



MINUTES

COMMISSION ON DENTAL ACCREDITATION ADA HEADQUARTERS BUILDING, CHICAGO

THURSDAY, AUGUST 1, 2019 (CLOSED SESSION)

Call to Order: The Chair, Dr. Arthur Chen-Shu Jee, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 10:00 A.M. on Thursday, August 1, 2019, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, in closed session for the purpose of reviewing educational programs by the Commission.

Roll Call: Dr. John Agar, Dr. Susan Callahan Barnard, Dr. Linda Casser, Mr. David Cushing, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. H. Garland Hershey, Jr., Dr. Jeffery Hicks (vice-chair), Dr. Adolphus Jackson, Dr. Tariq Javed, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. James Katancik, Dr. Bruce Kinney, Dr. Steven Levy, Mr. Charles McClemens, Ms. Nancy Mo, Dr. William Nelson, Dr. Bruce Rotter, Dr. Marybeth Shaffer, Dr. Alan Stein, Dr. Timmothy Schwartz, Ms. Deanna Stentiford, Mr. Glenn Unser, and Dr. Lawrence Wolinsky.

Dr. Catherine Flaitz was not in attendance.

Commissioner Trainees: Dr. Joel Berg, Dr. Eladio DeLeon, Dr. Susan Kass, Dr. Sanjay Mallya, Dr. Marcia Pyle, Dr. Marshall Titus, Mr. Scott DeVito and Dr. Jan Lancaster.

Ms. Ambika Srivastava was not in attendance.

Trustee Liaison: Dr. Cesar Sabates, Board of Trustees Liaison to CODA, Seventeenth District Trustee, ADA, was in attendance.

Guests: Mr. Frederic Duguay, director, Commission on Dental Accreditation of Canada (CDAC) was in attendance.

CODA Staff: Dr. Sherin Tooks, *ex-officio*, CODA director, and Ms. Doreen Johnson, Mr. Gregg Marquardt, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner, CODA managers, were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted.

Commissioner Fiduciary Duties and Conflict of Interest Obligations: Ms. Cathryn Albrecht, ADA/CODA Senior Associate General Counsel, reminded the Commission of its fiduciary responsibilities and the Conflict of Interest policy.



Policy Reminder of Confidentiality: Dr. Sherin Tooks, CODA Director, read the Commission’s Reminder of Confidentiality, noting the confidential nature of the Commission’s materials and deliberations related to the accreditation of programs.

Accreditation Mail Ballots Since Last Commission Meeting: The Commission approved for the record, five (5) mail ballots related to program accreditation actions, which had been considered since the Winter 2019 Commission meeting.

Consideration of Site Visitor Nominations: Site Visitors are appointed annually for one-year terms but for no more than six (6) consecutive years. The Commission considered the names of individuals recommended by the Advanced Education on General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education Review Committee, the Pediatric Dentistry Education Review Committee, and the Dental Laboratory Technology Education Review Committee.

Commission Action: The Commission on Dental Accreditation approves the site visitor appointments for 2019-2020 (**Appendix 1**).

Consideration of Matters Relating to Accreditation Actions: The Commission reviewed site visit evaluations, progress reports, and other requested reports on predoctoral dental education programs, advanced dental education programs, and allied dental education programs.

Commission Action: Accreditation status was granted to programs evaluated since the Winter 2019 meeting. Accreditation actions are summarized in the “Report on the Accreditation Statuses of Educational Programs.” (**Appendix 2**).

Adjournment: The Commission adjourned the closed session at 3:40 P.M.

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MINUTES

COMMISSION ON DENTAL ACCREDITATION ADA HEADQUARTERS BUILDING, CHICAGO

FRIDAY, AUGUST 2, 2019 (OPEN SESSION)

Call to Order: The Chair, Dr. Arthur Chen-Shu Jee, called a regular meeting of the Commission on Dental Accreditation (CODA) to order at 8:30 A.M. on Friday, August 2, 2019, in the Executive Board Room of the American Dental Association Headquarters Building, Chicago, in open session.

Roll Call: Dr. John Agar, Dr. Susan Callahan Barnard, Dr. Linda Casser, Mr. David Cushing, Dr. Catherine Flaitz, Dr. Steven Friedrichsen, Dr. James Geist, Dr. Christopher Hasty, Dr. Kevin Haubrick, Dr. Monica Hebl, Dr. John Hellstein, Dr. H. Garland Hershey, Jr., Dr. Jeffery Hicks (vice-chair), Dr. Adolphus Jackson, Dr. Tariq Javed, Dr. Arthur Chen-Shu Jee (chair), Dr. Bradford Johnson, Dr. James Katancik, Dr. Bruce Kinney, Dr. Steven Levy, Mr. Charles McClemens, Ms. Nancy Mo, Dr. William Nelson, Dr. Bruce Rotter, Dr. Marybeth Shaffer, Dr. Alan Stein, Dr. Timmothy Schwartz, Ms. Deanna Stentiford, Mr. Glenn Unser, and Dr. Lawrence Wolinsky.

Commissioner Trainees: Dr. Joel Berg, Dr. Eladio DeLeon, Dr. Susan Kass, Dr. Sanjay Mallya, Dr. Marcia Pyle, Dr. Marshall Titus, Mr. Scott DeVito and Dr. Jan Lancaster.

Ms. Ambika Srivastava was not in attendance.

Trustee Liaison: Dr. Cesar Sabates, Board of Trustees Liaison to CODA, Seventeenth District Trustee, ADA, was in attendance.

Guests: Mr. Frederic Duguay, director, Commission on Dental Accreditation of Canada (CDAC), was in attendance.

CODA Staff: Dr. Sherin Tooks, *ex-officio*, CODA director, and Ms. Doreen Johnson, Mr. Gregg Marquardt, Ms. Michelle Smith, Ms. Jennifer Snow, and Ms. Peggy Soeldner, CODA managers, were in attendance. Ms. Cathryn Albrecht, senior associate general counsel, CODA was also in attendance.

Adoption of the Agenda: The agenda of the meeting was adopted.

Conflict of Interest Statement, Fiduciary Reminder, and Reminder of Professional Conduct Policy and Prohibition Against Harassment: Ms. Cathryn Albrecht, senior associate general counsel, CODA, reminded the Commissioners of their fiduciary responsibilities and the CODA Conflict of Interest policy. The Commissioners were also reminded of the Professional Conduct Policy and Prohibition Against Harassment.



Approve the Minutes from Winter 2019 Meetings: The minutes of the Winter 2019 Commission meeting was approved.

Consent Calendar: The following report in its entirety was placed on the consent calendar and was adopted as received:

Review Committee Report:

- Report of the Review Committee on Periodontics Education (**Appendix 3**)

Report of the Review Committee on Predoctoral Dental Education (PREDOC RC):

Committee Chair: Dr. Bruce Rotter. **Committee Members:** Dr. William Akey, Dr. Abby Brodie, Dr. Carla Evans, Dr. Susan Long, Dr. Thomas McConnell, Dr. Marsha Pyle, Dr. Charlotte Royeen and Dr. Karl Self. **Commissioner Trainees:** Dr. Scott DeVito, Dr. Jan Lancaster, Dr. Timothy Schwartz, Ms. Ambika Srivastava, and Dr. Marshall Titus observed the meeting as a Commissioner trainee. **Guests (Open Session Only):** Ms. Ann Lynch, director, Advocacy and Education, American Dental Hygienists' Association and Dr. Anthony Palatta, chief learning officer, American Dental Education Association attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, and Ms. Danielle Patrick-Wade, senior project assistant, Commission on Dental Accreditation (CODA). Ms. Peggy Soeldner, manager, CODA and Ms. Cathryn Albrecht, senior associate general counsel, CODA attended a portion of the meeting.

The meeting of the Review Committee on Predoctoral Dental Education (PREDOC RC) was held on July 8-9, 2019 at the ADA Headquarters, Chicago, Illinois. The PREDOC RC report is found in **Appendix 4**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Therapy Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Standard 2-24d of the Accreditation Standards for Dental Education Programs: The Commission considered the PREDOC RC's recommendation to adopt the proposed revision to Dental Education Standard 2-24d, with implementation July 1, 2020, following consideration of comments received on the proposed revision.



Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to Standard 2-24d of the Accreditation Standards for Dental Education Programs, found in **Appendix 4**, with an implementation date of July 1, 2020.

Consideration of Proposed Revision to Standard 2-25 of the Accreditation Standards for Dental Education Programs: The Commission considered the comments received through a period of public comment on the proposed revision to Dental Education Standard 2-25 related to patients with special needs. Following consideration, the Commission concurred with the PREDOC RC and directed adoption of the proposed revision with an implementation date of July 1, 2020.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to Standard 2-25 of the Accreditation Standards for Dental Education Programs, found in **Appendix 4**, with an implementation date of July 1, 2020.

