

## MINUTES

### COMMISSION ON DENTAL ACCREDITATION ADA HEADQUARTERS BUILDING, CHICAGO

THURSDAY, AUGUST 2, 2018 (CLOSED SESSION)

**Call to Order:** The Chair, Dr. William Leffler, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 9:45 A.M. on Thursday August 2, 2018, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, in closed session for the purpose of reviewing educational programs by the Commission.

**Roll Call:** Dr. John Agar, Dr. Ralph Attanasi, Dr. Susan Callahan Barnard, Mr. David Cushing, Dr. Loren Feldner (vice-chair), Dr. Catherine Flaitz, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Christopher Hasty, Dr. Monica Hebl, Dr. H. Garland Hershey, Jr., Dr. Jeffery Hicks, Dr. Adolphus Jackson, Dr. Tariq Javed, Dr. Bradford Johnson, Dr. Mark Lerman, Dr. Steven Levy, Dr. William Leffler (chair), Dr. William Lobb, Mr. Charles McClemens, Dr. Michael Mills, Ms. Nancy Mo, Dr. William Nelson, Ms. Deanna Stentiford, Mr. Glenn Unser, Dr. Matthew Wheeler and Dr. Lawrence Wolinsky.

Dr. Bruce Kinney and Ms. Cindy Stergar were not in attendance.

**Commissioner Trainees:** Dr. Linda Casser, Dr. Kevin Haubrick, Dr. John Hellstein, Dr. James Katancik, Dr. Bruce Rotter, Dr. Marybeth Shaffer, and Dr. Alan Stein.

**Trustee Liaison:** Dr. Robert Bitter, Board of Trustees Liaison to CODA, Eighth District Trustee, American Dental Association (ADA) was in attendance.

**Guests:** Dr. Amarjit Rihal, chair, Commission on Dental Accreditation of Canada (CDAC) and Ms. Lee Callan, manager, CDAC.

**CODA Staff:** Dr. Sherin Tooks, *ex-officio* (director), Ms. Doreen Johnson, Mr. Gregg Marquardt, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA was also in attendance.

**Adoption of the Agenda:** The agenda of the meeting was adopted.

**Commissioner Fiduciary Duties and Conflict of Interest Obligations:** Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commission of its fiduciary responsibilities and the Conflict of Interest policy.

**Policy Reminder of Confidentiality:** Dr. William Leffler, CODA Chair, read the Commission's Reminder of Confidentiality, noting the confidential nature of the Commission's materials and deliberations related to the accreditation of programs.



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**Accreditation Mail Ballots Since Last Commission Meeting:** The Commission approved for the record two (2) mail ballots related to a program accreditation action and site visitor appointments in predoctoral dental education, which had been considered since the Winter 2018 Commission meeting.

**Consideration of Site Visitor Nominations:** Site Visitors are appointed annually for one-year terms but for no more than six (6) consecutive years. Some Members of the Commission's Review Committees are also considered site visitors; they serve one (1) four-year term. The Commission considered the names of individuals recommended by the Predoctoral Dental Education Review Committee for a one-year appointment as site visitors for 2018-2019. The individuals recommended include the roles of international predoctoral site visitors.

**Commission Action:** The Commission on Dental Accreditation approves the site visitor appointments for 2018-2019 (**Appendix 1**).

**Consideration of Matters Relating to Accreditation Actions:** The Commission reviewed site visit evaluations, progress reports, and other requested reports on predoctoral dental education programs, advanced dental education programs, and allied dental education programs.

Two special appearances were made before the Commission by educational programs reviewed in the Commission's Report on the Accreditation Statuses of Educational Programs.

**Commission Action:** Accreditation status was granted to programs evaluated since the Winter 2018 meeting. Accreditation actions are summarized in the "Report on the Accreditation Statuses of Educational Programs" (**Appendix 2**).

**Adjournment:** The Commission adjourned the closed session at 5:30 P.M.

## MINUTES

### COMMISSION ON DENTAL ACCREDITATION ADA HEADQUARTERS BUILDING, CHICAGO

FRIDAY, AUGUST 3, 2018 (OPEN SESSION)

**Call to Order:** The Chair, Dr. William Leffler, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 8:00 A.M. on Friday, August 3, 2018, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, in open session.

**Roll Call:** Dr. John Agar, Dr. Ralph Attanasi, Dr. Susan Callahan Barnard, Mr. David Cushing, Dr. Loren Feldner (vice-chair), Dr. Catherine Flaitz, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Christopher Hasty, Dr. Monica Hebl, Dr. H. Garland Hershey, Jr., Dr. Jeffery Hicks, Dr. Adolphus Jackson, Dr. Tariq Javed, Dr. Bradford Johnson, Dr. Mark Lerman, Dr. Steven Levy, Dr. William Leffler (chair), Dr. William Lobb, Mr. Charles McClemens, Dr. Michael Mills, Ms. Nancy Mo, Dr. William Nelson, Ms. Deanna Stentiford, Mr. Glenn Unser, Dr. Matthew Wheeler and Dr. Lawrence Wolinsky.

Dr. Bruce Kinney and Ms. Cindy Stergar were not in attendance.

**Commissioner Trainees:** Dr. Linda Casser, Dr. Kevin Haubrick, Dr. John Hellstein, Dr. James Katancik, Dr. Bruce Rotter, Dr. Marybeth Shaffer, and Dr. Alan Stein.

**Trustee Liaison:** Dr. Robert Bitter, Board of Trustees Liaison to CODA, Eighth District Trustee, American Dental Association (ADA) was in attendance.

**Guests:** Dr. Amarjit Rihal, chair, Commission on Dental Accreditation of Canada (CDAC), and Ms. Lee Callan, manager, CDAC.

**CODA Staff:** Dr. Sherin Tooks, *ex-officio* (director), Ms. Doreen Johnson, Mr. Gregg Marquardt, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA was also in attendance.

**Adoption of the Agenda:** The Commission adopted a motion to consider the page 1609 report (letter from dental organizations on terminology for advanced dental education programs) in advance of the Commission's consideration of the page 1602 Report of the Standing Committee on Documentation and Policy Review.

**Conflict of Interest Statement, Fiduciary Reminder, and Reminder of Professional Conduct Policy and Prohibition Against Harassment:** Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commissioners of their fiduciary responsibilities and the CODA Conflict of Interest policy. The Commissioners were also reminded of the Professional Conduct Policy and Prohibition Against Harassment.



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**Approve the Minutes from February and June 2018 Meetings:** The minutes of the February 2018 and June 2018 Commission meetings were approved.

**Consent Calendar:** There were no items placed on the consent calendar.

**Report of the Review Committee on Predoctoral Dental Education (PREDOC RC):**

**Committee Chair:** Dr. William Lobb. **Committee Members:** Drs. Abby Brodie, Carla Evans, Mary Elizabeth Kaz, Thomas McConnell, Marsha Pyle, Karl Self, and Deborah Weisfuse. Dr. Charlotte Royeen was unable to attend the meeting. Drs. Linda Casser, Marybeth Shaffer, and Alan Stein participated as Commissioner Trainees. **Guests (Open Session Only):** Dr. Anthony Palatta, chief learning officer, American Dental Education Association (ADEA), and Ms. Ann Lynch, director, Education and Professional Advocacy, American Dental Hygienists' Association (ADHA) attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, and Mr. Robert McLeod, senior project assistant, CODA. Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry Education, CODA attended a portion of the meeting.

