



**Commission on Dental Accreditation
Unofficial Report of Major Actions
February 11-12, 2021**

1. The Commission reviewed accreditation reports and took 231 accreditation actions on dental, advanced dental, and allied dental education programs and recorded four (4) mail ballots on dental assisting, dental laboratory technology, and prosthodontics programs.

No (0) new programs were granted accreditation.

One (1) predoctoral dental, one (1) dental hygiene, two (2) dental assisting, and two (2) general practice residency education programs received a formal warning that accreditation will be withdrawn in August 2021 unless the requested information, demonstrating compliance with the Accreditation Standards or Commission policy, is submitted prior to that time.

The Commission affirmed mail ballots on the reported voluntary discontinuance effective date of two (2) dental assisting and one (1) dental laboratory technology education programs, at the request of their respective sponsoring institutions.

2. The Commission adopted revisions to the following Accreditation Standards:
 - Accreditation Standards for Dental Assisting Education Programs, specifically intent statements of Standards 3-3 and 3-7, with immediate implementation.
 - Accreditation Standards for Dental Hygiene Education Programs, with an implementation date of July 1, 2022.
 - Accreditation Standards for Dental Laboratory Technology Education Programs, with an implementation date of January 1, 2022.
 - Accreditation Standards for Advanced Dental Education Programs in Endodontics, with an implementation date of July 1, 2022.
 - Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, with immediate implementation.
 - Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery, with immediate implementation.
 - Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery, with an implementation date of January 1, 2022.
 - Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics, with an implementation date of July 1, 2022.
3. The Commission directed the following proposed revisions to Accreditation Standards be circulated to the communities of interest for comment including, as applicable, hearings at the March 2021 American Dental Education Association (ADEA) Annual Meeting and the October 2021 American Dental Association (ADA) Annual Meeting:
 - Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics, with circulation to the communities of interest until

- December 1, 2021, for consideration at the February 2022 meeting of the Commission.
- Accreditation Standards for Advanced Dental Education Programs in Periodontics, with circulation to the communities of interest until December 1, 2021, for consideration at the February 2022 meeting of the Commission.
4. The Commission reviewed the report of the Standing Committee on Finance and took the following actions:
- Directed a communication to the ADA President and ADA-CODA Workgroup, to affect meaningful dialogue related to CODA's Administrative Fund and the cap imposed by the ADA, noting the support of the Commission's Standing Committee on Finance in furthering the dialogue with the ADA.
 - Directed consideration of the Commission's goals related to assuming authority to determine and manage its annual operating budget at the time that it conducts its 2022-2026 strategic planning activities in Summer 2021.
 - Approved the 2022 Annual and Application Fees as follows:
 - Adopted a 0% increase in annual fees for all disciplines in 2022; \$8,210 for predoctoral dental education programs, \$2,050 for dental assisting, dental hygiene, dental therapy, and advanced dental education programs, and \$1,460 for dental laboratory technology programs.
 - Affirmed that during the year a program is due for a regular accreditation site visit, the annual fee will be doubled.
 - Maintained the application fees of \$67,400 for predoctoral dental education programs and \$16,850 for allied and advanced education programs.
 - Approved the 2022 International Fee schedule as follows:
 - Maintained the international predoctoral dental education application fee of \$76,660 in 2022.
 - Maintained the international predoctoral dental education annual accreditation fee of \$19,283 in 2022.
 - Affirmed that in 2022 international predoctoral dental education programs pay all site visit expenses (actual expenses) for all site visits during the application and regular site visit schedule.
 - Affirmed that in 2022 international predoctoral dental education programs pay an administrative fee of 25% of the total site visit cost for coordination of each site visit.
 - Maintained the International Consulting Fee (outside of PACV process) of \$5,000.
 - Affirmed that all international fees must be paid in U.S. Dollars.
 - Approved other accreditation fees as follows:
 - Maintained the Special Focused Site Visit Administrative Fee of \$5,000.
 - Maintained the CODA Fee for Non-Compliance with CODA Policy on HIPAA of \$4,000 per program per submission.
 - Maintained the Email/Contact Distribution List Fee of a \$200 minimum.
 - Assessed the CODA Administrative Fund fee of \$25 per program in 2022.