Consideration of Proposed Revision to Standard 2-3 of the Accreditation Standards for Dental Education Programs: The Commission considered the PREDOC RC's report on consideration of a proposed revision to Dental Education Standard 2-3. The Commission considered the Review Committee's lengthy discussion on the topic of use of educational activity sites. The Commission further noted that the PREDOC RC believed there is value to international experiences for dental education students; however, there remains a concern related but not limited to calibration of faculty, assurance of the quality of the site rotation, time away from a program, legal and regulatory requirements, oversight of the educational experience, and complexity of how a dental education program may use an international site (e.g., observation, clinical care, for/not for program credit, etc.).

The Commission engaged in lengthy discussion on the use of educational activity sites, noting that the PREDOC RC recommended that the Commission should further study the topic of the use of educational activity sites (both within the United States and internationally) among all programs under the Commission's purview, to determine whether or not there should be changes to the Commission's policies for use of sites and monitoring of sites. The PREDOC RC believed that the Commission should consider topics such as: 1) whether to allow international sites; 2) the type and complexity of sites used by programs (e.g., mission trips, formal educational exchange, etc.), including purpose, length, oversight, educational impact, and other factors; 3) how much time away from a program (for a site or for the program in total) is permissible for educational sites used; 4) federal, state, institutional accreditation and CODA accreditation implications for use of educational sites; and 5) potential need for policies and/or procedures that clearly inform the programs under the Commission's purview of the allowable use of educational activity sites.

The Commission noted that the PREDOC RC should further consider this topic along with its 2020 Validity and Reliability Study of the Predoctoral Standards. The Commission also inquired about the policies and procedures of other accrediting agencies, noting that CODA could collect this information in further study of the topic of educational activity sites. It was also noted that the Commission should carefully compare itself to medical education, noting the nuances



between both since the dental program graduate will immediately practice dentistry, while the medical program graduate will enter residency for further education. The Commission discussed the Liaison Committee for Medical Education's permitted use of international rotations for elective medical school experiences. The Commission also noted that the Accreditation Council for Graduate Medical Education (ACGME) has established international rotation policies for residency programs, which may be worthwhile to review. The Commission believed that mission trips are not intended to be core educational experiences; however, as CODA moves forward, there should be distinctions between mission trips versus rotations to academic settings with proper structure, oversight and other expectations of the Commission.

The three (3) recommendations made by the PREDOC RC were adopted by the Commission. Following adoption of these recommendations, the Commission further discussed the method by which CODA would formally study the use of educational activity sites (domestic and international) for all programs under its purview. The Commission determined that a Mega Issue Discussion would be the best approach. It was noted that CODA engaged in a Mega Issue Discussion on this topic several years ago, and much of the information from that discussion could be used as a starting point for the upcoming study. Further, it was suggested that an Ad Hoc Committee be appointed to manage the work of this project in advance of the Commission's full participation through the Mega Issue Discussion. The Commission also noted that financial resources may be required, which could be obtained through the Commission's Research and Development Fund. Finally, the Commission noted the differences between disciplines and believed that the distinctions between disciplines should be carefully considered.

Commission Action: The Commission on Dental Accreditation directs a formal study of the use of educational activity sites (domestic and international) for all programs under its purview.

The Commission on Dental Accreditation further directs to table its consideration of the proposed intent statement for Predoctoral Dental Education Standard 2-3 until conclusion of the study related to the use of educational activity sites.

The Commission on Dental Accreditation reaffirms that international sites are not permitted at this time to provide education related to program goals, objectives or educational requirements, and may not impact program length.

The Commission on Dental Accreditation further directs a Mega Issue Discussion in Summer 2020 to study the use of educational activity sites (domestic and international) for all programs under its purview, with development of a workgroup and an update report at the Winter 2020 meeting.

The Commission on Dental Accreditation further directs that the Commission on Dental Accreditation Research and Development Fund be utilized to support the Summer 2020 Mega Issue Discussion on the use of educational activity sites (domestic and international) for all programs under its purview.



Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the PREDOC RC's recommendations to retain the dental and dental therapy standards, as written. It was believed that the proposed definition of special needs was substantially similar to the definition already in existence within the dental and dental therapy educational standards.

Commission Action: The Commission on Dental Accreditation directs that the Accreditation Standards for Dental Education Programs be retained as written.

The Commission on Dental Accreditation further directs that the Accreditation Standards for Dental Therapy Education Programs be retained as written.

Consideration of Proposed Revision to the Accreditation Standards for Dental Education Programs Related to Temporomandibular Disorders: The Commission considered the PREDOC RC's recommendation to circulate a proposed revision to Standard 2-24k for a one (1) year period of public comment.

Commission Action: The Commission on Dental Accreditation directs circulation of the proposed revision to Standard 2-24k of the Accreditation Standards for Dental Education Programs (**Appendix 4**) to the communities of interest for a period of one (1) year, with hearings at the September 2019 American Dental Association (ADA) and March 2020 American Dental Education Association (ADEA) annual meetings, with comments reviewed at the Commission's Summer 2020 meeting.

Consideration of Proposed Revision to Standard 2-24n of the Accreditation Standards for Dental Education Programs: The Commission considered the PREDOC RC's recommendation to retain Standard 2-24n, as written.

Commission Action: The Commission on Dental Accreditation retains Standard 2-24n of the Accreditation Standards for Dental Education Programs, as written.

Report of the Joint Advisory Committee on Dental Education Information: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

New Business: Discussion Regarding Commission Site Visitors: Dental Therapy Educator Role on Site Visits: The Commission requires that a dental therapy site visit team consist of three (3) members as follows: one (1) dental therapist educator, one (1) predoctoral dentist educator (curriculum or clinical site visitor), and one (1) additional site visitor that could be either a second dental therapist educator, second predoctoral dentist educator, or an allied dentist educator. In August 2017, the Commission directed a temporary exception to the dental therapy site visit team composition, if needed due to lack of dental therapy educator availability, such



that if a dental therapy educator cannot be identified in accordance with Commission policy then the three-person site visit team may be composed of predoctoral educators and allied dentists, three (3) people total in any combination, for a grace period of two (2) years through August 2019. Since there are no (0) currently accredited dental therapy education programs, the PREDOC RC believed that the exception enacted in August 2017 and due to expire in August 2019 should be extended for an additional two (2) years until August 2021.

Commission Action: The Commission on Dental Accreditation directs a temporary exception to the dental therapy site visit team composition, if needed due to lack of dental therapy educator availability, such that if a dental therapy educator cannot be identified in accordance with Commission policy then the three-person site visit team may be composed of predoctoral educators and allied dentists (three people total in any combination) for a grace period of two (2) years through August 2021.

New Business: Consideration of Proposed Revision to the Guidelines for Requesting an Increase in Enrollment in a Predoctoral Dental Education Program: The Commission considered the PREDOC RC's recommended changes to the Guidelines for predoctoral enrollment increases. The change was made to ensure appropriate oversight of enrollment increases. It was identified that a program may increase enrollment of 5% or less, annually, without the requirement of reporting the change to the Commission for official review and approval. The Review Committee was concerned that if a program incrementally increased enrollment at a level below the Commission's review benchmark, the program may, over time, significantly increase enrollment without appropriate oversight of the sufficiency of resources to support the enrollment increase, including but not limited to faculty, facilities, and patient availability. The PREDOC RC believed that a predoctoral dental education program should be able to enroll additional students to fill vacancies resulting from attrition. However, it was believed that all increases in enrollment must be reported to and reviewed by the Review Committee Chair prior to implementation. Additionally, it was believed that the Guidelines should be enhanced to request additional information on patient availability.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to the Guidelines for Requesting an Increase in Enrollment in a Predoctoral Dental Education Program (**Appendix 4**), with immediate implementation.

The Commission on Dental Accreditation directs revision of the Commission's Evaluation and Operational Policies and Procedures manual, as needed, to reflect the revised predoctoral dental education enrollment guideline revisions.

New Business: Consideration of the Policy on Reporting and Approval of Sites Where Educational Activity Occurs: In addition to the discussion related to the use of educational activity sites, the PREDOC RC believed that the Commission should further clarify the Policy on Reporting and Approval of Sites Where Educational Activity Occurs, particularly related to the process of reporting and approval of sites, including those that are owned by the sponsoring institution or where the sponsoring organization has legal responsibility and operational



oversight, to ensure appropriate Commission oversight. The PREDOC RC believed the Commission could consider the applicable policies through a study of the use of educational activity sites (domestic and international) for all programs under the Commission's purview.