The meeting of the Review Committee on Predoctoral Dental Education (PREDOC RC) was held on July 9-10, 2018 at the ADA Headquarters, Chicago, Illinois. The PREDOC RC report is found in **Appendix 3**.

**Informational Report on Frequency of Citings of Accreditation Standards for Dental Education Programs:** There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Informational Report on Frequency of Citings of Accreditation Standards for Dental Therapy Education Programs:** There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Report of the Joint Advisory Committee on Dental Education Information:** The Commission considered the Report of the PREDOC RC and adopted the committee's recommendation related to the CODA Dental Education Curriculum Survey.

**Commission Action:** The Commission on Dental Accreditation adopts the proposed revisions to the CODA Dental Education Curriculum Survey, with implementation during the survey deployment in fall 2018.

**Consideration of Proposed Revision to Accreditation Standard 2-8 for Dental Education Programs (Digital Dentistry):** The Commission considered the Report of the PREDOC RC and concurred with the recommendation to adopt the proposed revision to Dental Education Standard 2-8, as noted below (underline indicated addition):

**2-8** The dental school **must** have a curriculum management plan that ensures:

- a. an ongoing curriculum review and evaluation process which includes input from faculty, students, administration and other appropriate sources;
- b. evaluation of all courses with respect to the defined competencies of the school to include student evaluation of instruction;
- c. elimination of unwarranted repetition, outdated material, and unnecessary material;
- d. incorporation of emerging information and achievement of appropriate sequencing;
- e. incorporation of emerging didactic and clinical technologies to support the dental education program curriculum.

**Commission Action:** The Commission on Dental Accreditation adopts the proposed revision to Standard 2-8 of the Accreditation Standards for Dental Education Programs, with implementation July 1, 2019.

*Consideration of a New Accreditation Standard on Faculty Qualifications:* The Commission considered the Report of the PREDOC RC and concurred with the recommendation to adopt the proposed revision to Dental Education Standard 3-1, as noted below (underline indicated addition; ~~strikethrough~~ indicates deletion):

- 3-1** The number, ~~and~~ distribution and qualifications of faculty and staff **must** be sufficient to meet the dental school's stated purpose/mission, goals and objectives, at all sites where required educational activity occurs. The faculty member responsible for the specific discipline must be qualified through appropriate knowledge and experience in the discipline as determined by the credentialing of the individual faculty as defined by the program/institution.

*Intent:* Faculty should have knowledge and experience at an appropriate level for the curriculum areas for which they are responsible. The collective faculty of the dental school, should have competence in all areas of dentistry covered in the program.

**Commission Action:** The Commission on Dental Accreditation adopts the proposed revision to Standard 3-1 of the Accreditation Standards for Dental Education Programs, with implementation July 1, 2019.

*Consideration of Proposed Revision to Accreditation Standard 2-24 for Dental Education Programs (Cariology):* The Commission considered the Report of the PREDOC RC and concurred with the recommendation to circulate a proposed revision to Standard 2-24 for a period of one year, with comments reviewed at the Commission's Summer 2019 meeting.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revision to the Accreditation Standards for Dental Education Programs (**Appendix 3**) to the communities of interest for a period of one year, with hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental



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Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2019 meeting.

Report of the Standing Committee on International Accreditation: There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

Consideration of National Council on Disability Issue Brief "Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities": The Commission considered the Report of the PREDOC RC and concurred with the recommendation to circulate proposed revisions to the Dental Education Standards for one year, with comments reviewed at the Commission's Summer 2019 meeting.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Dental Education Programs (**Appendix 3**), to the communities of interest for review and comment for a period of one year, with Hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2019 meeting.

**Report of the Review Committee on Postdoctoral General Dentistry Education (PGD RC):**

Committee Chair: Dr. Jeffery Hicks. Committee members: Dr. Douglas Barnes, Dr. Tracy Dellinger, Dr. Ralph Epstein, Dr. Mahnaz Fatahzadeh, Dr. Neal Henning, Dr. Judith Messura, Dr. Jeffry Shaefer, Dr. Robert Strauss, Mr. Glenn Unser, and Dr. Michael Webb. Dr. William Stewart attended a portion of the meeting. CODA Staff: Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry Education and Ms. Bridget Blackwood, senior project assistant, CODA. Dr. Sherin Tooks, director, CODA attended a portion of the meeting.

The meeting of the Postdoctoral General Dentistry Education Review Committee (PGD RC) was held on July 12-13, 2018 at the ADA Headquarters, Chicago, Illinois. The PGD RC report is found in **Appendix 4**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Education Programs in General Dentistry: There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Education Programs in General Practice Residency: There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology: There was no discussion on this report.



**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced General Dentistry Education Programs in Oral Medicine:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced General Dentistry Education Programs in Orofacial Pain (Implemented January 1, 2010):* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced General Dentistry Education Programs in Orofacial Pain (Implemented July 1, 2017):* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Report on the 2018 Validity and Reliability Study of the Accreditation Standards for Advanced Education Programs in General Dentistry and General Practice Residency:* The Commission considered the Report of the PGD RC and concurred with the recommendation to retain the Accreditation Standards for Advanced Education Programs in General Dentistry and Advanced Education Programs in General Practice Residency.

**Commission Action:** The Commission on Dental Accreditation retains the current language of the Accreditation Standards for Advanced Education Programs in General Dentistry (**Appendix 4**) and Advanced Education Programs in General Practice Residency (**Appendix 4**) and related documents, with immediate implementation, as a result of the Validity and Reliability Study.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the PGD RC and concurred with the recommendation to retain all Accreditation Standards for the disciplines within the purview of the PGD RC, as written.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for the disciplines within the purview of the PGD RC be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

*New Business: Proposed Revisions to Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology:* The Commission considered the Report of the PGD RC and concurred with the committee’s recommendations.



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**Commission Actions:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology (**Appendix 4**) to the communities of interest for a period of one year with hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2019 meeting.

The Commission on Dental Accreditation further directs that Standard 3-1 of the Accreditation Standards for Advanced General Dentistry Education Programs in Dental Anesthesiology be retained as written.

The Commission on Dental Accreditation further directs a communication to the program director who requested revision to Dental Anesthesiology Standard 3-1 informing the director of the Commission's action and encouraging the director to discuss a potential future proposed revision with fellow dental anesthesiology colleagues.