- Directed that the current PACV International Consultation and Accreditation Fees be maintained.
5. The Commission reviewed the report of the Standing Committee on Quality Assurance and Strategic Planning and took the following actions:
- Directed that the Commission inform the ADA-CODA Relationship Workgroup of the Commission's concerns related to the \$300,000.00 cap applied to the Commission's Administrative Fund in order to effect meaningful dialogue and discussion of the terms of the Fund.
 - Directed a letter to the ADA President to express the Commission's concerns related to the cap placed on CODA's Administrative Fund, and request further review and discussion by the ADA-CODA Relationship Workgroup to include but not be limited to negotiation of a greater cap.
6. The Commission reviewed the report of the Standing Committee on Documentation and Policy Review, and took the following actions:
- Adopted the following revised policies within its Evaluation and Operational Policies and Procedures Manual, with immediate implementation:
 - Review Committees and Review Committee Meetings, Nomination Criteria
 - Commission and Commission Meetings, Composition and Criteria
 - Conflict of Interest Policy
 - Application for Accreditation for Fully Operational Programs with Enrollment and Without Accreditation
 - Application for Initial Accreditation for Developing Programs
 - Site Visitors, Criteria for Nomination of Site Visitors, Allied Dental Education in Dental Therapy
 - Reporting Program Changes in Accredited Programs
 - Policy on Non-Enrollment of First Year Students/Residents
 - Policy on Reprints
 - Policy and Procedure Regarding Investigation of Complaints Against Educational Programs, Anonymous Comments/Complaints
 - Function and Procedures of the Appeal Board, Appeal Procedures
 - Voluntary Discontinuance of Accreditation
 - Due Process Related to Withdrawal of Accreditation, Procedure for Disclosure Notice of Adverse Actions
 - Policy on Regard for Decisions of States and Other Accrediting Agencies
 - Directed all Review Committees to review and revise their Accreditation Standards, as applicable, to align with United States Department of Education terminology related to "institutional accreditation" and to ensure the Accreditation Standards clearly document the appropriate type of accreditor for the discipline, with a report to the Summer 2021 meeting of the Commission.

7. The Commission reviewed the report of the Ad Hoc Committee on Review Committee and Commission Structure and Function, and took the following actions:
 - Directed the establishment of a five-person Review Committee for Dental Anesthesiology Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline.
 - Directed the establishment of a five-person Review Committee for Oral Medicine Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline.
 - Directed the establishment of a five-person Review Committee for Orofacial Pain Education, effective January 1, 2022 pending sufficient nominees from the appropriate sponsoring organization and certifying board without depletion of CODA site visitors in the discipline.
 - Directed the appointment of three (3) Commissioners, one each for dental anesthesiology, oral medicine, and orofacial pain, effective January 1, 2022 pending appointment of an individual from the appropriate sponsoring organization without depletion of CODA site visitors in the discipline.
 - Directed the appointment of three (3) Appeal Board members, one each for dental anesthesiology, oral medicine, and orofacial pain, effective January 1, 2022 pending appointment of an individual from the appropriate sponsoring organization without depletion of CODA site visitors in the discipline.
 - Adopted the proposed revisions to the Evaluation and Operational Policies and Procedures manual, with immediate implementation.
 - Directed Commission staff to operationalize the revision to the Commission's Review Committee, Board of Commissioners, and Appeal Board structure and function, including but not limited to the establishing meeting dates of the new Review Committees, revision to CODA numbering system for Commission meeting agendas, updates to CODA documents and website, training of new volunteers, and other areas as needed.
 - Directed further review of CODA policies and procedures on CODA structure by the appropriate ad hoc or standing committee, which may include development of policies to initiate a discipline's oversight within the appropriate existing Review Committee, and require a minimum number of accredited programs and assurance of sufficient volunteers in the discipline, to warrant establishment of a separate Review Committee and additional Commissioner.