Commission Action: The Commission on Dental Accreditation considers the applicable policies related to oversight of educational activity sites that are owned by the sponsoring institution or where the sponsoring organization has legal responsibility and operational oversight through a study of the use of educational activity sites (domestic and international) for all programs under the Commission's purview.

New Business: Discussion Related to the Accreditation Standards for Predoctoral Dental Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report of the Review Committee on Advanced Education on General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC): Committee Chair: Dr. Jeffery Hicks. Committee Members: Dr. Doug Barnes, Dr. Michael Brennan, Dr. Tracy Dellinger, Dr. Joseph Giovannitti, Dr. Gary Heir, Dr. Neal Henning, Dr. Judith Messura, Dr. Evan Rosen, Dr. Michael Siegel (substitute as needed for discipline specific program review), Dr. William Stewart, Mr. Glenn Unser, and Dr. Michael Webb. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, Oral Medicine and Orofacial Pain Education (AGDOO RC) was held July 11-12, 2019 at ADA Headquarters, Chicago, Illinois. The AGDOO RC report is found in **Appendix 5**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Advanced Education in General Dentistry (Implemented July 2014): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Advanced Education in General Dentistry (Implemented August 2018): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology: There was no discussion on this report.



Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in General Practice Residency (Implemented July 2014): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Education Programs in General Practice Residency (Implemented August 2018): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral Medicine: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology: The Commission considered comments received on Standard 3-2 of the Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology, following a one (1) year period of public comment.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision of the Accreditation Standards for Advanced Dental Education Programs in Dental Anesthesiology (**Appendix 5**) for implementation January 1, 2020.

Report on the 2019 Validity and Reliability Study of the Accreditation Standards for Advanced Dental Education Programs in Oral Medicine: The Commission noted the AGDOO's recommendation that the Accreditation Standards for oral medicine be retained without revision, following conduct and review of the validity and reliability study.

Commission Action: The Commission on Dental Accreditation retains the current language of the Accreditation Standards for Advanced Dental Education Programs in Oral Medicine (**Appendix 5**) and related documents, with immediate implementation, as a result of the Validity and Reliability Study.



Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the AGDOO's recommendation to revise the definition of "Patients with special needs" in the Accreditation Standards for advanced education in general dentistry, general practice residency, dental anesthesiology and orofacial pain, as follows (underline indicates addition):

Patients with special needs: Those patients whose medical, physical, psychological, cognitive or social situations make it necessary to modify normal dental routines in order to provide dental treatment for that individual. These individuals include, but are not limited to, people with developmental disabilities, cognitive impairment, complex medical conditions problems, ~~and~~-significant physical limitations, and/or other vulnerable populations.

The Commission noted that the Accreditation Standards for Advanced Dental Education Programs in Oral Medicine does not include a definition for "patients with special needs." In addition, the Accreditation Standards do not reference "patients with special needs" or other patient populations included in the definition of "patients with special needs."

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the definition of "Patients with Special Needs" found in the Accreditation Standards for Advanced Dental Education Programs in Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesiology, and Orofacial Pain, as noted above, with immediate implementation.

The Commission on Dental Accreditation directs that the Accreditation Standards for Advanced Dental Education Programs in Oral Medicine be retained as written.

New Business: Consideration of Proposed Addition to Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain: The Commission considered the proposed standard 4-10 related to immunization of residents, faculty and support staff to be included within the Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain, as noted below (underline indicates addition):

Health Services

4-10 Residents, faculty and appropriate support staff must be encouraged to be immunized against and/or tested for infectious diseases, such as mumps, measles, rubella and hepatitis B, prior to contact with patients and/or infectious objects or materials, in an effort to minimize the risk of patients and dental personnel.

Examples of evidence to demonstrate compliance may include:
Immunization policy and procedure documents



Commission Action: The Commission on Dental Accreditation adopts the proposed new Standard 4-10 of the Accreditation Standards for Advanced Dental Education Programs in Orofacial Pain, as noted above, with immediate implementation.

Report of the Review Committee on Dental Assisting Education (DA RC): Committee Chair: Ms. Deanna Stentiford. Committee Members: Ms. Teresa Bailey, Ms. Julie Bera, Ms. Margaret Bowman-Pensel, Dr. James Day, Ms. Carol Johnson, Ms. Carol Little, Ms. Nichole Magnuson, Ms. Martha McCaslin, and Dr. Debra Schneider. Guests (Open Session Only): Dr. Johnna Gueorguieva, chief credentialing and research director, Dental Assisting National Board and Ms. Sidonia Peto, education director, American Dental Assistants Association, attended the policy portion of the meeting. Commission Staff: Ms. Michelle Smith, manager, Allied Dental Education and Ms. Doreen Johnson, manager, Allied Dental Education Commission on Dental Accreditation (CODA). Dr. Sherin Toops, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Assisting Education (DA RC) was held on January 10-11, 2019 at the ADA Headquarters, Chicago, Illinois. The DA RC report is found in **Appendix 6.**

Informational Report on Frequency of Citings of Accreditation Standards for Dental Assisting Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Dental Assisting Education Programs Related to Standards 2-5, 2-6, 2-7, 2-8, and 2-14: The Commission considered the DA RC's recommendation to adopted proposed revisions to the dental assisting standards, with implementation July 1, 2020.

Commission Action: The Commission on Dental Accreditation adopts the proposed revisions to Standards 2-5, 2-6, 2-7, 2-8, and 2-14 (**Appendix 6**) of the Accreditation Standards for Dental Assisting Education Programs, with implementation on July 1, 2020.

Consideration of Proposed Revision to Standard 2-13 of the Accreditation Standards for Dental Assisting Education Programs: The Commission considered proposed revisions to Dental Assisting Standard 2-13.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to Standard 2-13 of the Accreditation Standards for Dental Assisting Education Programs, found in Appendix 6, with an implementation date of July 1, 2020.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the DA RC's recommendation related to the definition of "Special Needs," to be implemented within the Dental Assisting Accreditation



Standards with immediate implementation. The proposed revision is as follows (underline indicates addition):

Special Needs: Those patients whose medical, physical, psychological, cognitive or social conditions make it necessary to consider a wide range of assessment and care options in order to provide dental treatment for that individual. These individuals include, but are not limited to, people with cognitive and/or developmental disabilities, complex medical conditions, significant physical limitations, and vulnerable older adults.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the Definition of Terms Used in the Dental Assisting Accreditation Standards, noted above, with immediate implementation.

New Business: Consideration of Proposed Revision to Dental Assisting Standard 2-22: The DA RC noted that there has been an increase in dental assisting programs utilizing group practices and corporate dentistry offices for clinical externship rotations. In group practices and corporate dental offices, the same dentist may practice at one (1) or more locations. The intent of Standard 2-22 is for students to be assigned to two (2) or more offices or clinics to gain experience working in a variety of settings with a variety of dentists. However, under these new practice models, the Review Committee determined that students may be scheduled with the same dentist in a different location, thereby limiting their experience with different offices or clinics and different clinical experiences. The DA RC recommended revising the intent statement, with immediate implementation, to further clarify Standard 2-22 (underline indicates addition).

2-22 Each student must be assigned to two or more offices or clinics for clinical experience and assisting in general dentistry situations is emphasized.

Intent:

More than fifty percent (50%) of the clinical assignments should be accomplished through assignment to general dentistry offices, and may include a pediatric dental office. Clinical experiences should be at different locations with different dentists.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the intent statement of Dental Assisting Standard 2-22 of the Accreditation Standards for Dental Assisting Education Programs, with immediate implementation.

Consideration of Proposed Revision to Dental Assisting Standard 3-8: The Commission considered the DA RC's recommended revision to Standard 3-8 regarding the faculty/student ratio during radiography sessions, noting that there is some confusion among site visitors and dental assisting programs as to the specific faculty/student ratio for radiography sessions for laboratory and clinical practice sessions. Since this is a clarification to Standard 3-8, the DA RC believed, and the Commission concurred, that immediate implementation is appropriate. The revision to Dental Assisting Standard 3-8 is intended to clarify the appropriate faculty/student ratios required of educational programs (underline indicates addition; deletions are ~~stricken~~).



3-8 The number of faculty positions must be sufficient to implement the program's goals and objectives. The faculty/student ratio during clinical and radiography (clinical and laboratory) radiography and clinical practice sessions must not exceed one instructor to six students. During laboratory and preclinical instruction in dental materials and chairside assisting procedures, the faculty/student ratio must not exceed one instructor for each twelve students.

Intent:

Student contact hour loads allow sufficient time for class preparation, student evaluation and counseling, development of subject content and appropriate evaluation criteria and methods, and professional development. Student partner-patients are not counted as students when calculating the ratio.