**Report of the Review Committee on Dental Assisting Education (DA RC):** **Committee Chair:** Ms. Deanna Stentiford. **Committee Members:** Ms. Teresa Bailey, Dr. Cynthia Baker, Ms. Margaret Bowman-Pensel, Dr. James Day, Dr. Loren Feldner, Ms. Jennifer Filcheck, and Ms. Carol Little. Ms. Julie Bera and Ms. Joleen VanBibber attended the meeting by telephone conference call. **Guests (Open Session Only):** Ms. Katy Hotsenpiller, director, Stakeholder Relationships, Dental Assisting National Board and Ms. Sidonia Peto, education director, American Dental Assistants Association, attended the policy portion of the meeting. **Commission Staff:** Ms. Michelle Smith, manager, Allied Dental Education, Ms. Doreen Johnson, manager, Allied Dental Education, and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Assisting Education (DA RC) was held on July 12-13, 2018 at the ADA Headquarters, Chicago, Illinois. The Report of the DA RC is found in **Appendix 5**.

**Informational Report On Frequency of Citings of Accreditation Standards for Dental Assisting Education Programs:** There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Progress Report on Conduct of Validity and Reliability Study for Accreditation Standards for Dental Assisting Education Programs:** The Commission considered the Report of the DA RC and concurred with the committee's recommendation to circulate proposed revisions to the dental assisting Standards as a result of the validity and reliability study, with comments considered at the Commission's Summer 2019 meeting.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Dental Assisting Education Programs (**Appendix 5**), to the communities of interest for review and comment for a





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period of one year, with Hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2019 meeting.

*Consideration of National Council on Disability Issue Brief "Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities"*: The Commission considered the Report of the DA RC and concurred with the committee's recommendation to circulate proposed revisions to the dental assisting Standards, with comments considered at the Commission's Summer 2019 meeting.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Dental Assisting Education Programs (**Appendix 5**), to the communities of interest for review and comment for a period of one year, with Hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2019 meeting.

*New Business: Consideration of the Definition of Distance Education in the Evaluation and Operational Policies and Procedures Manual:* The Commission considered the Report of the DA RC related to the Commission's definition of distance education within the Policy on Distance Education. Following consideration, the Commission recommended that the Standing Committee on Documentation and Policy Review further study this matter with a report to the Commission in Winter 2019.

**Commission Action:** The Commission on Dental Accreditation directs the Standing Committee on Documentation and Policy Review to consider the current definition of distance education in the Policy on Distance Education found in the Evaluation and Operational Policies and Procedures (EOPP) Manual, with regard to the concerns raised by the DA RC, with a report to the Commission at its Winter 2019 meeting.

**Report of the Review Committee on Dental Hygiene Education (DH RC):** **Committee Chair:** Dr. Susan Callahan Barnard. **Committee Members:** Ms. Laura Baus, Ms. Michele Carr, Dr. Sebastian Ciancio, Dr. Chester Evans, Ms. Carolyn Jackson, Dr. Susan Kass, Dr. Ronald Kosinski, Ms. Barbara Krieg, Ms. Jo Ann Allen Nyquist, and Dr. Sally Mauriello. **Guests (Open Session Only):** Ms. Ann Lynch, director, Education and Professional Advocacy, American Dental Hygienists' Association, and Ms. Jodie Waldron, intern, Education and Professional Advocacy, American Dental Hygienists' Association attended the policy portion of the meeting. Ms. Rebecca Stohlberg, senior director, Allied Dental Education and Faculty Development, American Dental Education Association and Ms. McKayla Theisen, senior manager, Professional Development, American Dental Education Association attended the policy portion of the meeting via telephone conference call. **Commission Staff:** Ms. Doreen Johnson, manager, Allied Dental Education, Ms. Michelle Smith, manager, Allied Dental Education, and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education. Dr. Sherin Tooks, director, CODA attended a portion of the meeting.



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The meeting of the Review Committee on Dental Hygiene Education (DH RC) was held on July 10-11, 2018 at the ADA Headquarters, Chicago, Illinois. The Report of the DH RC is found in **Appendix 6**.

*Informational Report On Frequency of Citings of Accreditation Standards for Dental Hygiene Education Programs:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Proposed Revisions to Accreditation Standards 2-8d and 2-13 for Dental Hygiene Education Programs:* The Commission considered the Report of the DH RC related to proposed revised standards for dental hygiene education programs. The Commission noted the proposed revisions to the Definition of Terms and to Standards 2-8d and 2-13 related to Dental Hygiene Diagnosis, Dental Hygiene Process of Care, and Interprofessional Education including comments received related to the proposed revisions. In support of its recommendation to revise the standards, the DH RC believed that the revised standards better align with the education currently provided to dental hygiene students as well as the current role of a dental hygienist in dental practice settings.

In regard to “dental hygiene diagnosis” some Commission members noted that the dental hygienist collects data, assesses and makes recommendations in order for the dentist to formulate the diagnosis, as the dentist is legally responsible and liable for diagnosis of the patient’s dental condition and overall dental health. Commissioners also noted that a dental diagnosis and dental hygiene diagnosis may confuse the patient, and perhaps the terminology should reflect a dental hygiene assessment. The Commission learned that the proposed revisions were intended to enhance the curriculum within dental hygiene education programs and not intended to influence the dental scope of practice, which is outside of CODA’s purview. The Commission also learned that another intent of the revised terminology was to address emerging needs for dental hygienists in interdisciplinary, interprofessional and other practice settings as a member of the oral health care team for areas where a dental hygienist is educational qualified and licenses to provide care, particularly where there may not be access to care in a dental practice.

Following discussion, a motion was made to consider adoption of the revisions in parts so that “dental hygiene diagnosis” would be considered separate from the other proposed revisions; however, the motion failed. Subsequently, a request for paper ballot was made and approved, and the Commission voted to not accept the proposed revisions to the Definition of Terms and Standards 2-8d and 2-13 related to Dental Hygiene Diagnosis, Dental Hygiene Process of Care, and Interprofessional Education within the Accreditation Standards for Dental Hygiene Education Programs, which were proposed by the DH RC.

**Commission Action:** The Commission on Dental Accreditation does not adopt the proposed revisions to Standards 2-8, 2-13, and Definition of Terms (**Appendix 6**) within the Accreditation Standards for Dental Hygiene Education Programs.

*Proposed Revisions to Accreditation Standards 2-1 and 2-24 for Dental Hygiene Education Programs:* The Commission considered the Report of the DH RC and concurred with the proposed revisions to Standards 2-1 and 2-24.

**Commission Action:** The Commission on Dental Accreditation adopts the proposed revisions to Dental Hygiene Standards 2-1 and 2-24 (**Appendix 6**) with an implementation date of January 1, 2019.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the DH RC and concurred with recommendation to circulate proposed Standards related to people with disabilities for a period of one year, with comments considered at the Summer 2019 Commission meeting.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Dental Hygiene Education Programs (**Appendix 6**), to the communities of interest for review and comment for a period of one (1) year, with Hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission’s Summer 2019 meeting.

*New Business: Potential Standard on Humanistic Culture:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Report of the Review Committee on Dental Laboratory Technology Education (DLT RC):**  
**Committee Chair:** Mr. Charles McClemens. **Committee Members:** Ms. Arax Cohen, Dr. Stan Frohlinger, Mr. Gary Gann, and Dr. George Knox. **Commission Staff:** Ms. Michelle Smith, manager, Allied Dental Education, Ms. Doreen Johnson, manager, Allied Dental Education, and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Laboratory Technology Education (DLT RC) was held on July 8, 2018 via telephone conference call. The Report of the DLT RC is found in **Appendix 7**.

