (1) dental hygiene, one (1) dental laboratory technology, three (3) general practice residency, one (1) advanced general dentistry education program in oral medicine, one (1) oral and maxillofacial surgery education program and one (1) pediatric dentistry program received a formal warning that accreditation will be withdrawn in February 2018 unless the requested information, demonstrating compliance with the accreditation standards, is submitted prior to that time.

The Commission affirmed the reported voluntary discontinuance effective date or planned closure date of one (1) dental assisting, one (1) dental hygiene, one (1) dental laboratory technology, three (3) advanced education in general dentistry, two (2) general practice residency, one (1) oral medicine, one (1) orofacial pain, one (1) oral and maxillofacial pathology, and one (1) prosthodontic education program, at the request of their respective sponsoring institutions. Additionally, the Commission noted the mail ballot affirmed voluntary discontinuance of one (1) dental assisting program.

2. The Commission adopted revisions to the following accreditation standards:
 - Accreditation Standards for Dental Education Programs, Standard 2-23e, with immediate implementation.
 - Accreditation Standards for Dental Education Programs, to address areas of oversight at sites where educational activity occurs, with implementation January 1, 2018.
 - Accreditation Standards for Advanced Education Programs in General Dentistry, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
 - Accreditation Standards for Advanced Education Programs in General Practice Residency, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
 - Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.

- Accreditation Standards for Advanced General Dentistry Education Programs in Oral Medicine, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced General Dentistry Education Programs in Orofacial Pain, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Dental Assisting Education Programs, Standards 1-7, 2-5, 2-21, 2-22, 3-4, and 3-6, with an implementation date of January 1, 2018.
- Accreditation Standards for Dental Hygiene Education Programs, Standard 2-14, with immediate implementation.
- Accreditation Standards for Dental Hygiene Education Programs, Standard 3-7, with immediate implementation.
- Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health, Standard 4-2 – Instruction in General Public Health, with immediate implementation.
- Accreditation Standards for Advanced Specialty Education Programs in Endodontics, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Pathology, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Radiology, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Orthodontics and Dentofacial Orthopedics, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
- Accreditation Standards for Advanced Specialty Education Programs in Pediatric Dentistry, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.

- Accreditation Standards for Advanced Specialty Education Programs in Pediatric Dentistry, Standard 4-6, with immediate implementation.
 - Accreditation Standards for Advanced Specialty Education Programs in Periodontics, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
 - Accreditation Standards for Advanced Specialty Education Programs in Prosthodontics, to address areas of oversight at sites where educational activity occurs, with implementation July 1, 2018.
 - Accreditation Standards for the Advanced Specialty Education Programs in Prosthodontics, Standard 4 - Curriculum and Program Duration, with implementation July 1, 2018.
3. The Commission directed the following proposed revisions to Accreditation Standards be circulated to the communities of interest for comment including, as applicable, hearings at the 2017 ADA Annual Meeting, 2018 ADEA Annual Meeting, and 2018 ADHA Annual Meeting:
- Accreditation Standards for Dental Education Programs, Standard 2-7, with circulation to the communities of interest until December 1, 2017, for consideration at the February 2018 meeting of the Commission.
 - Accreditation Standards for Dental Hygiene Education Programs, Definition of Terms and Standards 2-8d and 2-13, with circulation to the communities of interest until June 1, 2018, for consideration at the August 2018 meeting of the Commission.
 - Accreditation Standards for Dental Hygiene Education Programs, Standards 2-1 and 2-24, with circulation to the communities of interest until June 1, 2018, for consideration at the August 2018 meeting of the Commission.
4. The Commission reviewed the report of the Standing Committee on Finance and took several actions, including:
- Directing submission of a resolution to the ADA Board of Trustees requesting initiation of a dialogue, based upon the CODA 2016 shared services, to establish an agreed upon shared services formula, which could be ratified within the ADA-CODA Memorandum of Understanding.
 - Directing submission of a resolution to the ADA Board of Trustees requesting that the ADA develop a mechanism to allow the Commission to establish and access a separate reserve fund to retain its annual revenue after total (direct and indirect) expenses are paid.
 - Directing the Standing Committee on Documentation and Policy Review to develop a policy on use of the Commission's reserve fund, which could be implemented at such time that a reserve fund is approved for the Commission, for consideration by the Commission in Winter 2018.
5. The Commission reviewed the report of the Standing Committee on Quality Assurance and Strategic Planning and took several actions, including:
- Adopting an Outcomes Assessment Tracking, with immediate implementation, to track the Commission's operational effectiveness related to the 2017-2021 Strategic Plan.