8. The Commission reviewed the report of the Ad Hoc Committee on Educational Activity Sites, and took the following actions:
 - Directed that CODA's Annual Surveys for dental and advanced dental education programs be revised to clarify the questions related to educational activity site usage, so that programs accurately and completely report the number of sites used for educational purposes, with implementation Fall 2021.

- Directed all Review Committees to consider the discipline-specific Accreditation Standards under their purview for potential revision to address expectations related to use of U.S.-based educational activity sites including, but not limited to: 1) consideration of time away from the program and 2) program use of best practices and quality assurance review systems to ensure calibration of faculty, and student/resident/fellow training and evaluation (formative and summative) comparable to the program's on-site clinic facility, with a report to the Commission in Summer 2021.
 - Directed that use of international educational activity sites not be permitted until the Commission reviews, revises, adopts, and implements changes to its Accreditation Standards to address quality assurance and other expectations for the disciplines under CODA's purview, as noted above, related to use of domestic educational activity sites.
 - Directed that after Accreditation Standards are developed and implemented for the use of U.S.-based educational activity sites, the Commission review and revise its Policy Statement on Reporting and Approval of Sites Where Educational Activity Occurs to permit use of internationally located educational activity sites, as permitted by the discipline-specific Standards, and reported, approved and monitored by the Commission through its policies and procedures.
9. The Commission reviewed the report of the Ad Hoc Committee on Alternative Site Visit Methods, and took the following actions:
- Adopted the proposed Policy on Temporary Use of Alternative Site Visit Methods, with immediate implementation.
 - Adopted the proposed Site Visitor Manual on Alternative Site Visit Methods, with immediate implementation.
 - Adopted the proposed Program Manual on Alternative Site Visit Methods, with immediate implementation.
 - Adopted the proposed Alternative Site Visit Program Agreement, with immediate implementation.
 - Directed staff to develop educational webinars, either synchronous or asynchronous, to inform all affected individuals and programs of the Commission's expectations related to alternative site visit methods.
 - Directed further study of alternative site visit methods related to the on-site visit following a virtual site visit, and to identify whether any changes in processes or procedures for the conduct of site visits using alternative methods could be implemented long-term.
10. The Commission directed appointment of a joint Commission on Dental Accreditation (CODA) and Commission on Dental Accreditation of Canada (CDAC) Ad Hoc Committee to examine, at the CDAC's request, potential inclusion of Oral Medicine in the *Reciprocity Agreement* between the Commission on Dental Accreditation and the Commission on Dental Accreditation of Canada.
11. The Commission reviewed the report of the Standing Committee on Nominations and took action to approve a nominee and alternate to fill a vacancy for a discipline-specific position on a Review Committee, effective immediately.



Commission Members: Dr. John Agar, Dr. Victor Badner, Dr. Keith Beasley, Dr. Joel Berg, Dr. Linda Casser, Dr. Scott DeVito, Dr. Maxine Feinberg, Mr. Marco Gargano, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. John Hellstein, Dr. Jeffery Hicks (chair), Dr. Amid Ismail, Dr. Adolphus Jackson, Dr. Susan Kass, Dr. James Katancik, Dr. Barbara Krieg-Menning, Dr. Brent Larson, Dr. Sanjay Mallya, Ms. Martha McCaslin, Mr. Charles McClemens, Dr. Carol Anne Murdoch-Kinch, Dr. Garry Myers, Dr. William Nelson, Dr. Bruce Rotter (vice chair), Dr. Timothy Schwartz, Dr. Marybeth Shaffer, Dr. Alan Stein, Dr. Marshall Titus, and Dr. Lawrence Wolinsky.

Mr. Marco Gargano attended a portion of the meeting.