*Informational Report On Frequency of Citings of Accreditation Standards for Dental Laboratory Technology Education Programs:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the DLT RC and concurred with the recommendation that the Accreditation Standards for dental laboratory technology education programs be retained as written.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Dental Laboratory Technology Education Programs be retained without

further modification related to the education of students to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Dental Public Health Education (DPH RC):**

**Committee Chair:** Dr. Steven Levy. **Committee Members:** Dr. Victor Badner, Dr. Linda Kaste, Dr. James Leonard, and Dr. Michael Wajdowicz. Dr. Ana Karina Mascarenhas substituted as needed for discipline-specific program review. **Guests (Open Session Only):** Dr. Sharon Gordon, vice president/auditor, American Board of Dental Public Health; and Dr. Frances Kim, executive director, American Association of Public Health Dentistry attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry Education, Ms. Jennifer Snow, manager, Advanced Specialty Education, and Ms. Marjorie Hooper, coordinator, Operations, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Public Health Education (DPH RC) was held on July 13, 2018 via telephone conference call. The Report of the DPH RC is found in **Appendix 8**.

*Informational Report of Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Report on Conduct of Validity and Reliability Study for Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health:* The Commission considered the Report of the DPH RC and concurred with the immediate implementation of the Accreditation Standards for dental public health education programs.

**Commission Action:** The Commission on Dental Accreditation adopts and immediately implements the Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health (**Appendix 8**), as a result of the Validity and Reliability Study.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the DPH RC and directed that the Accreditation Standards for dental public health education programs be retained as written.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Dental Public Health be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Endodontics Education (ENDO RC):** **Committee**

**Chair:** Dr. Bradford Johnson. **Committee Members:** Dr. James Johnson, Dr. William Johnson, Dr. Robert Miller, Ms. Diane Neefe and Dr. Roberta Pileggi. **Guest (Open Session Only):** Ms. Beverly Albert, assistant executive director for education, American Association of Endodontists



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(AAE) attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Specialty Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Endodontics Education (ENDO RC) was held on July 9, 2018 via telephone conference call. The Report of the ENDO RC is found in **Appendix 9**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Endodontics: There was no discussion on this report.

**Commission Action**: This report is informational in nature and no action was taken.

Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”: The Commission considered the Report of the ENDO RC and concurred with the recommendation that the Endodontics Standards be retained with no modification.

**Commission Action**: The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Endodontics be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC)**: Committee Chair: Dr. Mark Lerman. Committee Members: Dr. Darren Cox, Dr. Viren Jhaveri, Dr. Vikki Noonan, and Dr. Matthew Wheeler. Dr. John Hellstein participated as a Commissioner Trainee. Guests (Open Session Only): Ms. Janet Svazas, executive director, American Academy of Oral and Maxillofacial Pathology attended the policy portion of the meeting. Staff Members: Dr. Sherin Tooks, director, Ms. Jennifer Snow, manager, Advanced Specialty Education, Mr. Gregg Marquardt, manager, Communication and Technology Strategies, and Ms. Marjorie Hooper, coordinator, Operations, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC) was held on July 12, 2018 via telephone conference call. The Report of the OMP RC is found in **Appendix 10**.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Pathology: There was no discussion on this report.

**Commission Action**: This report is informational in nature and no action was taken.

Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”: The Commission considered the Report of the OMP RC and concurred with the recommendation that the Oral and Maxillofacial Pathology Standards be retained with no modification.



**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Pathology be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC):** Committee Chair: Dr. James Geist. Committee Members: Dr. Nelia Afonso, Dr. Angela Broome, Dr. Anita Gohel. Dr. Mark Schmidt was not in attendance. Dr. Bruce Rotter participated as a Commissioner-trainee. Guests (Open Session Only): Dr. Deborah Gander, president, American Academy of Oral and Maxillofacial Radiology attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry and Ms. Bridget Blackwood, senior project assistant, CODA.

The meeting of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC) was held on July 9, 2018 via telephone conference call. The Report of the OMR RC is found in **Appendix 11**.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Radiology: There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”: The Commission considered the Report of the OMR RC and concurred with the recommendation that the Oral and Maxillofacial Radiology Standards be retained with no modification.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Programs in Oral and Maxillofacial Radiology be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC):** Committee Chair: Dr. William Nelson. Committee Members: Dr. George Kushner, Dr. Steven Lepowsky, Dr. Gregory Ness, Dr. Martin Steed, and Ms. Cindy Stergar. Guests (Open Session Only): Ms. Mary Allaire-Schnitzer, associate executive director, American Association of Oral and Maxillofacial Surgeons (AAOMS); Dr. Thomas Indresano, president-elect, AAOMS; Ms. Erin Killeen, executive vice president, American Board of Oral and Maxillofacial Surgery (ABOMS); and Ms. Laurie Oddo, manager, Advanced Education and Resident Affairs, AAOMS attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Specialty Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Toops, director, CODA attended a portion of the meeting.





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The meeting of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC) was held on July 10, 2018 at the ADA Headquarters, Chicago, Illinois. The Report of the OMS RC is found in **Appendix 12**.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Oral and Maxillofacial Surgery Programs (Residency and Fellowship) Annual Survey Curriculum Data:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the OMS RC and concurred with the recommendation that the Oral and Maxillofacial Surgery Standards for residency and fellowship programs be retained with no modification.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery be retained without further modification related to the education of residents to care for people with intellectual or developmental disabilities.

The Commission on Dental Accreditation directs the Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery be retained without further modification related to the education of fellows to care for people with intellectual or developmental disabilities.

*New Business: Clarification of Accreditation Standards for Advanced Specialty Education Programs in Oral and Maxillofacial Surgery Revision Timelines:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Report of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC):** Committee Chair: Dr. H. Garland Hershey. Committee Members: Dr. G. Frans Currier, Mr. David Cushing, Dr. Patrick Foley, Dr. James Hartsfield, and Dr. Wendy Woodall. Guest (Open Session Only): Ms. Barb Simon, education director, American Board of



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Orthodontics attended the policy portion of the meeting. **Staff Members:** Ms. Jennifer Snow, manager, Advanced Specialty Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC) was held on July 13, 2018 via telephone conference call. The Report of the ORTHO RC is found in **Appendix 13**.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Orthodontics and Dentofacial Orthopedics:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the ORTHO RC and concurred with the recommendation that the Accreditation Standards for Advanced Specialty Education Programs in Orthodontics and Dentofacial Orthopedics be circulated for a period of one year, with comments reviewed at the Commission’s Summer 2019 meeting. The Commission also concurred with the recommendation that the clinical fellowship standards in craniofacial and special care orthodontics be retained as written.

**Commission Action:** The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Advanced Specialty Education Programs in Orthodontics and Dentofacial Orthopedics (**Appendix 13**), to the communities of interest for review and comment for a period of one year, with Hearings at the October 2018 American Dental Association (ADA) and March 2019 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission’s Summer 2019 meeting.