- Directing Commission staff to further investigate the International Society of Dental Regulators (ISDR) and Council on Higher Education Accreditation International Quality Group (CHEA-CIQG), and obtain Commission membership in either or both organizations as would be of most benefit and value to enable the Commission to establish its global reputation as a leader in dental accreditation.
6. The Commission reviewed the report of the Standing Committee on Documentation and Policy Review, and took several actions, including:
- Adopting the following revised policies with immediate implementation:
 - Introduction and General Information, Purpose of this Manual (Evaluation and Operational Policies and Procedures manual)
 - Scope and Decisions
 - Philosophy of Accreditation, Accreditation Standards
 - Reciprocal Agreement with the Commission on Dental Accreditation of Canada
 - Integrity
 - Development of Administrative and Operational Policy Statements
 - Review Committees and Review Committee Meetings
 - Notice of Accreditation Actions to Communities of Interest
 - Notice of Reasons for Adverse Actions
 - Policy on Changes to the Composition of Review Committees and the Board of Commissioners
 - Commission Committees
 - Materials Available from the Commission
 - Accreditation Status Definitions
 - Reporting Program Changes in Accredited Programs
 - Policy on Discontinuance or Closure of Educational Programs Accredited by the Commission and Teach-Out Plans
 - Policy Statement on Principles of Ethics in Programmatic Advertising and Student Recruitment
 - Policy on Reporting and Approval of Sites Where Educational Activity Occurs
 - Policy on Preparation and Submission of Reports to the Commission (new policy)
 - Policy on Planning and Implementing Preliminary Accreditation Consultation Visit (PACV) and International Accreditation Site Visits
 - Policy and Procedure Regarding Investigation of Complaints Against Educational Programs
 - Directing the Standing Committee on Documentation and Policy Review to consider the terminology related to dental specialties, including the rationale for change, the impact on accreditation documentation and the impact on the Commission structure, with a report in Winter 2018.
 - Directing that staff review outstanding anonymous complaints to determine the need for immediate investigation and processing of anonymous complaints in accordance with the revised Complaint Policy.

7. The Commission reviewed the report of the Standing Committee on Communication and Technology, and took several actions, including:
 - Directing that CODA send a formal letter to the ADA Board of Trustees, with a copy to the Council on Dental Education and Licensure leadership, expressing concern that the Commission's electronic accreditation tool has yet to be developed and must be a priority in order for the Commission to conduct its business.
 - Directing continued development of a Communication Plan in regard to 2017-2021 Strategic Plan, for review by CODA in Summer 2018.
8. The Commission reviewed the report of the Standing Committee on Nominations and approved nominees to fill vacancies for discipline specific positions and non-discipline specific positions on its Review Committees, beginning fall 2017, and two upcoming vacancies for public members on the Commission beginning fall 2018.
9. The Commission directed that an ad hoc committee composed of Commission members be appointed to further study the request for establishment of a Review Committee for Dental Anesthesiology Education, in accordance with the Commission's *Policy on Changes to the Composition of Review Committees and the Board of Commissioners*, and to consider the impact, implications and logistics of this request, with a report at the Summer 2018 meeting.
10. The Commission directed that an ad hoc committee composed of Commission members be appointed to further study the request for establishment of an accreditation program for advanced general dentistry education programs in operative dentistry, in accordance with the Commission's *Policies and Procedures for Accreditation of Programs in Areas of Advanced Training in General Dentistry*, with a report at the Summer 2018 meeting.
11. The Commission elected Dr. William Leffler as chair of the Commission and Dr. Loren Feldner as vice-chair of the Commission for 2017-2018.
12. The Commission acknowledged the following Commissioners whose terms will expire in October 2017: Dr. Stephen Campbell, Dr. Alexandra Hebert, Dr. Denise Kassebaum, Mr. Dennis Lanier, Dr. Harold Mark Livingston (chair), Dr. Robert Sherman, Dr. David Stanton, and Dr. Stanley Surabian.

Commission Members: Dr. Ralph Attanasi, Dr. Susan Callahan Barnard, Dr. Stephen Campbell, Mr. David Cushing, Dr. Loren Feldner, Dr. Catherine Flaitz, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Joseph Hagenbruch, Ms. Alexandra Hebert, Dr. H. Garland Hershey, Jr., Dr. Tariq Javed, Dr. Arthur Jee, Dr. Bradford Johnson, Dr. Denise Kassebaum, Dr. Bruce Kinney, Mr. Dennis Lanier, Dr. William Leffler (vice-chair), Dr. Mark Lerman, Dr. Steven Levy, Dr. Harold Mark Livingston (chair), Dr. William Lobb, Dr. Michael Mills, Dr. Robert Sherman, Dr. David Stanton, Ms. Deanna Stentiford, Ms. Cindy Stergar, Dr. Stanley Surabian, Mr. Glenn Unser, and Dr. Matthew Wheeler. Dr. Hebert was unable to attend day one and attended day two of the meeting by telephone.



Commissioner Trainees: Dr. John Agar, Dr. Christopher Hasty, Dr. Jeffrey Hicks, Dr. Adolphus Jackson, Mr. Charles McClemens, Ms. Nancy Mo (attended a portion of day one and all of day two), Dr. William Nelson, and Dr. Lawrence Wolinsky.

Trustee Liaison: Dr. Raymond Cohlma, Twelfth District Trustee, Board of Trustees Liaison to CODA, American Dental Association

Guests: Dr. Amarjit Rihal, Chair, Commission on Dental Accreditation of Canada (CDAC), and Mr. Frederic Duguay, Director, CDAC.