Examples of evidence to demonstrate compliance may include:

- Class schedules reflecting faculty/student ratio
- Listing of ratios for laboratory, preclinical and clinical courses

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to Dental Assisting Standard 3-8 of the Accreditation Standards for Dental Assisting Education Programs, with immediate implementation.

Report of the Review Committee on Dental Hygiene Education (DH RC): Committee Chair: Dr. Susan Callahan Barnard. Committee Members: Ms. Laura Baus, Dr. Sebastian Ciancio, Ms. Tami Grzesikowski, Ms. Betty Kabel, Dr. Susan Kass, Ms. Barbara Krieg, Dr. Sally Mauriello and Dr. Sheila Vandebush. Dr. Ronald Kosinski and Ms. Lynne Brodeur were unable to attend. Guests (Open Session Only): Ms. Ann Lynch, director, Advocacy and Education, American Dental Hygienists' Association (ADHA). Staff Members: Ms. Doreen Johnson, manager, Allied Dental Education, Ms. Michelle Smith, manager, Allied Dental Education, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Dental Hygiene Education (DH RC) was held on July 9-10, 2019 at the ADA Headquarters, Chicago, Illinois. The DH RC report is found in **Appendix 7.**

Informational Report on Frequency of Citings of Accreditation Standards for Dental Hygiene Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revisions to the Accreditation Standards for Dental Hygiene Education Programs Related to Standards 2-12 and Definitions of Terms: The Commission



considered the proposed revision to Dental Hygiene Standard 2-12 and the Definitions of Terms, following a one (1) year period of public comment. The comments received and noted the communities of interest were supportive of the proposed revisions.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to Standard 2-12 and the Definition of Terms of the Accreditation Standards for Dental Hygiene Education Programs found in **Appendix 7 (Sub-appendix 1)** with an implementation date of July 1, 2020.

Report on the 2019 Validity and Reliability Study of the Accreditation Standards for Dental Hygiene Education Programs: The Commission considered the 2019 report on the Validity and Reliability Study for the Accreditation Standards for Dental Hygiene Education Programs. It was noted that the DH RC believed several Standards may need revisions to language, the intent statements and/or examples of evidence, including: Standards 2-7, 2-10, 2-12, 2-14, 2-18, 2-24, 3-2, and 3-5. The Review Committee suggested, and the Commission concurred that a full review of the Standards be assigned to an ad hoc committee so that time could be afforded for potential revisions to the Standards. The DH RC suggested that an ad hoc committee be formed to review the Dental Hygiene Standards, with a committee composed of five (5) DH RC members including a few members whose term will end in fall 2019 to bring continuity to the process of review.

Commission Action: The Commission on Dental Accreditation, through the Chair, directed formation of a workgroup composed of five (5) Dental Hygiene Review Committee members to further study the findings of the Dental Hygiene Validity and Reliability Study and identify Accreditation Standards, if any, which warrant revision with a report for consideration by the Dental Hygiene Review Committee and Commission in Winter 2020.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the recommendations of the DH RC related to the request from the Special Care Dentistry Association (SCDA) to consider the standardization of a definition for “Special Needs” across the various Accreditation Standards under the Commission’s purview. The DH RC recommended blending the SCDA’s proposed definition with the current definition of terms related to special needs within the dental hygiene standards, with a few minor changes in language for clarification. The Commission concurred with this recommendation.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the Definition of Terms of the Accreditation Standards for Dental Hygiene Education Programs found in **Appendix 7 (Sub-appendix 2)**, in lieu of the Definition in **Appendix 7 (Sub-appendix 1)**, with an implementation date of July 1, 2020.

Report of the Review Committee on Dental Laboratory Technology Education (DLT RC):
Committee Chair: Mr. Charles McClemens. **Committee Members:** Ms. Arax Cohen, Dr. Stan



Frohlinger, Mr. Gary Gann, and Dr. George Knox. Commission Staff: Ms. Michelle Smith, manager, Allied Dental Education, Ms. Doreen Johnson, manager, Allied Dental Education, Ms. Peggy Soeldner, manager, Advanced Dental Education, and Mr. Daniel Sloyan, senior project assistant, Allied Dental Education, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Laboratory Technology Education (DLT RC) was held on July 8, 2019 via telephone conference call. The DLT RC report is found in **Appendix 8**.

Informational Report on Frequency of Citings of Accreditation Standards for Dental Laboratory Technology Education Programs: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report on the 2019 Validity and Reliability Study of the Accreditation Standards for Dental Laboratory Technology Education Programs: The Commission considered the DLT RC's recommendation related to its study of the validity and reliability of the Accreditation Standards. The DLT RC recommended and the Commission concurred that, because of the amount of data provided in the report, and to ensure a thorough review of data and the comments received, further study of the survey data is warranted through a small workgroup composed of three (3) DLT RC members and two (2) representatives of the National Association of Dental Laboratories.

Commission Action: The Commission on Dental Accreditation, through the Chair, directs a workgroup composed of three (3) Dental Laboratory Technology Review Committee members and two (2) additional individuals representing the National Association of Dental Laboratories to include one (1) dental laboratory technology educator and one (1) laboratory owner, to further study the findings of the Dental Laboratory Technology Validity and Reliability Study and identify Accreditation Standards, if any, which warrant revision with a report for consideration by the Dental Laboratory Technology Review Committee and Commission in Winter 2020.

Consideration of Proposed Revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs: The DLT RC and Commission considered proposed revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs submitted by the National Association of Dental Laboratories (NADL) Education Section and the NADL Board of Directors, noting there was no rationale to support the proposed revisions. DLT RC believed that the Commission should formally contact the NADL and request information to support the NADL's proposed revisions to include the rationale for the proposed revisions to the change in title for the profession, job title, and proposed revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs. The NADL's supplement to support the proposed revisions should be submitted to the Commission as soon as possible to be considered by the requested workgroup, and by no later than Winter 2020.



Commission Action: The Commission on Dental Accreditation directs that a formal communication be sent to the National Association of Dental Laboratories (NADL) to request the rationale to support the proposed revisions to the Accreditation Standards for Dental Laboratory Technology Education Programs for review by a workgroup to further study the findings of the Dental Laboratory Technology Validity and Reliability Study, with a report to the Dental Laboratory Technology Review Committee and Commission in Winter 2020.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the DLT RC's report on the Special Care Dentistry Association proposed definition of Special Needs. While dental laboratory technicians do not work directly with patients with special needs, the DLT RC felt that including the definition of special needs was warranted due to the increasing opportunities for collaboration between dentists and dental laboratory technicians in the operatory while treating patients. Since this definition does not impact a dental laboratory technology program's ability to comply with the standards, the Review Committee determined, and the Commission concurred, that this definition be implemented immediately (underline indicates addition):

Special Needs: Those patients whose medical, physical, psychological, cognitive or social situations make it necessary to consider a wide range of assessment and care options in order to provide dental treatment as well as modify normal dental routines in order to provide dental treatment for that individual. These individuals include, but are not limited to, people with developmental disabilities, cognitive impairment, complex medical conditions, significant physical limitations, and vulnerable older adults.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to the Definition of Terms Used in Dental Laboratory Technology Accreditation Standards, noted above, with immediate implementation.

Report of the Review Committee on Dental Public Health Education (DPH RC): **Committee Chair:** Dr. Steven Levy. **Committee Members:** Dr. Victor Badner, Dr. Linda Kaste, Dr. James Leonard, and Dr. Michael Wajdowicz and Dr. Benjamin (Alex) White (substitute as needed for discipline specific program review). **Guests (Open Session Only):** Dr. Frances Kim, executive director, American Association of Public Health Dentistry and Dr. Ana Karina Mascarenhas, executive director, American Board of Dental Public Health attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, Ms. Peggy Soeldner, manager, Advanced Dental Education, Ms. Jennifer Snow, manager, Advanced Dental Education, and Ms. Danielle Patrick-Wade, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Dental Public Health Education (DPH RC) was held on July 12, 2019 and July 22, 2019 via telephone conference call. The DPH RC report is found in **Appendix 9**.



Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Public Health (Implemented July 2014): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Dental Public Health (Implemented August 2018): There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the report of the DPH RC related to the proposed revision to the Accreditation Standards Definition of Terms submitted by the Special Care Dentistry Association. The Commission noted that the DPH RC, at its last meeting, recommended no changes to its standards based upon a request from the National Council on Disability; the Commission concurred. At this meeting, and following review of the existing language within the Accreditation Standards for dental public health, the DPH RC recommended that no further changes to the standards are warranted at this time related to the SCDA's request. The Commission concurred.

Commission Action: The Commission on Dental Accreditation directs that the Accreditation Standards for Advanced Dental Education Programs in Dental Public Health be retained as written.