The Commission on Dental Accreditation directs the Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics be retained without further modification related to the education of students/fellows to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Pediatric Dentistry Education (PED RC):** **Committee Chair:** Dr. Catherine Flaitz. **Committee Members:** Dr. Martin Donaldson, Dr. Cynthia Hipp, Ms. Bonnie Konowitch, and Dr. Janice Townsend. Dr. Reuben Pelot was unable to attend the meeting. **Guests (Open Session Only):** Dr. Jeffrey A Dean, executive director, American Board of Pediatric Dentistry and Mr. Scott Dalhouse, education affairs manager, American Academy of



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Pediatric Dentistry attended the policy portion of the meeting. **Staff Members:** Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry, and Ms. Bridget Blackwood, senior project assistant, CODA. Dr. Sherin Tooks, director, CODA attended a portion of the meeting.

The meeting of the Review Committee on Pediatric Dentistry Education (PED RC) was held on July 10, 2018 at the ADA Headquarters, Chicago, Illinois. The Report of the PED RC is found in **Appendix 14.**

*Informational Report of Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Pediatric Dentistry:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Report on Conduct of Validity and Reliability Study for Accreditation Standards for Advanced Specialty Education Programs in Pediatric Dentistry:* The Commission considered the Report of the PED RC, noting the Committee's request to develop a workgroup to further review the Accreditation Standards based upon findings of the Validity and Reliability Study. The Commission concurred with the recommendation of the PED RC and directed that a workgroup be established.

**Commission Action:** The Commission on Dental Accreditation, through the Chair, appoints a workgroup composed of four (4) Pediatric Dentistry Review Committee members and no more than four (4) additional individuals representing the American Academy of Pediatric Dentistry and the American Board of Pediatric Dentistry, to further study the findings of the Pediatric Dentistry Validity and Reliability Study and identify Accreditation Standards, if any, which warrant revision with a report for consideration by the Pediatric Dentistry Review Committee and Commission in Winter 2019.

*Consideration of National Council on Disability Issue Brief "Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities":* The Commission considered the Report of the PED RC and concurred with the recommendation that the pediatric dentistry standards be retained as written.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Pediatric Dentistry be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

**Report of the Review Committee on Periodontics Dentistry Education (PERIO RC):**  
**Committee Chair:** Dr. Michael Mills. **Committee Members:** Dr. Linda Hatzenbuehler, Dr. James Katancik, Dr. Lucinda (Cindy) Lyon, Dr. Bryan Pearson, and Dr. Charles Powell. Dr. Henry Greenwell substituted as needed for discipline-specific program review. **Guests (Open Session Only):** Ms. Eileen Loranger, director of governance and Ms. Jodi Sassana, manager, Governance and Education, American Academy of Periodontology (AAP) and Dr. Kent Palcanis, executive director, American Board of Periodontology (ABP) attended the policy portion of the meeting. **Staff Members:** Ms. Jennifer Snow, manager, Advanced Specialty



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Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Periodontics Education (PERIO RC) was held on July 12, 2018 via telephone conference call. The Report of the PERIO RC is found in **Appendix 15**.

*Informational Report on Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Periodontics:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the PERIO RC and concurred with the recommendation that the Commission seek input from periodontics program directors through the American Academy of Periodontology, with further consideration in Winter 2019.

**Commission Action:** The Commission on Dental Accreditation directs staff to communicate a request to the American Academy of Periodontology to seek periodontics program directors’ input on revision to the Accreditation Standards for Advanced Specialty Education Programs in Periodontics related to the education of students/residents to care for people with disabilities for consideration in Winter 2019.

**Report of the Review Committee on Prosthodontics Dentistry Education (PROS RC):**

Committee Chair: Dr. John Agar. Committee Members: Dr. Ronald Burakoff, Dr. Louis DiPede, Dr. Hiroshi Hirayama, Dr. Arthur Nimmo, and Dr. Elizabeth Sabin. Dr. Kevin Haubrick participated as a Commissioner-trainee. Guests (Open Session Only): Mr. Adam Reshan, director, Membership Services & Academic Relations, American College of Prosthodontics attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Postdoctoral General Dentistry, Ms. Jennifer Snow, manager, Advanced Specialty Education, and Ms. Bridget Blackwood, senior project assistant, CODA.

The meeting of the Review Committee on Prosthodontics Education (PROS RC) was held on July 11, 2018 via telephone conference call. The Report of the PROS RC is found in **Appendix 16**.

*Informational Report of Frequency of Citings of Accreditation Standards for Advanced Specialty Education Programs in Prosthodontics (Implemented July 1, 2016):* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Report on Prosthodontics Programs Annual Survey Curriculum Section:* The Commission considered the Report of the PROS RC, noting the recommended revisions to the prosthodontics and maxillofacial prosthetics sections of the curriculum survey. The Commission concurred with revision of these sections with implementation in Fall 2020.

**Commission Action:** The Commission on Dental Accreditation directs that the proposed revisions to the Prosthodontics Annual Survey Curriculum Sections found in **Appendix 16** (prosthodontics) and **Appendix 16** (maxillofacial prosthetics) be adopted, with implementation during the Fall 2020 Annual Survey.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* The Commission considered the Report of the PROS RC and concurred with the recommendation that the prosthodontics Accreditation Standards be retained as written.

**Commission Action:** The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Specialty Education Programs in Prosthodontics be retained without further modification related to the education of students/residents to care for people with intellectual or developmental disabilities.

### **Miscellaneous Affairs- Consideration of Matters Relating to More than One Review Committee**

*Informational Report of Review Committee and Commission Meeting Dates:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Consideration of National Council on Disability Issue Brief “Neglect for Too Long: Dental Care for People with Intellectual and Developmental Disabilities”:* Discussed of the National Council on Disability Issue Brief is found within each Review Committee report.

**Commission Action:** Actions were taken in accordance with consideration of each Review Committee report.

### **Miscellaneous Affairs-Matters for the Commission as a Whole**

**Report of the Standing Committee on Finance:** The report of the Standing Committee on Finance can be found in **Appendix 17**. Below are actions taken by the Commission related to the Report of the Standing Committee on Finance.

*Establishing a Shared Services (Indirect Expense) Formula with the ADA:* The Commission considered the ongoing work of the Standing Committee on Finance, in conjunction with the work of the ADA-CODA Relationship Workgroup, related to development of a shared services agreement. The Finance Committee provided input into the development of the agreement and, upon review of the final draft, recommended that the Commission finalize and execute the agreement with the ADA.

**Commission Action:** The Commission on Dental Accreditation directs a communication to the ADA Board of Trustees requesting that the Shared Services Agreement (**Appendix 17, Commission Members Only**) be finalized and executed.

*Timeline (Long-Term Plan) to Assume Total Expenses:* The Commission noted that the Finance Committee and Commission had not received a response to the Summer 2017 resolution submitted by CODA (B-92-2017) requesting that the ADA develop a mechanism to allow the Commission to establish and access a separate reserve fund to retain its annual revenue after total (direct and indirect) expenses are paid. The Commission believed that it should request an update on B-92-2017 from the ADA Board of Trustees.

**Commission Action:** The Commission on Dental Accreditation directs a formal communication to the ADA Board of Trustees requesting an update on Resolution B-92-2017, which requested that the ADA develop a mechanism to allow the Commission to establish and access a separate reserve fund to retain its annual revenue after total (direct and indirect) expenses are paid.

**Report of the Standing Committee on Quality Assurance and Strategic Planning (QASP):**

The report of the Standing Committee on Quality Assurance and Strategic Planning can be found in **Appendix 18**. Below are actions taken by the Commission related to the Report of the Standing Committee on Quality Assurance and Strategic Planning.

*Development of Annual Web-Based Mandatory Site Visitor Training:* The Commission considered the Standing Committee's recommendation that CODA adopt the volunteer training plan for initiation of a compulsory web-based training program for CODA volunteers.

**Commission Action:** The Commission on Dental Accreditation adopts the volunteer training plan (**Appendix 18**) and directs CODA staff to implement compulsory web-based (live or on-demand) training programs for CODA volunteers.

*ADA-CODA Relationship Workgroup and 2018 Report of the Workgroup:* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

*Accreditation of International Education Sites of U.S.-Based Commission Accredited Dental Education Programs:* The Commission considered the request of four (4) dental deans that CODA develop new policies and procedures to allow U.S. dental education and advanced education in general dentistry (AEGD) programs to collaborate with international dental education programs or to open standalone dental education programs internationally. The Commission also considered the results of a survey to dental deans and directors of AEGD programs. The Commission noted that the United States Department of Education was consulted related to this topic.

As noted within the QASP report, the survey results generated a limited response [44% Deans (N=32) and 56% AEGD program directors (N=40)]. Of these respondent programs, 78-88% of





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Deans, and 90% of AEGD Directors have no interest in establishing international sites where educational activity occurs, although programs did want the Commission to establish policies and procedures related to international sites where educational activity occurs. Also of note was the USDE's recommendation that the program's institutional accreditor should be consulted by the program and should approve the international site as a substantive change prior to CODA's approval. CODA should verify that any U.S.-based program establishing an international site demonstrates that the institutional accreditor has approved the international branch or training location before CODA considers such a request. Additionally, CODA should inform programs of the potential impact regarding non-Title IV funding (e.g. HHS, GME, grants, research, etc.) linked to CODA's recognition, which could be affected, as it is the program's responsibility to maintain compliance with its federal funding requirements. Further, for U.S. students in internationally located sites, there could be other factors such as access to federal financial aid and other compliance issues, which would be the responsibility of the program to fully inform the student and manage.

Finally, the Commission noted the discussion of the QASP, suggesting that dental education programs may allow students to participate in international experiences (e.g., mission trips, etc.); however, these are not CODA-approved educational experiences and should not be used as such. The QASP recommended, and the Commission concurred, that the Commission not proceed at this time with establishing an accreditation process for the use of international sites where educational activity occurs for U.S.-based, CODA-accredited programs offering predoctoral (DDS/DMD) and Advanced Education in General Dentistry (AEGD) education.

**Commission Action:** The Commission on Dental Accreditation directs that establishment of an accreditation process for the use of international sites where educational activity occurs for U.S.-based, CODA-accredited programs offering predoctoral (DDS/DMD) and Advanced Education in General Dentistry (AEGD) programs not be developed at this time.

The Commission on Dental Accreditation further directs staff to communicate the Commission's decision to the four (4) dental deans who requested that the Commission consider establishing an international process for U.S.-based dental and AEGD programs.

**Initiation of 2018 CODA Self-Assessment Report to the American Dental Association House of Delegates:** The Commission noted that the 2018 CODA Self-Assessment had been developed and circulated to CODA members for input in accordance with the QASP's spring meetings, with positive comments received. At this meeting, the Commission was requested to approve the Self-Assessment for submission to the ADA House of Delegates.

**Commission Action:** The Commission on Dental Accreditation approves for CODA's records the 2018 CODA Self-Assessment, and directs that a summary of the self-assessment be submitted in the Commission's Annual Report to the ADA House of Delegates.



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*Additional Items for Consideration by QASP: Discussion of Trends in Dental Education, Practice, Research and Higher Education (Strategic Plan Goal 1):* There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Letter from Dental Organizations Regarding Commission on Dental Accreditation**

**Decision on Terminology for Advanced Dental Education Programs:** The Commission adopted a motion to consider this item in advance of the Report of the Standing Committee on Documentation and Policy Review. The Commission discussed the concerns of the American Academy of Pediatric Dentistry (AAPD), American Association of Endodontics (AAE), American Association of Oral and Maxillofacial Surgeons (AAOMS), American Association of Orthodontists (AAO) and the American Association of Public Health Dentistry (AAPHD) and request that the Commission reconsider and reverse its decision on the use of terminology related to advanced dental education programs (**Appendix 19**). The Commission was reminded that in Winter 2018 it had directed that terminology be revised within all CODA documents so that the Commission does not unintentionally dictate which advanced education program is a dental specialty, since doing so is outside of the Commission's purview. The Commission discussed the reasons for its Winter 2018 decision and the differences between the Commission and other agencies that may recognize specialties of dentistry. A motion was made to cease modification of the CODA documents, reverse CODA's prior decision, and bring the topic to the larger community of interest for review and comment; however, the motion was defeated. The Commission retained this policy as an informational report and directed that a letter be sent to the sponsoring organizations informing them of the action taken by the Commission.

**Commission Action:** This report is informational in nature and no action was taken. The Commission directs that a communication be distributed to the AAPD, AAE, AAOMS, AAO and AAPHD informing these organizations of the informational nature of the report.

**Report of the Standing Committee on Documentation and Policy Review:** The report of the Standing Committee on Documentation and Policy Review can be found in **Appendix 20**. Below are actions taken by the Commission related to the Report of the Standing Committee on Documentation and Policy Review.

*Regular Review of Commission Policies:* The Commission considered the report of the Standing Committee and concurred with the recommendations to revise Commission policies.

**Commission Action:** The Commission on Dental Accreditation adopts and implements immediately the proposed revisions to policies found in **Appendix 20**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

*Review of Additional Policies and Procedures:* The Commission considered the report of the Standing Committee and directed further revision of *Appendix 3, subpage 19* of the Standing Committee's Report, related to the Function and Procedures of the Appeal Board.

**Commission Action:** The Commission on Dental Accreditation adopts and implements immediately the proposed revisions to policies found in **Appendix 21**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

The Commission on Dental Accreditation further adopts the proposed revisions to the Guidelines for Reporting and Approval of Sites Where Educational Activity Occurs found in **Appendix 20**, with immediate implementation.