Consideration of Proposed Revision to Dental Public Health Accreditation Standards Intent Statements Related to International Experiences: The Commission considered the DPH RC's discussion related to intent statements to address international experiences within dental public health residency programs. The Dental Public Health Residency Directors proposed revision of current intent statements within the Accreditation Standards to allow the use of international experiences within the curriculum of advanced dental education programs in dental public health. Following lengthy discussion, the DPH RC concluded that consideration of the request from Residency Directors to revise Dental Public Health Standards 4-7, 4-8, and 6-3 should be tabled until the Commission can broadly study the topic of international site usage for U.S.-based, CODA-accredited programs for all disciplines under its purview. The DPH RC suggested that the Commission consider mechanisms by which it can: 1) ensure the quality of education provided at international sites, 2) ensure that programs monitor the safety of students, 3) oversee and continuously monitor use of international sites by programs, and 4) evaluate the impact of regulations (state and federal) that may affect CODA's ability to continuously monitor international sites. The Commission considered the DPH RC's recommendations in accordance with the earlier discussion related to establishment of a workgroup to study this issue and the directive of a Mega Issue Discussion on this topic (See Predoctoral Dental Education Report, above).



Commission Action: The Commission on Dental Accreditation directed postponement of action on the Dental Public Health Residency Directors' proposed revisions to Standards 4-7, 4-8, and 6-3, pending further study of the feasibility of allowing international rotations for U.S.-based, Commission-accredited programs.

The Commission on Dental Accreditation directs the appropriate committee (e.g., Ad Hoc Committee, as directed above) to make every effort to address the feasibility of allowing international rotations for non-clinical field experiences and research opportunities for U.S.-based, Commission-accredited programs.

Report of the Review Committee on Endodontics Education (ENDO RC): **Committee Chair:** Dr. Bradford Johnson. **Committee Members:** Dr. James Johnson, Dr. William Johnson, Ms. Diane Neefe, and Dr. Roberta Pileggi. Dr. Ankur Patel was unable to participate. **Guest (Open Session Only):** Mr. Srinivasa Varadarajan, assistant executive director, American Association of Endodontics attended the policy portion of the meeting. **Staff Members:** Ms. Jennifer Snow, manager, Advanced Dental Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Endodontics Education (ENDO RC) was held on July 8, 2019 via telephone conference call. The ENDO RC report is found in **Appendix 10**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Endodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Report on the 2019 Validity and Reliability Study of the Accreditation Standards for Advanced Dental Education Programs in Endodontics: The Commission considered the report of the ENDO RC related to its initial review of the validity and reliability survey data, noting that because of the amount of data provided in the report, and to ensure a thorough review of data and the comments received, further study of the survey data is warranted. The ENDO RC believed a workgroup composed of the members of the ENDO RC should be formed to further study the report and identify Accreditation Standards, if any, which warrant revision. The Chair of the Review Committee amended the Committee's motion to request that the workgroup be composed of "current" members of the ENDO RC; the Commission concurred.

Commission Action: The Commission on Dental Accreditation, through the Chair, appoints a workgroup composed of the current members of the Endodontics Review Committee, to further study the findings of the Endodontics Validity and Reliability Study and identify Accreditation Standards, if any, which warrant revision with a report for consideration by the Endodontics Review Committee and Commission in Winter 2020.



Consideration of Proposed Revision to Accreditation Standards Definition of Terms

Related to Special Needs: The Commission considered the ENDO RC’s recommendation to postpone action on the request from the Special Care Dentistry Association to consider the standardization of a definition for “Special Needs” across the various Accreditation Standards under the Commission’s purview. The ENDO RC will consider a definition for “Special Needs,” as it applies to advanced dental education programs in endodontics, during its study of the findings of the Endodontics Validity and Reliability Study for consideration in Winter 2020.

Commission Action: The Commission on Dental Accreditation directs the Endodontics Review Committee to consider the proposed revision to the Accreditation Standards Definition of Terms submitted by the Special Care Dentistry Association through the course of the study of the findings of the Endodontics Validity and Reliability Study, with a report for consideration by the Endodontics Review Committee and Commission in Winter 2020.

Report of the Review Committee on Oral and Maxillofacial Pathology Education (OMP

RC): **Committee Chair:** Dr. John Hellstein. **Committee Members:** Dr. Darren Cox, Mr. James Hinds, Dr. Viren Jhaveri, and Dr. Vikki Noonan. **Guests (Open Session Only):** Ms. Janet Svazas, executive director (exiting) and Ms. Lisa Mikita, executive director (entering), American Academy of Oral and Maxillofacial Pathology attended the policy portion of the meeting. **Staff Members:** Dr. Sherin Tooks, director, Ms. Jennifer Snow, manager, Advanced Dental Education, and Ms. Danielle Patrick-Wade, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Pathology Education (OMP RC) was held on July 11, 2019 via telephone conference call. The OMP RC report is found in **Appendix 11**.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Pathology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the OMP RC’s recommendation on the request from the Special Care Dentistry Association to consider the standardization of a definition for “Special Needs” across the various Accreditation Standards under the Commission’s purview. Based on the existing language within the Accreditation Standards for oral and maxillofacial pathology, the OMP RC determined that no further changes to the standards are warranted at this time. The Commission concurred with the OMP RC recommendation.



Commission Action: The Commission on Dental Accreditation directs that the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Pathology be retained as written.

Report of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC): **Committee Chair:** Dr. James Geist. **Committee Members:** Dr. Angela Broome, Dr. Anita Gohel, Dr. Gene Kelber, and Dr. Boris Bacanurschi. **Commissioner Trainee:** Dr. Sanjay Mallya observed the meeting as a Commissioner trainee. **Guests (Open Session Only):** Dr. William Scarfe, President, American Academy of Oral and Maxillofacial Radiology (AAOMR); Dr. Mansur Ahmad, President-Elect, American Academy of Oral and Maxillofacial Radiology; Ms. Janet Svazas, executive director (exiting) and Ms. Lisa Mikita, executive director (entering), American Academy of Oral and Maxillofacial Radiology attended the policy portion of the meeting. **Staff Members:** Ms. Peggy Soeldner, manager, Advanced Dental Education, Ms. Jennifer Snow, manager, Advanced Dental Education, Ms. Bridget Blackwood, senior project assistant, and Ms. Marjorie Hooper, operations coordinator, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Oral and Maxillofacial Radiology Education (OMR RC) was held on July 8, 2019 via telephone conference call. The OMR RC report is found in **Appendix 12**.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Conduct of Validity and Reliability Study for Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology: The Commission considered the report of the OMR RC on its study of the validity and reliability of the Accreditation Standards for oral and maxillofacial radiology. The OMR RC believed that the data of the Validity and Reliability Study do not warrant revision of the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology at this time.

Commission Action: The Commission on Dental Accreditation adopts and immediately implements the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology (**Appendix 12**), as a result of the Validity and Reliability Study.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the OMR RC's recommendation on the request from the Special Care Dentistry Association to consider the standardization of a definition for "Special Needs" across the various Accreditation Standards under the Commission's purview. While the OMR RC noted the Accreditation Standards do not currently contain Standards that directly



address patients with special needs, it believed the inclusion of the definition within the Definition of Terms is reasonable. The OMR RC recommended, and the Commission concurred, that the following language be added to the Definition of Terms within the Accreditation Standards (underline indicates addition):

Patients with Special Needs: Those patients whose medical, physical, psychological, cognitive or social situations make it necessary to consider a wide range of assessment and care options in order to provide dental treatment as well as modify normal dental routines in order to provide dental treatment for that individual. These individuals include, but are not limited to, people with developmental disabilities, cognitive impairment, complex medical conditions, significant physical limitations, and vulnerable older adults.

Commission Action: The Commission on Dental Accreditation adopts the definition of “Special Needs,” within the Definition of Terms of the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Radiology, with immediate implementation.

Report of the Review Committee on Oral and Maxillofacial Surgery Education: Committee Chair: Dr. William Nelson. Committee Members: Dr. George Kushner, Dr. Gregory Ness, Dr. Philip Rinaudo, Dr. Martin Steed, and Ms. Cindy Stergar. Guests (Open Session Only): Ms. Mary Allaire-Schnitzer, associate executive director, American Association of Oral and Maxillofacial Surgeons (AAOMS); Ms. Laurie Oddo, manager, Advanced Education and Resident Affairs, AAOMS; and Dr. B.D. Tiner, vice president, AAOMS attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Dental Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, director and Ms. Cathryn Albrecht, senior associate general counsel, CODA attended a portion of the meeting.

The meeting of the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC) was held on July 9, 2019 at the ADA Headquarters, Chicago, Illinois. The OMS RC report is found in **Appendix 13**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Oral and Maxillofacial Surgery: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.



Informational Report on Oral and Maxillofacial Surgery Programs (Residency and Fellowship) Annual Survey Curriculum Data: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the OMS RC's recommendation on the request from the Special Care Dentistry Association to consider the standardization of a definition for "Special Needs" across the various Accreditation Standards under the Commission's purview. The OMS Review Committee concluded that the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery adequately and appropriately address patients with special needs. Therefore, the OMS RC believed there is no need to revise the Accreditation Standards at this time.

Commission Action: The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Dental Education Programs in Oral and Maxillofacial Surgery be retained without further modification related to the definition of "Special Needs."

Report of the Review Committee on Orthodontics and Dentofacial Orthopedics (ORTHO RC): Committee Chair: Dr. H. Garland Hershey. Committee Members: Dr. G. Frans Currier, Mr. David Cushing, Dr. Patrick Foley, Dr. James Hartsfield, and Dr. Wendy Woodall. Commissioner Trainee: Dr. Eladio DeLeon observed the meeting as a Commissioner Trainee. Guest (Open Session Only): Ms. Barb Simon, education director, American Association of Orthodontics attended the policy portion of the meeting. Staff Members: Ms. Jennifer Snow, manager, Advanced Dental Education and Mr. Christopher Castaneda, senior project assistant, Commission on Dental Accreditation (CODA).

The meeting of the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC) was held on July 12, 2019 via telephone conference call. The ORTHO RC report is found in **Appendix 14**.

Informational Report on Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Informational Report on Frequency of Citings of Accreditation Standards for Clinical Fellowship Training Programs in Craniofacial and Special Care Orthodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.



Consideration of Proposed Revision to Standard 4-3.4 of the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics: The Commission considered the report of the ORTHO RC and comments on the proposed revision to Standard 4-3.4 from the communities of interest. The ORTHO RC and Commission also considered the comment submitted by the Special Care Dentistry Association (SCDA) requesting the Commission to consider the standardization of a definition for “Special Needs” across the various Accreditation Standards under the Commission’s purview. The ORTHO RC recommended no further changes to the standards at this time related to the SCDA’s request. The ORTHO RC further recommended adoption of the proposed revision to Standard 4-3.4 of the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics.

Commission Action: The Commission on Dental Accreditation adopts the proposed revision to Standard 4-3.4 of the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics, found in **Appendix 14**, with an implementation date of January 1, 2020.

The Commission on Dental Accreditation directs the Accreditation Standards for Advanced Dental Education Programs in Orthodontics and Dentofacial Orthopedics be retained without further modification related to the definition of “Special Needs.”

Report of the Review Committee on Pediatric Dentistry Education (PED RC): Committee Chair: Dr. Catherine Flaitz. Committee Members: Dr. Martin Donaldson, Dr. Cynthia Hipp, Ms. Bonnie Konowitch, and Dr. Janice Townsend. Dr. Joseph Morales attended a portion of the meeting. Commissioner Trainee: Dr. Joel Berg observed the meeting as a Commissioner trainee. Guests (Open Session Only): Dr. Jeffrey A. Dean, executive director, American Board of Pediatric Dentistry attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education and Ms. Bridget Blackwood, senior project assistant, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, director, CODA, attended a portion of this meeting.

The meeting of the Review Committee on Pediatric Dentistry Education (PED RC) was held on July 9, 2019 at ADA Headquarters, Chicago, Illinois. In addition, the PED RC met via telephone conference call on July 15, 2019. The PED RC report is found in **Appendix 15**.

Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Progress Report on Revisions to the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry Resulting from the Validity and Reliability Study: The Commission considered the report of the PED RC and its workgroup related to proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Pediatric



Dentistry as a result of the validity and reliability of the study. The Commission considered and approved the recommended circulation period of one (1) year for public comment, with further consideration at the Summer 2020 meeting.

Commission Action: The Commission on Dental Accreditation directs circulation of the proposed revisions to the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry (**Appendix 15**) to the communities of interest for review and comment for one (1) year with hearings conducted at the 2019 American Dental Association (ADA) Annual Meeting, the 2020 American Dental Education Association (ADEA) Annual Session, and the 2020 Annual Meeting of the American Academy of Pediatric Dentistry (AAPD), with review of comments received at the Commission's Summer 2020 meeting.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the PED RC's report on the request from the Special Care Dentistry Association (SCDA) asking CODA's review committees to consider the standardization of a definition for "Special Needs" across the various Accreditation Standards under the Commission's purview. The Commission noted that the PED RC believes the Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry, both current and proposed revisions, include definitions of "individuals with special health care needs" that more directly address patients treated by pediatric dentistry students/residents. Therefore, the proposed definition provided by SCDA is not warranted for inclusion in the current or proposed Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry.

Commission Action: The Commission on Dental Accreditation directs the current and proposed Accreditation Standards for Advanced Dental Education Programs in Pediatric Dentistry be retained, without further modification, related to the definition of "Special Needs" as requested by the SCDA.

Report of the Review Committee on Prosthodontics Education (PROS RC): Committee Chair: Dr. John Agar. Committee Members: Dr. Ronald Burakoff, Dr. Louis DiPede, Dr. Hiroshi Hirayama, Dr. Kent Knoernschild, and Dr. Elizabeth Sabin. Guests (Open Session Only): Mr. Adam Reshan, Director of Membership Services and Academic Relations, American College of Prosthodontists, attended the policy portion of the meeting. Staff Members: Ms. Peggy Soeldner, manager, Advanced Dental Education, Ms. Jennifer Snow, manager, Advanced Dental Education, Mr. Gregg Marquardt, manager, Communications and Technology, Ms. Danielle Patrick-Wade, senior project assistant, and Ms. Marjorie Hooper, operations coordinator, Commission on Dental Accreditation (CODA). Dr. Sherin Tooks, director, CODA, attended a portion of the meeting.

The meeting of the Review Committee on Prosthodontics Education (PROS RC) was held on July 10, 2019 via telephone conference call. The PROS RC report is found in **Appendix 16**.



Informational Report of Frequency of Citings of Accreditation Standards for Advanced Dental Education Programs in Prosthodontics: There was no discussion on this report.

Commission Action: This report is informational in nature and no action was taken.

Consideration of Proposed Revision to Accreditation Standards Definition of Terms Related to Special Needs: The Commission considered the PED RC's report on the request from the Special Care Dentistry Association (SCDA) asking CODA's review committees to consider the standardization of a definition for "Special Needs" across the various Accreditation Standards under the Commission's purview. Based on existing language with the Accreditation Standards for prosthodontics, the PROS RC determined that no further changes to the standards are warranted at this time related to the SCDA's request.

Commission Action: The Commission on Dental Accreditation directs that the Accreditation Standards for Advanced Dental Education Programs in Prosthodontics be retained as written.

Miscellaneous Affairs- Consideration of Matters Relating to More than One Review Committee

Informational Report of Review Committee and Commission Meeting Dates: The Commission reviewed the meeting dates of the 2020 and 2021 meetings. The Chair reminded Commission members that they are expected to be available for CODA meetings as well as meetings of other committees on which they serve. Commissioners were also requested to emphasize with Review Committee members the importance of holding the committee meeting dates and participating in meetings, as part of their obligation once they accept an appointment on the Commission's Review Committees.

Commission Action: This report is informational in nature and no action was taken.

Miscellaneous Affairs-Matters for the Commission as a Whole

Report of the Standing Committee on Finance: The report of the Standing Committee on Finance can be found in **Appendix 17**. Below are actions taken by the Commission related to the Report of the Standing Committee on Finance.

Timeline (Long-Term Plan) to Assume Total Expenses: The Commission considered the Finance Committee's report on Resolution B-92-2017, which CODA submitted to the ADA's September 2017 Board of Trustees Meeting. The Standing Committee believed CODA should continue to monitor this issue with further discussion by the Finance Committee in Winter 2020.

Commission Action: The Commission on Dental Accreditation directs that progress on Resolution B-92:2017 be monitored through its Standing Committee on Finance, with further consideration in Winter 2020.



Authority to Determine and Manage Annual Operating Budget: The Commission considered the Finance Committee recommendation that the Commission continue to monitor this strategic goal through the ongoing discussions of the ADA-CODA Relationship Workgroup.

Commission Action: The Commission on Dental Accreditation directs that progress on Strategic Plan Goal 2-Objective 2 related to authority to determine and manage the Commission's annual operating budget be monitored through its Standing Committee on Finance, with further consideration in Winter 2020.

Report of the Standing Committee on Quality Assurance and Strategic Planning (QASP): The report of the Standing Committee on Quality Assurance and Strategic Planning can be found in **Appendix 18**. Below are actions taken by the Commission related to the Report of the Standing Committee on Quality Assurance and Strategic Planning.