*Consideration of Terminology Related to Advanced Education Programs:* The Commission considered the report of the Standing Committee, noting the development of proposed tracked revisions to the Accreditation Standards and supporting documents, the Evaluation and Operational Policies and Procedures manual, the Commission's *Rules*, and the Commission's website, related to the Commission's terminology for advanced dental education programs. The Commission also considered a proposed communication plan related to the revision of terminology for advanced dental education programs. The Commission further revised the language related to the Appeal Board found within *Appendix 9, subpage 13* of the Standing Committee's Report, related to the *Rules* of the Commission, Composition of Appeal Board.

**Commission Action:** The Commission on Dental Accreditation adopts the sample proposed revised terminology for advanced education programs presented in **Appendix 20** and directs staff implementation of consistent terminology within all accreditation and related guideline documents by January 1, 2019.

The Commission on Dental Accreditation further adopts the proposed revisions found in the Commission's Evaluation and Operational Policies and Procedures (EOPP) manual (**Appendix 20**), with implementation in the manual and all appropriate Commission documents by January 1, 2019.

The Commission on Dental Accreditation further submits revisions to the Commission's *Rules* (**Appendix 22**) to the 2018 ADA House of Delegates for approval.

The Commission on Dental Accreditation further adopts and implements immediately the proposed Communications plan found in **Appendix 20** related to the Commission's revisions to terminology for advanced education programs.

*Consideration of New Commission Policies:* The Commission considered the Standing Committee's proposed Policy on Reprints and adopted the policy with immediate implementation. Additionally, the Commission considered and adopted the Policy on Removal of Commission, Review Committee and Appeal Board Members, which will be implemented at such time that the Commission has authority to remove a Commission member for cause.

**Commission Action:** The Commission on Dental Accreditation adopts and implements immediately the proposed new Policy on Reprints found in **Appendix 20**, including the



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addition of the policy in the Commission's EOPP and in all appropriate Commission documents.

The Commission on Dental Accreditation further adopts the proposed new Policy on Removal of Commission, Review Committee and Appeal Board Members found in **Appendix 20** with implementation in the Commission's EOPP and in all appropriate Commission documents at such time that the Commission obtains sole authority to remove a commissioner for cause.

*Consideration of Proposed Revisions to Commission's Rules:* The Commission reviewed the proposed revisions to CODA's Rules that would align the Commission's governance document with proposed changes that were under consideration by the ADA-CODA Relationship Workgroup. The Commission noted that these revisions would be implemented at the time when the Commission obtains authority to carry out its governance oversight.

**Commission Action:** The Commission on Dental Accreditation adopts the proposed revisions to the Commission's *Rules* found in **Appendix 20**, with implementation at such time that the Commission obtains authority to carry out the governance oversight noted in the revised *Rules*.

The Commission on Dental Accreditation further directs submission of revisions to the Commission's *Rules* (**Appendix 20**) to the 2018 ADA House of Delegates for approval.

**Report of the Standing Committee on Communication and Technology:** The report of the Standing Committee on Communication and Technology can be found in **Appendix 23**. Below are actions taken by the Commission related to the Report of the Standing Committee on Communication and Technology.

*Monitoring Utilization of the Newsletter and Website; Electronic Accreditation System; Follow-Up to Communication Survey and Development of CODA Communication Plan; and Technology Assessment and Strategy:* The Commission considered the report of the Standing Committee on Communication and Technology Strategies. While the Standing Committee was unable to meet prior to the Summer 2018 Commission meeting, it was determined that a report should be submitted to update the Commission on activities related to its communication and technology strategies. As such, the Commission considered the proposed 2019-2023 Communication Plan and the proposed 2019-2023 Technology Assessment and Strategy. The Commission was also informed of the progress made related to the Commission's electronic accreditation platform, noting that the current phase of the project is targeting a replacement of the Commission's existing internal database. It was noted that when the system is further developed, the Commission may benefit from a demonstration of the external electronic accreditation platform.

**Commission Action:** The Commission on Dental Accreditation adopts the 2019-2023 Communication Plan (**Appendix 23**).



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The Commission on Dental Accreditation further adopts the 2019-2023 Technology Assessment and Strategy (**Appendix 23**).

**Report of the Standing Committee on Nominations:** The Commission considered the report of the Standing Committee on Nominations including the nominations of qualified consumer/public members for the Review Committees and Commission, and nominations to vacant positions on Review Committees. After careful consideration of the nominees' qualifications, the Committee proposed the following candidates:

**Commission Action:** The Commission on Dental Accreditation appoints the following nominees to open positions on the Commission's Review Committees:

General Dentists (four (4) vacancies) for Review Committees on Endodontics Education (ENDO RC), Oral and Maxillofacial Surgery Education (OMS RC), Pediatric Dentistry Education (PEDO RC) and Periodontics Education (PERIO RC)

- Dr. Joseph Morales
- Dr. Ankur Patel
- Dr. Philip Rinaudo
- Dr. Jaqueline Sobota

Alternate: Dr. Boris Bacaurschi

General Dentist Practitioner (one (1) vacancy) for the Review Committee on Predoctoral Dental Education (PREDOC RC)

- Dr. William Akey

Alternate: Dr. Debra Schneider

Allied Educator (one (1) vacancy) for the Review Committee on Predoctoral Dental Education (PREDOC RC)

- Dr. Susan Long

Alternate: Ms. Josette Beach

Specialty Dentist (one (1) vacancy) for the Review Committee on Postdoctoral General Dentistry Education (POSTDOC RC)

- Dr. Evan Rosen

Alternate: Dr. Yasser Khaled

Higher Education/Hospital Administrator (two (2) vacancies) for the Review Committees on Postdoctoral General Dentistry Education (POSTDOC RC) and Dental Hygiene Education (DH RC)

- Dr. Lynne Brodeur
- Neal Henning

Alternate: None

Dental Assisting Educator (one (1) vacancy) for the Review Committee on Dental Assisting Education (DA RC)

- Ms. Martha McCaslin



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Alternate: Ms. Monica Graves

Dental Assisting Practitioner (one (1) vacancy) for the Review Committee on Dental Assisting Education (DA RC)

- Ms. Nichole Magnuson

Alternate: None

Consumer/Public Members (four (4) vacancies) for the Review Committees on Dental Assisting Education (DA RC), Oral and Maxillofacial Pathology Education (OMP RC), Oral and Maxillofacial Radiology Education (OMR RC), Oral and Maxillofacial Surgery Education (OMS RC) and two (2) Public Commissioner vacancies in 2019, which requires that individuals be named as “Commissioner Trainees” in 2018 with a term start in Fall 2019. The Chair of the Commission will assign public members to each vacant position.