Consideration of Charge of the Standing Committee: The Commission considered the QASP recommendation to revise its charge, as noted below (underline indicates addition):

- Monitor USDE, and other quality assurance organizations ~~i.e.~~ e.g. Council on Higher Education Accreditation (CHEA)...

Commission Action: The Commission on Dental Accreditation directs revision of the Charge to the Standing Committee on Quality Assurance and Strategic Planning, as noted above, within the Evaluation and Operational Policies and Procedures manual and related documents, effective immediately.

Directives of CODA Winter 2019 Meeting and Ongoing Activities:

CODA Request for Mechanism to Establish a Reserve Fund: The Commission discussed the QASP recommendation related to the Commission's ongoing request for a mechanism to establish a reserve fund. The Commission continues to believe it is a "best practice" and integral for the Commission to have a reserve fund in the future so that it can conduct its business and engage in future strategic planning initiatives. The QASP recommended and the Commission concurred that it should monitor the discussion and progress of the ADA-CODA Relationship Workgroup and revisit this topic as further developments occur.

Commission Action: The Commission on Dental Accreditation directs that progress on Resolution B-92:2017 be monitored through its Standing Committee on Quality Assurance and Strategic Planning, with further consideration in Winter 2020.

Additional Quality Assurance and Strategic Planning Items for Discussion

American Society of Dentist Anesthesiologists Request for Establishment of an Advanced Dental Education Review Committee for Dental Anesthesiology: The Commission considered a the



QASP's recommendations related to a letter submitted by the American Society of Dentist Anesthesiologists (ASDA) requesting that the Commission develop an independent Advanced Dental Education Review Committee for Dental Anesthesiology. The Standing Committee and Commission noted that the ASDA made similar requests for a separate review committee through letters of July 5, 2013 and March 14, 2017, including a supplement letter dated February 22, 2018 related to CODA's naming convention and removal of the word "specialty" from its lexicon. The Commission noted QASP's discussion related to the ASDA's request. The QASP recognized that as dental education and practice continues to evolve, the Commission should review its current Review Committee and Commission structure and composition, along with appropriate policies, including the potential development of new policies to assess the need for a change in CODA's structure and how a change in structure would be implemented. The QASP believed, and the Commission concurred, that the Commission should direct an ad hoc committee of Commission members to further study this matter, with a report to the Commission in Summer 2020. The Standing Committee also recommended, and the Commission concurred, that the Commission should table its consideration of the ASDA request until further information is reviewed in relation to the ad hoc committee's work.

Commission Action: The Commission on Dental Accreditation, through the Chair, directed formation of an ad hoc committee to study the Commission's Review Committee and Board of Commissioners structure and function, with consideration of appropriate Commission policies and development of new policies, as applicable, to established criteria by which the Commission may assess the need for a change in CODA's structure, with a report to the Commission in Summer 2020.

The Commission on Dental Accreditation further directs the ad hoc committee to consider how a change in the Commission's Review Committee and Board of Commissioners structure and function will impact the Commission, and how a change may be implemented, including the ad hoc committee's recommendations on the potential need for change in the Commission's current structure, with a report to the Commission in Summer 2020.

The Commission on Dental Accreditation directs a formal communication to the American Society of Dentist Anesthesiologists (ASDA) to inform the ASDA that the Commission will consider its request for a Review Committee for dental anesthesiology following consideration of the ad hoc committee's recommendations.

Dental Council of New Zealand Invitation to Observe a Site Visit: The Commission considered the invitation of the Dental Council of New Zealand to observe an accreditation site visit in New Zealand. It was noted that the Dental Council continues to express interest in developing a reciprocal agreement with CODA; the Dental Council currently has a reciprocal agreement with the Commission on Dental Accreditation of Canada (CDAC). The Commission and the CDAC have had a long-standing reciprocal agreement; however, that agreement does not transfer to other jurisdictions. While the QASP and Commission continued to express support for enhanced international relations; it was believed that the Commission currently has a significant number of



strategic planning initiatives that must take precedence, including for example: a review of international educational activity site usage for U.S.-based programs, development of an electronic accreditation tool, and review of CODA's Review Committee and Board of Commissioners structure and function in relation to changes in dental education and practice within the United States.

Commission Action: The Commission on Dental Accreditation directs a formal communication to the Dental Council of New Zealand thanking the Council for its interest in the Commission and informing the Council that the Commission is unable to participate in the site visit observation at this time, and may be willing to discuss reciprocity at a future date if doing so will align with CODA's strategic initiatives.

National Academy of Medicine Opioid Action Collaborative Request for Commitment Statement: The Commission considered QASP's recommendation that the Commission not submit a public commitment statement at this time related to the National Academy of Medicine (NAM) Action Collaborative on Countering the U.S. Opioid Epidemic. While the Commission has expressed its support for combating the opioid epidemic through participation on the NAM Workgroup, a public commitment statement by the Commission may give dental education programs accredited by the Commission the impression that programs would be held to educational goals, objectives, or other recommendations that have yet to be determined by the National Academy of Medicine.

Commission Action: The Commission on Dental Accreditation directs that a public commitment statement by the Commission not be submitted to the National Academy of Medicine at this time.

American Academy of Craniofacial Pain Request to be Listed on CODA Program Options and Description Website: The Commission considered a request received from the American Academy of Craniofacial Pain (AACFP), asking that the Commission list the AACFP on its Program Options and Descriptions web page. Following consideration by QASP, the Standing Committee believed that CODA should avoid making specific references to individual professional associations related to the various disciplines of dentistry. It was believed that the web listing may have been carried over from a shared webpage describing disciplines of dentistry on the ADA's website, prior to CODA's development of its micro-site. The proposed revision is noted below (~~strikethrough~~ indicates deletion):

~~Professional association in addition to the American Dental Association: [Organization Name].~~

Commission Action: The Commission on Dental Accreditation directs that all professional associations be removed from reference on the Commission's Program Options and Descriptions web page, effective immediately.



The Commission on Dental Accreditation further directs a formal communication to the American Academy of Craniofacial Pain (AAPC) to inform the AAPC of CODA's decision on its request to be listed on the Commission's web site.

Report of the Standing Committee on Documentation and Policy Review: The report of the Standing Committee on Documentation and Policy Review can be found in **Appendix 19**. Below are actions taken by the Commission related to the Report of the Standing Committee on Documentation and Policy Review.

Regular Review of Commission Policies: The Commission considered the report of the Standing Committee noting its rationale and proposed revisions to CODA's policies on "Role Of The Site Visitor Trainee (All Disciplines)," the "Policy on Third Party Comments," "Enrollment Requirement For Site Visits For Fully Developed Programs," "Policies and Procedures for Accreditation of Programs in Areas of Advanced Dental Education" and "Principles and Criteria Eligibility of Allied Dental Programs for Accreditation by the Commission on Dental Accreditation."

Commission Action: The Commission on Dental Accreditation adopts and implements immediately the proposed revisions to policies found in **Appendix 19**, including the revision of policies in the Commission's EOPP and in all appropriate Commission documents.

Review of Additional Policies and Procedures: The Commission further considered the Standing Committee's proposed revisions to additional policies not scheduled for regular review, including the Commission's "Policy on Failure to Comply with Commission Requests for Survey Information" and "Policy on Reporting and Approval of Sites Where Educational Activity Occurs." The Commission concurred with the recommended revisions.

Commission Actions: The Commission on Dental Accreditation adopts and implements immediately the proposed revisions to the Policy on Failure to Comply with Commission Requests for Survey Information found in **Appendix 19**, including the revision of the policy in the Commission's EOPP and in all appropriate Commission documents.

The Commission on Dental Accreditation further directs a study on the Policy on Reporting and Approval of Sites Where Educational Activity Occurs as it relates to the classification of "supplemental" sites for required community service and/or service learning requirements. The Commission noted that this matter would be considered through an established workgroup, as directed elsewhere in this report.

Consideration of the term "Should" within the Definition of Terms used by the Commission in All Accreditation Standards: The Commission considered the Standing Committee's recommendations regarding the term "Should" within the Definition of Terms of Accreditation Standards, among all disciplines under the Commission's purview, to ensure consistent application and interpretation of the Commission's expectation. The definition of "should" is



inconsistent among all disciplines under CODA’s purview. As a result, some CODA site visitors mistakenly use the intent statement as the requirement by which a program is evaluated, rather than the “must” statement which has historically been viewed by CODA as the mandatory compliance requirement. The Standing Committee recommended that the term “Should” be defined as follows (underline indicates addition):

Should: Indicates a method to achieve the standard; highly desirable, but not mandatory.