- Dr. Scott DeVito
- Ms. Marianne Gaus
- Dr. Gene Kelber
- Dr. Jan Lancaster
- Ms. Margaret Pensel-Bowman
- Ms. Cindy Stergar

Alternate: Mr. James Hinds

Alternate: Mr. Chester Evans

Dental Hygiene Educator (two (2) vacancies) for the Review Committee on Dental Hygiene Education (DH RC)

- Ms. Tami Grzesikowski
- Dr. Sheila Vandebush

Alternate: Dr. Sharon Peterson

Dental Hygiene Practitioner (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Ms. Betty Kabel

Alternate: Ms. Tracy Michelle King

**Commission Action:** The Commission on Dental Accreditation appoints the following individuals, nominated by sponsoring organizations and/or boards, to the relevant review committees to fill discipline-specific vacancies:

Dental Anesthesia Educator (one (1) vacancy) for the Review Committee on Postdoctoral General Dentistry Education (POSTDOC RC), nominated by the American Society of Dentist Anesthesiologist

- Dr. Joseph Gionvannatti

Alternate: Dr. Kyle Kramer





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Oral Medicine Educator (one (1) vacancy) for the Review Committee on Postdoctoral General Dentistry Education (POSTDOC RC), nominated by the American Academy of Oral Medicine

- Dr. Andres Pinto

Alternate: Dr. Vidya Sankar

Orofacial Pain Educator (one (1) vacancy) for the Review Committee on Postdoctoral General Dentistry Education (POSTDOC RC), nominated by the American Academy of Orofacial Pain

- Dr. Gary Heir

Alternate: Dr. Joseph Cohen

National Association of Dental Laboratories Representative (one (1) vacancy) for the Review Committee on Dental Laboratory Technology Education (DLT RC), nominated by the National Association of Dental Laboratories

- Mr. Gary Gann

Alternate: Mr. Jerry Ulaszek

American Academy of Periodontology/American Board of Periodontology Representative (one (1) vacancy) for the Review Committee on Periodontics Education (PERIO RC), nominated by the American Academy of Periodontology and American Board of Periodontology

- Dr. Georgia Johnson

Alternate: Dr. Vincent Iacono

American Board of Prosthodontics Representative (one (1) vacancy) for the Review Committee on Prosthodontics Education (PROS RC), nominated by the American Board of Prosthodontics

- Dr. Kent Knoernschild

Alternate: Dr. David Felton

*New Business: Criteria for Practitioner Nominees:* The Commission considered the proposed change to the Practitioner nomination criteria, and adopted the proposed revision (underline indicates addition; ~~strikethrough~~ indicates deletion):

Practitioner Nominees:

- Commitment to predoctoral, advanced, and/or allied dental education;
- ~~Prior or~~ Majority of current ~~experience~~ work effort as a practitioner; and
- Formal education and credential in the applicable discipline.

**Commission Action:** The Commission on Dental Accreditation adopts and immediately implements the proposed revision to Practitioner Nominee (noted above) within the Evaluation and Operational Policies and Procedures manual.



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**Report of the Standing Committee on International Accreditation:** The Commission reviewed the Standing Committee on International Accreditation report (**Appendix 24**), without comment.

**Commission Action:** This report is informational in nature and no action was taken.

**Consideration of a Request to Establish a Review Committee for Dental Anesthesiology:** The Commission reviewed the report of the Ad Hoc Committee to Consider a Request to Establish a Review Committee for Dental Anesthesiology (**Appendix 25**), noting that the Ad Hoc Committee believed that a separate Dental Anesthesiology Review Committee is not warranted at this time.

**Commission Action:** The Commission on Dental Accreditation directs that the establishment of a Dental Anesthesiology Review Committee is not warranted at this time.

The Commission on Dental Accreditation further directs a communication to the American Society of Dentist Anesthesiologists (ASDA) notifying the ASDA of the Commission's action on the ASDA request.

**Report of the Ad Hoc Committee to Establish an Accreditation Process for Advanced General Dentistry Education Programs in Operative Dentistry, Cariology, and Biomaterials:** The Commission reviewed the report of the Ad Hoc Committee to Establish an Accreditation Process for Advanced General Dentistry Education Programs in Operative Dentistry, Cariology, and Biomaterials (**Appendix 26**), noting that the Ad Hoc Committee believed that establishment of an accreditation process for advanced general dentistry education programs in operative dentistry, cariology, and biomaterials is not warranted at this time.

**Commission Action:** The Commission on Dental Accreditation directs not to establish a process of accreditation for advanced general dentistry education programs in operative dentistry, cariology, and biomaterials at this time.

The Commission on Dental Accreditation further directs to formally communicate its decision not to establish a process of accreditation for advanced general dentistry education programs in operative dentistry, cariology, and biomaterials to the Academy of Operative Dentistry (AOD).

**Report of ADA/CODA Relationship Workgroup:** There was no discussion on this report.

**Commission Action:** This report is informational in nature and no action was taken.

**Request for Input on Health Professions Accreditors Collaborative (HPAC) Guidance Document on Interprofessional Education:** The Commission considered the Guidance Document that is under development by the HPAC and took action to endorse the document as written.



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**Commission Action:** The Commission on Dental Accreditation endorses the Health Professions Accreditors Collaborative (HPAC) Guidance Document on Interprofessional Education as a named endorser on the final guidance document.

**Report on Appointment of Commissioners and Appeal Board Members:** The Commission reviewed information on the Commissioners and Appeal Board Members whose terms will end at the American Dental Association (ADA) 2018 Meeting and their replacements whose terms will begin at the ADA Meeting. The Commission also reviewed information on the 2019 Commissioner Trainees whose terms will begin in 2020 (**Appendix 27**).

**Commission Action:** This report is informational in nature and no action was taken.

**Election of Chair and Vice Chair of the Commission:** The Commission elected by acclamation Dr. Loren Feldner as chair of the Commission and Dr. Arthur Jee as vice-chair of the Commission for 2018-2019.

**Report of the Commission on Dental Accreditation of Canada (CDAC):** Dr. Amarjit Rihal, Chair of the Commission on Dental Accreditation of Canada (CDAC) provided an update on the CDAC activities as presented in the CDAC's report to the Commission.

**Commission Action:** This report is informational in nature and no action was taken.

**Update on United States Department of Education (USDE)/Update on Higher Education Accreditation:** Dr. Sherin Tooks, director, CODA provided an update on important national topics related to education and accreditation that could have an impact on the Commission.

**Presentation of Plaques:** The following Commissioners received a plaque acknowledging their service on the Commission:

Dr. Ralph Attanasi  
Dr. Mark Lerman  
Dr. William Lobb  
Dr. Michael Mills  
Ms. Cindy Stergar  
Dr. Matthew Wheeler  
Dr. William Leffler

**Survey of Meeting:** Commissioners were reminded to complete the electronic post-meeting survey following the meeting. The survey is important for determining whether the Commission is achieving its goals for the year.

**New Business: Consideration of Criteria for Accreditation of Programs in Areas of Advanced Dental Education:** Through new business, the Commission discussed the process by which an individual or organization may request that CODA establish an accreditation process for an advanced educational area in dentistry. The Commission noted that the criteria may have redundancy in the required elements and should be reviewed by the Standing Committee on Documentation and Policy Review to eliminate redundancy and ensure the criteria are clear.



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**Commission Action:** The Commission on Dental Accreditation directs the Standing Committee on Documentation and Policy Review to review the criteria for accrediting areas of advanced dental education, with a report to be considered by the Commission at its Summer 2019 meeting.

**Adjourn:** The Commission adjourned the open session at 11:30 A.M.