Due to the potential impact of the revised definition, the Standing Committee believed the Commission should direct each review committee to review the use of “should” in its Accreditation Standards and consider the possible impact, if any, with a report to the Commission for the Winter 2020 meeting. Recognizing that some discipline-specific standards are currently being assessed for validity and reliability or may undergo review in the near future, the Commission directed the Review Committees to consider the timing of the review and revision of the term “should” to correlate with other revision activities.

Commission Action: The Commission on Dental Accreditation directs the revision or addition, as applicable, of the definition of “should,” as noted above, within the Definition of Terms used by the Commission in the Accreditation Standards for all disciplines within the Commission’s purview, with consideration of this change in Winter 2020 and application within a time frame to correlate with other revision activities.

The Commission on Dental Accreditation further directs each review committee to review the use of “should” in its Accreditation Standards and consider the impact its revised definition could have on the Accreditation Standards, including possible conversion of “should” statements to “must” statements, if appropriate, including application within a time frame to correlate with other revision activities, with a report on progress or a plan for implementation to the Commission for consideration at the Winter 2020 meeting.

Consideration of Criteria for Accreditation of Programs in New Dental Education Areas or Disciplines: The Commission recalled that at its Summer 2018 meeting, through new business, it discussed the process by which an individual or organization may request that CODA establish an accreditation process for an educational area in dentistry. The Commission directed the Standing Committee on Documentation and Policy Review to review the criteria for accrediting areas of advanced dental education with a report to be considered by the Commission in Summer 2019. The Standing Committee developed a proposed, revised policy that combined the Policies and Procedures for Accreditation of Programs in Areas of Advanced Dental Education and the Principles and Criteria Eligibility of Allied Dental Programs for Accreditation by the Commission on Dental Accreditation. The Commission considered this policy during the Summer 2019 meeting.



Commission Action: The Commission on Dental Accreditation adopts and implements immediately the proposed Criteria for Accreditation of Programs in New Dental Education Areas or Disciplines found in **Appendix 19**, for inclusion in the Commission's EOPP and in all appropriate Commission documents.

The Commission on Dental Accreditation directs that the Policies and Procedures for Accreditation of Programs in Areas of Advanced Dental Education and the Principles and Criteria Eligibility of Allied Dental Programs for Accreditation by the Commission on Dental Accreditation found in **Appendix 19**, be immediately rescinded and removed from the Commission's EOPP and all appropriate Commission documents.

Report of the Commission on Dental Accreditation Related to the Standing Committee on Communication and Technology: The report of the Commission on Dental Accreditation related to the Standing Committee on Communication and Technology can be found in **Appendix 20**.

Commission Action: This report is informational in nature and no action was taken.

Report of the Standing Committee on Nominations: The Commission considered the report of the Standing Committee on Nominations including the nominations of qualified consumer/public members for the Review Committees and Commission, and nominations to vacant positions on Review Committees. After careful consideration of the nominees' qualifications, the Committee proposed the following candidates:

Commission Action: The Commission on Dental Accreditation appoints the following nominees to open positions on the Commission's Review Committees:

General Dentists (four (4) vacancies) for Review Committees on Dental Assisting Education (DA RC), Oral and Maxillofacial Pathology Education (OMP RC), Oral and Maxillofacial Radiology Education (OMR RC) and Prosthodontics Education (PROS RC).

- Dr. Boris Bacanurshi
- Dr. Joseph Hagenbruch
- Dr. Kathryn Korff
- Dr. Debra Schneider

Alternate: Dr. Orlando Abreu

Alternate: Dr. Verma Arpana

Dentist Practitioner (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Dr. Debra Weisfuse

Alternate: Dr. Richard Leyba



Predoc Educator (two (2) vacancies) for the Review Committee on Predoctoral Dental Education (PREDOC RC)

- Dr. Marcia Ditmyer
- Dr. John Valenza

Alternate: None

Dentist Educator (one (1) vacancy) for the Review Committee on Dental Hygiene Education (DH RC)

- Dr. Tariq Javed

Alternate: Dr. Junu Ojha

Dental Assisting Educator (two (2) vacancies) for the Review Committee on Dental Assisting Education (DA RC)

- Dorothea Cavallucci
- Carol Johnson

Alternate: Rachel Wiebe

Dental Hygiene Educator (two (2) vacancies) for the Review Committee on Dental Hygiene Education (DH RC)

- Carrie Hobbs
- Lorie Holt

Alternate: Wanda Cloet

Alternate: Sandra Horne

Consumer/Public Members (eight (8) vacancies) for the Review Committees on Predoctoral Dental Education (PREDOC RC), Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesia, Oral Medicine and Orofacial Pain Education (AGDOO RC), Dental Hygiene Education (DH RC), Endodontics Education (ENDO RC), Orthodontics and Dentofacial Orthopedics Education (ORTHO RC), Pediatric Dentistry Education (PED RC), Prosthodontics Education (PROS RC) and Appeal Board vacancies in 2019. The Chair of the Commission will assign public members to each vacant position.

- Angela Ashe
- David Cushing
- Khaled Elkhatib
- Chester Evans
- Barbara Krieg
- Glenn Unser

Alternate: none

Commission Action: The Commission on Dental Accreditation appoints the following individuals, nominated by sponsoring organizations and/or boards, to the relevant review committees to fill discipline-specific vacancies:



General Practice Residency Educator (one (1) vacancy) for the Review Committee on Advanced Education in General Dentistry, General Practice Residency, Dental Anesthesia, Oral Medicine and Orofacial Pain Education (AGDOO RC), nominated by the Special Care Dentistry Association

- Dr. Miriam Robbins
- Alternate: Dr. Eric Sung

American Association of Oral and Maxillofacial Surgeons and American Board of Oral and Maxillofacial Surgery Nominee (one (1) vacancy) for the Review Committee on Oral and Maxillofacial Surgery Education (OMS RC), nominated by the American Association of Oral and Maxillofacial Surgeons and American Board of Oral and Maxillofacial Surgery

- Dr. Faisal Qureshy
- Alternate: Dr. Jennifer Woerner

American Association of Orthodontists Nominee (one (1) vacancy) for the Review Committee on Orthodontics and Dentofacial Orthopedics Education (ORTHO RC), nominated by the American Association of Orthodontists

- Dr. Steven Lindauer
- Alternate: Dr. Richard Ballard

American Board of Periodontology Nominee (one (1) vacancy) for the Review Committee on Periodontics Education (PERIO RC), nominated by the American Board of Periodontology

- Dr. Paul Luepke
- Alternate: Dr. Angela Palaiologou-Gallis

American Association of Endodontists and American Board of Endodontics Nominee (one (1) vacancy) for the Review Committee on Endodontics Education (ENDO RC), nominated by the American Association of Endodontists and American Board of Endodontics

- Dr. Scott McClanahan
- Alternate: Dr. Craig Noblett

Report of ADA/CODA Relationship Workgroup: The Commission received an informational update on the ADA-CODA Relationship workgroup.

Commission Action: This report is informational in nature and no action was taken.

Report on Appointment of Commissioners and Appeal Board Members: The Commission reviewed information on the Commissioners and Appeal Board Members whose terms will end at the American Dental Association (ADA) 2019 Meeting and their replacements whose terms



will begin at the ADA Meeting. The Commission also reviewed information on the 2020 Commissioner Trainees whose terms will begin in 2021 (**Appendix 21**).

Commission Action: This report is informational in nature and no action was taken.

Election of Chair and Vice Chair of the Commission: The Commission elected Dr. Arthur Chen-Shu Jee as chair of the Commission and Dr. Jeffery Hicks as vice-chair of the Commission for 2019-2020.

Report of the Commission on Dental Accreditation of Canada (CDAC): Dr. Frederic Duguay, director of the Commission on Dental Accreditation of Canada (CDAC) provided an update on the CDAC activities as presented in the CDAC's report to the Commission.

Commission Action: This report is informational in nature and no action was taken.

Update on United States Department of Education (USDE)/Update on Higher Education Accreditation: Dr. Sherin Tooks, director, CODA provided an update on important national topics related to education and accreditation that could have an impact on the Commission.

Presentation of Plaques: The following Commissioners received a plaque acknowledging their service on the Commission:

Dr. Susan Callahan-Barnard
Mr. David Cushing
Dr. Catherine Flaitz
Dr. James Geist
Dr. H. Garland Hershey
Dr. Tariq Javed
Dr. Bruce Kinney
Ms. Nancy Mo
Mr. Glenn Unser

Dr. Loren Feldner's family was presented an honorary plaque; the Commission also engaged in a moment of silence for Dr. Feldner.

Survey of Meeting: Commissioners were reminded to complete the electronic post-meeting survey following the meeting. The survey is important for determining whether the Commission is achieving its goals for the year.

New Business: There was no new business presented.

Adjourn: The Commission adjourned the open session at 12:25 P.M.
